**Per the requirements of 15A NCAC 02T.0306 (c):** All permitting actions shall be summarized and submitted to the Division and the appropriate Division Regional Office on a quarterly basis on Division forms.  The report shall also provide a listing and summary of all enforcement actions taken or pending during the quarter.  The quarters begin on January 1st, April 1st, July 1st and October 1st . The report shall be submitted within 30 days after the end of each quarter. Submit additional sheets if necessary or if multiple treatment receiving facilities are involved.

**Delegated Municipality**:       **Quarter:**       **Year:**

**Total Number of Permits Issued:**       **WWTF Permit Number:**       **Enforcement Taken / Pending for Qtr\*:**

**Permitting Action for Quarter**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Permit Number** | **Issue Date** | **Permittee** | **Type of Permittee** | **Project Name** | **Flow (GPD)** |
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\* If yes, provide detailed explanation related to the enforcement action taken.

Submit one copy to the Central Office Contact and submit additional copy of the appropriate Division Regional Office on a quarterly basis.

**Central Office Contact:**

Mail Service \*Electronic Submittal (Preferred Method)

PERCS Unit Christyn Fertenbaugh, P.E.

Attention: Christyn Fertenbaugh, P.E. [christyn.fertenbaugh@ncdenr.gov](mailto:christyn.fertenbaugh@ncdenr.gov)

1617 Mail Service Center

Raleigh, NC 27699

**Regional Office Contacts:**

|  |  |  |
| --- | --- | --- |
| **Regional Office** | **Mail Service Address** | **Counties Served** |
| **Asheville Regional Office** | 2090 US Highway 70  Swannanoa, North Carolina 28778  (828) 296-4500  (828) 299-7043 Fax | Avery, Buncombe, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, Yancey |
| **Fayetteville Regional Office** | 225 Green Street Suite 714  Fayetteville, North Carolina 28301-5095  (910) 433-3300  (910) 486-0707 Fax | Anson, Bladen, Cumberland, Harnett, Hoke, Montgomery, Moore, Robeson, Richmond, Sampson, Scotland |
| **Mooresville Regional Office** | 610 E. Center Avenue, Suite 301  Mooresville, North Carolina 28115  (704) 663-1699  (704) 663-6040 Fax | Alexander, Cabarrus, Catawba, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, Union |
| **Raleigh Regional Office** | 1628 Mail Service Center  Raleigh, North Carolina 27699-1628  (919) 791-4200  (919) 571-4718 Fax | Chatham, Durham, Edgecombe, Franklin, Granville, Halifax, Johnston, Lee, Nash, Northampton, Orange, Person, Vance, Wake, Warren, Wilson |
| **Washington Regional Office** | 943 Washington Square Mall  Washington, North Carolina 27889  (252) 946-6481  (252) 975-3716 Fax | Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Greene, Hertford, Hyde, Jones, Lenoir, Martin, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, Wayne |
| **Wilmington Regional Office** | 127 Cardinal Drive Extension  Wilmington, North Carolina 28405  (910) 796-7215  (910) 350-2004 Fax | Brunswick, Carteret, Columbus, Duplin, New Hanover, Onslow, Pender |
| **Winston-Salem Regional Office** | 450 Hanes Mill Road, Suite 300  Winston-Salem, North Carolina 27105  (336) 776-9800  (336) 776-9797 Fax | Alamance, Alleghany, Ashe, Caswell, Davidson, Davie, Forsyth, Guilford, Rockingham, Randolph, Stokes, Surry, Watauga, Wilkes, Yadkin |