**Documents shall be prepared in accordance with** [**15A NCAC 02T .0100**](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf)**,** [**15A NCAC 02T .0200**](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf)**, and Division policies. Failure to submit all required items will necessitate additional processing and review time. For more information, visit the Wastewater Branch’s** [**website**](http://portal.ncdenr.org/web/wq/swp/ps/cs/pandh) **or contact the** [**Regional Office**](http://portal.ncdenr.org/web/wq/home/ro) **serving your county.**

**General** – This permit application applies to all pump and haul activities of wastewater under the authority of the Division on Water Resources. Permit coverage is required for the system producing the wastewater. This permit does not apply to the transport of animal waste from an animal waste management systems, not the transport of wastewater residuals or biosolids.

**NOTE: Pump and haul permits are not acceptable long term domestic wastewater treatment alternatives and shall only be issued in cases of environmental emergencies, nuisance conditions, health problems, or for unavoidable delays in construction of system previously permitted by the Division.**

**The Applicant shall submit one original and one copy of the application and supporting documentation.**

1. **Pre-submittal Contact & Cover Letter**

Contact the appropriate Regional Office prior to submittal

Submit a cover letter explaining the circumstances associated with this pump and haul permit request

1. **Application Fee (Domestic Wastewater Only)**

Submit a check made payable to: North Carolina Department of Environmental Quality (NCDEQ)

* The appropriate application fee is: $810.00 for flows < 10,000 GPD and $1,310.00 for flows > 10,000 GPD

1. **Wastewater Pump and Haul (FORM: P&H 01-16) Application:**

Submit the completed and appropriately executed Wastewater Pump and Haul (FORM: P&H 01-16) application. Any unauthorized content changes to this form shall result in the application package being returned. If necessary for clarity or due to space restrictions, attachments to the application may be made, as long as the attachments are numbered to correspond to the section and item to which they refer

1. **Receiving Facility Letter:**

Submit a letter from the owner/authority of the receiving wastewater treatment facility, as required by [15A NCAC 02T .0204](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf) (b), stating that the pumped and hauled wastewater will be accepted and specifying the volume and type of wastewater that will be accepted. The letter should be signed by an authorized signing official in accordance with [15A NCAC 02T .0106(b)](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf)

1. **Contract Hauler Letter:**

Submit a letter from the hauler stating their capability and willingness to perform the pump and haul activity

Letter shall include: Owner/Company Name, Contact Information, & Hauling Volume of Vehicle(s)

1. **Certifications:**

The Applicant’s Certification on Page 4 of the application shall be signed in accordance with [15A NCAC 02T .0106(b)](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf). Per [15A NCAC 02T .0106(c),](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf) an alternate person may be designated as the signing official if a delegation letter is provided from a person who meets the criteria in 15A NCAC 02T .0106(b)

The Professional Engineer’s Certification on Page 5 of the application shall be signed, sealed and dated by a [North Carolina licensed Professional Engineer](https://www.membersbase.com/ncbels-vs/public/searchdb.asp) **(if required)**

1. **Plans and Specifications (Required for activities that result in the Practice of Engineering per G.S. 89C-3):**

Submit two sets of plans and specifications (signed, sealed and dated by a [N.C. Licensed Professional Engineer](https://www.membersbase.com/ncbels-vs/public/searchdb.asp))

Plans must include:

* A general location map
* Diagram of the components associated with the pump and haul activity (drains, piping, tanks, pumps, etc)
* Tank Details that indicate high water alarm
* Other items as required

**Industrial Pump and Haul Activities**

Per [15A NCAC 02T .0203(A)(2)](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf), Industrial pump and haul activities are deemed permitted provided the following criteria is met:

* The facility notifies the appropriate Division regional office in writing advising of the type of operation, type and quantity of wastewater generated, location, and the receiving wastewater treatment facility. A letter from the facility accepting the wastewater (type and quantity) specifically agreeing to accept wastewater from the applicant shall be included.
* The wastewater does not contain any human waste.
* The waste is collected and discharged into a sewer or treatment system designed and permitted to accept the type of wastewater being pumped and hauled.
* The pump and haul activity is not to alleviate a failing wastewater system.
* **The Division regional office concurs in writing that the activity meets the criteria in this Rule.**

