**Monitoring Review Checklist Cover Page**

**Grantee:** Click or tap here to enter text. **Grant Number:** Click or tap here to enter text.

**Project Name:** Click or tap here to enter text. **Monitoring Date:** Click or tap to enter a date.

**CDBG-I Representative:** Click or tap here to enter text. **Monitoring Letter Date:**

**Grant Amount:** Click or tap here to enter text. **If Applicable, Local Funds and Sources:** Click or tap here to enter text.

**Contract Effective Date:** Click or tap to enter a date. **Contract Expiration Date:** Click or tap to enter a date.

**Project Activity(ies**):  Public Water Improvements  Public Sewer Improvements

Limited Housing Rehab-Water Connections  Limited Housing Rehab – Sewer Connections

Planning  Administration  Other Public Facilities

**National Objective & Documentation Method:** Surveys  Census

**Is Income Verification Applicable**?  Yes  No

**Is the project complete?**  Yes  No

**If No, what is project status:**

**Estimated completion date:**

**Monitoring Checklist:**

Conformity  Financial Management  Procurement Administration

Compliance  General Administration  Procurement Construction

Fair Housing  Labor Standards  Infrastructure Hook-Ups  Acquisition

**Person(s) Involved in Monitoring Visit / Exit Conference**(*I/We agree the checked monitoring areas above were discussed during the monitoring exit meeting):*