



NORTH CAROLINA RESILIENT COASTAL COMMUNITIES PROGRAM
PHASE 4 APPLICATION 2024-2025

Applicant Name: _____ Federal ID Number: 56-_____

Project Name: _____

Brief Project Description:

<p>Project Administrator</p> <p>Name: _____</p> <p>Title: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p> <p>Telephone: _____</p> <p>Email: _____</p>	<p>Lead Elected Official</p> <p>Name: _____</p> <p>Title: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p>
<p>Costs rounded to nearest dollar:</p> <p>Grant funds requested: \$ _____ .00</p> <p>Local government's matching funds: \$ _____ .00</p> <p style="padding-left: 20px;">Cash Match: \$ _____ .00</p> <p style="padding-left: 20px;">In-kind Match: \$ _____ .00</p> <p>Total cost of project: \$ _____ .00</p>	<p>Site Control (check all that apply):</p> <p><input type="checkbox"/> Owned by local government</p> <p><input type="checkbox"/> Leased by applicant for 25 years or more</p> <p style="padding-left: 20px;">Easement by applicant for 25 years of more</p> <p style="padding-left: 20px;">Owned by other State, Federal, or government agency with a Joint Use Agreement.</p>
<p>Local Government Approval: Each grant application must be reviewed and approved by the local governing board at a duly advertised public hearing or meeting. Provide a memorandum resolution, or copy of the minutes indicating the board's action on the application.</p> <p style="text-align: center;">Date of Public Hearing or Public Meeting: _____</p>	

Certification

I hereby certify the information contained in the attached application is true and correct and the required matching funds will be available during the project period.

Print or Type Name

Title

Signature



PHASE 4 APPLICATION QUESTIONS

Please answer the following questions.

1. **Is this project identified as a high local priority in your Resilience Strategy, project portfolio, or other locally relevant planning document?** If yes, briefly describe why it's a high priority and how it was prioritized.
2. **Project description:** Provide a description of the project, including information on how this will increase your community's resilience. If the project does not have community-wide impacts, describe why it is the best choice for Phase 4 funding.
 - a. Please be sure to describe how the project will address environmental, social, and/or economic issues.
 - b. Describe how the project will benefit socially vulnerable, historically disadvantaged, and underserved populations (e.g., low-income and minority) in your community.
3. **Please describe the project's nature-based or hybrid components.** If none, please describe why they are not being incorporated.
4. **Cultural and Historic Preservation:** If applicable, describe how the project will address any cultural, historical, or archaeological considerations in the project area.
5. **Site location maps:** Provide a regional location map and a detailed vicinity map (street map) showing the location of the proposed project. Include a north arrow, legend (if applicable), and legible street names.
6. **Site description:** Provide a description of the site where the project will be located, including natural features and existing improvements.
7. **Project Site Plan:** Provide a site plan (to-scale) showing property lines, proposed construction, existing facilities, and significant natural features.
8. **Pre-project tasks:** Identify tasks that must be completed prior to starting the project.
9. **Permits:** List all necessary permits and/or certifications.

10. **Project Timeline:** Provide a project timeline, including key milestones, start and end dates, and any phased aspects of the project implementation.
11. **Please describe your project's transferability to other coastal municipalities and counties.**
12. **Long-term Maintenance and Sustainability:** Describe the plans for long-term maintenance and sustainability of the project, including funding sources and responsible parties.



Resilience Strategy Matrix

If you did not participate in Phases 1 and 2 of the RCCP, please provide documentation showing how you meet the requirements by linking where these strategies are met in your specific documents. **If you participated in Phases 1 and 2 of the RCCP this matrix is not required.**

Resilience Strategy Requirements	Documentation showing you meet the Resilience Strategy requirement
Community Resilience Vision & Goals	<i>Insert document(s) name and page #'s and link if available</i>
Any community goals/vision that have a focus on building resilience. These may be found in existing plans or ordinances.	
Community Action Team	
Planning Board, Floodplain Management Committee Members, or any community group that has met on multiple occasions to discuss the community's vision/goals towards resilience.	
Stakeholder Engagement Strategy	
A document that details how you communicate with your community, especially any vulnerable populations (via Town Meetings, email distribution lists, informational brochures, and webpages, etc.)	
Review of Existing Plans and Efforts	
You have reviewed existing planning documents (Land Use Plan, Hazard Mitigation Plan, Capital Improvement Plans etc.) and are familiar with your existing plans and ongoing efforts.	
Risk & Vulnerability Assessment Report	
You have access to data from your Regional Hazard Mitigation Plan or have had recent assessments conducted.	
Project Portfolio	
A list of potential projects that have been identified by staff and/or the community. These might be found within a Floodplain Management Plan, or Council minutes.	
Additional files	
These can include maps or any other pertinent documents.	



2024-2025 Phase 4 Project Budget

Lead Applicant _____ Project Name _____

This form below must be completed and included with your application. Round project costs to the dollar.

Local cash match contributions are not required and should only be included in the chart below if they are necessary to complete the project.

Project Elements		Requested Amount	Local Match	Total Cost
Item				
Outside Consultants				
Project Administration				
Mapping/GIS Expenses				
Addnl. Expense				
Addnl. Expense				
Addnl. Expense				
TOTAL				

Use the form below to show the sources of your matching funds. Indicate if these funds are currently available or yet to be approved. If funds are yet to be approved, list the date for approval. If applicable, provide additional narrative related to the match.

Type of Matching Funds (Local/State/Federal)	Amount	Funding Source	Availability
TOTAL			



Phase 4 Project Timeline

The project timeline establishes benchmarks during the project period to ensure timely completion. Progress monitoring occurs at 2-month intervals over the 12-month contract. We recognize that unexpected events may require adjustments to the timeline. The schedule is meant to be an aid for measuring the progress of the project and a guide to making adequate contract adjustments when necessary. Please list the tasks required under the task column and mark which period of the contract they will occur.

Task	1	2	3	4	5	6	7	8	9	10	11	12