**CONTACT THE REGIONAL OFFICE PRIOR TO INITIATING ANY INDUSTRIAL PUMP AND HAUL ACTIVITES. SUBMITTAL OF THIS APPLICATION/DOCUMENTS AND WRITTEN APPROVAL IS STILL REQUIRED FOR INDUSTRIAL PUMP AND HAUL ACTIVITIES**

**THE COMPLETED APPLICATION PACKAGE INCLDING ALL SUPPORTING INFORMATION AND MATERIALS, SHOULD BE SENT TO THE APPROPRIATE REGIONAL OFFICE:**

|  |  |  |
| --- | --- | --- |
| **REGIONAL OFFICE** | **ADDRESS** | **COUNTIES SERVED** |
| **Asheville Regional Office**  **Water Quality Operations** | 2090 US Highway 70  Swannanoa, North Carolina 28778  (828) 296-4500  (828) 299-7043 Fax | Avery, Buncombe, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, Yancey |
| **Fayetteville Regional Office**  **Water Quality Operations** | 225 Green Street Suite 714  Fayetteville, North Carolina 28301  (910) 433-3300  (910) 486-0707 Fax | Anson, Bladen, Cumberland, Harnett, Hoke, Montgomery, Moore, Robeson, Richmond, Sampson, Scotland |
| **Mooresville Regional Office**  **Water Quality Operations** | 610 E. Center Avenue  Mooresville, North Carolina 28115  (704) 663-1699  (704) 663-6040 Fax | Alexander, Cabarrus, Catawba, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, Union |
| **Raleigh Regional Office**  **Water Quality Operations** | 1628 Mail Service Center  Raleigh, North Carolina 27699-1628  (919) 791-4200  (919) 788-7159 Fax | Chatham, Durham, Edgecombe, Franklin, Granville, Halifax, Johnston, Lee, Nash, Northampton, Orange, Person, Vance, Wake, Warren, Wilson |
| **Washington Regional Office**  **Water Quality Operations** | 943 Washington Square Mall  Washington, North Carolina 27889  (252) 946-6481  (252) 975-3716 Fax | Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Greene, Hertford, Hyde, Jones, Lenoir, Martin, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, Wayne |
| **Wilmington Regional Office**  **Water Quality Operations** | 127 Cardinal Drive Extension  Wilmington, North Carolina 28405  (910) 796-7215  (910) 350-2004 Fax | Brunswick, Carteret, Columbus, Duplin, New Hanover, Onslow, Pender |
| **Winston-Salem Regional Office** | 450 W. Hanes Mill Road  Suite 300  Winston-Salem, North Carolina 27105  (336)-776-9800 | Alamance, Alleghany, Ashe, Caswell, Davidson, Davie, Forsyth, Guilford, Rockingham, Randolph, Stokes, Surry, Watauga, Wilkes, Yadkin |

1. **PRESUBMITTAL INFORMATION:**
2. Contacted representative from regional office (Pre-submittal)?:  Yes   No
3. Contact name (For Regional Office):
4. **APPLICANT INFORMATION:**
5. Applicant's name (Municipality, Individual, Corporation, etc):
6. Applicant type:   Municipal  State  Privately-Owned Public Utility

County  Other:

1. Origin of Wastewater:

Residential Subdivision  Retail (Stores, Shopping Centers) Domestic:       %

Apartments/Condominiums  Institution Commercial:       %

Mobile Home Park  Hospital Industrial:       %

School  Church Other:       %

Restaurant  Nursing Home

Office  Other (specify)

1. Signature authority’s name:       per [15A NCAC 02T .0106(b)](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf)

Title:

1. Applicant’s mailing address:

City:       State:       Zip:      -

1. Applicant’s contact information:

Phone number: (   )    -     Email:

1. **CONTACT/CONSULTANT INFORMATION:**
2. Contact name:

Title/Affiliation:

1. Contact’s information:

Phone number: (   )    -     Email:

1. **RECEIVING FACILITY INFORMATION:**

If more than 1 facility has agreed to accept the wastewater, please list all the owners, facility names, and permit numbers as a separate attachment)

1. Owner:
2. Facility name:
3. Facility permit number:
4. WWTF permit number:
5. WWTF contact name:

Title/Affiliation:

1. WWTF contact information:

Phone number: (   )    -     Email:

1. **PROJECT INFORMATION:**
2. Location of Project (physical address):

Approximate Coordinates (Decimal Degrees): Latitude:   .     ○ Longitude: -  .     ○

1. Duration of Pump and Haul Request (Six Months Typical):
2. Has a prior permit been issued?  New  Prior Pump & Haul Permit

Permit No.:

1. Permanent Method of Wastewater Disposal:
2. Date Permanent Disposal will be available:
3. Have permits / approvals for permanent disposal been obtained?

