



# Division of Air Quality Grant Management System

## Access Authorization Form

Please complete the USER ID Information section below. Each organization is allowed up to 3 authorized users. A separate form is required for each user. Once completed, scan, attach and email to the DAQ GMS Security Coordinator at [daq.msrb.ncdaqgrants@ncdenr.gov](mailto:daq.msrb.ncdaqgrants@ncdenr.gov). Once the authorization is processed, you will receive an email from NCDOT IT SAP Support Services. Please complete form using Adobe Reader™ when possible.

Users need an NCID account to access the grant management system (GMS) to submit grant applications and supporting information. If you do not have a NCID account visit the NCID New User Registration form at <https://ncid.nc.gov/idmdash/>. Please note, it may take a few days for your NCID to be registered.

### User & NCID Account Information

NCID Username: \_\_\_\_\_

First: \_\_\_\_\_ Last: \_\_\_\_\_

Organization Name : \_\_\_\_\_

Organization Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

### Role to be Assigned – Applicant (Z:GM\_DAQ\_SR\_APPLICATION)

### Certification

I certify the information above is accurate and I am the authorized person to perform the duties associated with the submission of grant application information.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

### For DAQ Use Only

Business Partner ID: \_\_\_\_\_

