

North Carolina VW Settlement Program
Phase 2 Zero Emission Vehicle Infrastructure Program
Level 2 Charging State Agency Program Reference
Application

This is a reference application of the information required to be submitted by the applicant in the DAQ Grants Management System.

Applicant Contact Information

Project Title	
Agency Name	
Agency Mailing Address	
City, State Zip	
Authorized Representative Name	
Authorized Representative E-mail Address	Authorized Representative Phone Number
Project Manager Name (primary contact)	
Project Manager E-mail Address	Project Manager Phone Number
Financial Contact Name	
Financial Contact E-mail Address	Financial Contact Phone Number

Project Details

Program Type	Eligible Applicant Type		
ZEV Infrastructure (EMA-9)	Government		
Vehicle/Equipment Type	Project Type		
Level 2 Charging (EMA-9)	Publicly Accessible		Not Publicly Accessible (Fleet vehicle or employee only charging)



Project Location (where equipment will be installed and/or used)

Please complete the state agency location and charger details spreadsheet (see Required and Optional Attachments).

Project Funding Levels

Project Type	Maximum % of Total Awarded Project Costs
Publicly accessible, networked	100%
Publicly accessible, non-networked	80%
Not publicly accessible, networked or non-networked	60%

Project Details

1. Please provide a detailed description of the proposed project. Describe procurement, installation, activation/commissioning, testing, and signage. Describe collaborations with interested utilities, local businesses, cities, counties, or other entities. Describe customer support service accessibility. Describe networking security for both payment and data capture, where applicable. (Please describe)

2. Likelihood of Use: Please describe how the applicant has demonstrated the need for the charging stations. Has the site location/agency been identified by NCDOA as a candidate for a replacement electric vehicle? If not, has the applicant conducted an employee survey to gauge interest/demand for charging stations? If the project is a state attraction, visitor counts. (Please describe)

3. Project Readiness: Is the site ready for construction or is there a viable make-ready plan in place? (Please describe)

4. Long-term Sustainability: Has the applicant developed an internal workplace charging management policy that governs access, security, usage, and other issues? (Please describe)
- Access to EVSE
 - Security of equipment
 - Administration of EVSE operation and maintenance
 - Plans for future expansion

Certification

The undersigned is an official authorized to represent the applicant. The person that submitted this document in the DAQ Grants Management System has the authority to legally bind the applicant or be the designated fiscal agent. The application was electronically signed in the DAQ Grants Management System when submitted by the applicant.

I certify that all proposed activities will be carried out; that all money received will be utilized solely for the purposes for which it is intended; that records documenting the planning process and implementation will be maintained and submitted when requested, and DEQ is hereby granted access to inspect project sites and/or records. It is understood that if this project is selected a contract with DEQ will be executed.

Print Name of Authorized Representative	Title
Date	

Required and Optional Application Attachments

1. A completed state agency location and charger details spreadsheet. Downloadable on the program webpage, <https://deq.nc.gov/VW-Level-2-StateAgency-RFP>.
2. An itemized budget for the project. For projects with multiple locations, please include an itemized budget for each location.
3. Project quotes. For projects with multiple locations, please include an itemized quote for each location.
4. Any optional attachments such as any supporting documentation or letters of support, etc.



Budget Table Location 1

Budget	Project Total	Requested Amount	Matching Funds	Other Funds	Other Funds Description
Charging equipment cost					
Engineering and design costs					
Warranty (or maintenance) costs					
Other EVSE components					
Capital costs					
Electrical service upgrades					
Project management					
Other Costs					
Total					

Budget Table Location 2

Budget	Project Total	Requested Amount	Matching Funds	Other Funds	Other Funds Description
Charging equipment cost					
Engineering and design costs					
Warranty (or maintenance) costs					
Other EVSE components					
Capital costs					
Electrical service upgrades					
Project management					
Other Costs					
Total					