Yes  No Permit Number:

1. Is there a Pretreatment Program in effect?   Yes  No
2. Describe any pretreatment prior to pumping and hauling:
3. Volume of Wastewater Generated:       Gallons per Day
4. Explain how the wastewater flow was determined:  [15A NCAC 02T .0114](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf) or  Representative Data

If representative data, describe:

1. Describe Tank / Container wastewater will be pumped from (attach description if necessary):

1. Is Tank / Container in place or will it be installed (attach description if necessary):

1. What type of high water alarm does the container have (and/or):

Audible and Visual  Telemetry (Auto Dialer / SCADA)

1. **CERTIFICATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. Applicant’s Certification: (**Signature of Signing Official and Project Name)**  I,       , attest that this application for        has been reviewed by me and is accurate and complete to the best of my knowledge. I understand that if all required parts of this application are not completed and that if all required supporting documentation and attachments are not included, this application package is subject to being returned as incomplete. I understand that issuance of a permit will require pump and haul facilities or activities to be inspected at least daily by me or a designated representative. Note: In accordance with North Carolina General Statutes [143-215.6A](http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_143/GS_143-215.6A.html) and [143-215.6B](http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_143/GS_143-215.6B.html), any person who knowingly makes any false statement, representation, or certification in any application shall be guilty of a Class 2 misdemeanor, which may include a fine not to exceed $10,000 as well as civil penalties up to $25,000 per violation. | | | | |
| 1a.  Signing Official Signature Date | | | | |
|
| **ENGINEERING DOCUMENTS MUST BE COMPLETED PRIOR TO SUBMITTAL.**  **ACTIVITIES SHALL BE INSPECTED AT LEAST DAILY BY THE PERMITTEE OR IT’S REPRESENTATIVE PER** [**15A NCAC 02T .0204(d)**](http://portal.ncdenr.org/c/document_library/get_file?p_l_id=1169848&folderId=10351930&name=DLFE-120266.pdf)**.** | | | | |
| **THE ENGINEER’S CERTFICATION IS REQUIRED FOR ACTIVITIES THAT RESULT IN THE PRACTICE OF ENGINEERING PER G.S. 89C-3.**  **ENGINEERING DOCUMENTS MUST BE COMPLETED PRIOR TO SUBMITTAL. IF CERTIFICATION BY AND ENGINEER IS REQUIRED, THIS PAGE IS NOT NECESSARY.**  2. Professional Engineer's Certification: **(Signature of Design Engineer and Project Name)**  I,        ,attest that this application for        has been reviewed by me and is accurate, complete and consistent with the information in the engineering plans, calculations, and all other supporting documentation to the best of my knowledge. I further attest that to the best of my knowledge the proposed design has been prepared in accordance with all the applicable regulations. Although other professionals may have developed certain portions of this submittal package, inclusion of these materials under my signature and seal signifies that I have reviewed this material and have judged it to be consistent with the proposed design. Note: In accordance with NC General Statutes [143-215.6A](http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_143/GS_143-215.6A.html) and [143-215.6B](http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_143/GS_143-215.6B.html), any person who knowingly makes any false statement, representation, or certification in any application shall be guilty of a Class 2 misdemeanor which may include a fine not to exceed $10,000 as well as civil penalties up to $25,000 per violation. | | | | |
| 2a.  Professional Engineer Name | | | | NC PE Seal, Signature & Date |
| 2b.  Engineering Firm | | | |
| 2c.  Mailing Address | | | |
| 2d.  City | | 2e.  State | 2f.  Zip |
| 2g.  Telephone | 2h.  Facsimile | 2i.  E-mail | |