

MINUTES  
NORTH CAROLINA SEDIMENTATION CONTROL COMMISSION  
COMMISSION'S TECHNICAL COMMITTEE  
MARCH 17, 2022  
ONLINE WEBEX MEETING

The North Carolina Sedimentation Control Commission's Commission Technical Committee met on March 17, 2022, at 3:30 p.m. online via WebEx. The following persons were in attendance for all or part of the meeting:

**COMMITTEE MEMBERS**

Mr. Mark Taylor (Chair)  
Ms. Karyn Pageau (Vice-Chair)  
Mr. AJ Lang  
Mr. Donald Pearson  
Dr. Rich McLaughlin  
Mr. Steve Albright  
Ms. Toni Norton

**OTHERS**

Mr. Brian Wrenn, Director, DEMLR, DEQ  
Ms. Julie Coco, State Sediment Specialist, DEMLR, DEQ  
Mr. Graham Parrish, Assistant State Sediment Specialist, DEMLR, DEQ  
Ms. Rebecca Coppa, Sediment Education Specialist, DEMLR, DEQ

**Minutes:**

The meeting began at 3:30 pm.

Approval of draft meeting minutes from 2/17/22 were postponed until the following meeting.

Mr. Taylor handed to floor to Ms. Coco to address the first agenda item. Ms. Coco gave an overview of DEMLR's immediate goals, and what of those goals DEMLR feels can be done in-house versus what they are still interested in seeking outside assistance on. DEMLR wants the manual to be in an editable format that is easily maintained, web-friendly, including live hyperlinks, and mobile-friendly. DEMLR is not looking into having the new manual mass-printed but would like a printable-friendly version for those that are interested in downloading and printing the entirety or sections of it. DEMLR feels that they can do the bulk of this in-house. DEMLR would also like the details to be in a format that is easy to download and use, such as CAD or a higher resolution image, and may need help with that portion. Some discussion was

also had on the bid process and the need to investigate the requirements for that more. Ms. Coco also stated that DEMLR may be interested in updating their educational videos at some point and would probably solicit outside help for those and that they can be done independently of the manual update. Mr. Taylor wanted to note that if this goes to bidding that there is a Mini-Brooks Act that requires qualification-based selection. Mr. Taylor then opened the floor for comment. Mr. Albright asked what the time frame for this was if it is done in-house? Ms. Julie Coco said it wasn't discussed but that the question can be brought back to the DEMLR team and asked. Mr. Taylor asked for DEMLR to think about if everything would be converted at once or in sections and if done in sections and it was dramatically different how would it sync up.

Mr. Taylor moved on to workgroup updates and began by admitting that he hasn't made much new progress since the last meeting. Ms. Norton said she worked on updating the PDF of her practice standard. Mr. Albright began the update for his and Mr. Pearson's group stating that they had met and are making good progress. They have a long working document with some of their research and it serves as a reference document for their edits. Mr. Taylor commented that if they (the workgroups) are doing an edited practice standard instead of just showing the edits it would probably be smart to also have footnotes or supporting documents noting the rationale for the edit/s and where that rationale was found. Ms. Pageau began the update for her and Mr. Lang's workgroup and stated that they were only able to meet once this last month and they are knee-deep in the process but have been busy the last two weeks so have not met recently. They are still working through the Pennsylvania document and assimilating information and deciding where exactly to end and where to begin. Mr. Lang added that he created a products folder where they are sharing their edits there as they are working, and others can view it.

Mr. Taylor went on to the next agenda item, the roadmap for moving forward. Mr. Taylor started by proposing the idea of an editorial board. This would be a subset of the committee that would take on the responsibility of reviewing the draft practice standards, providing comments, bringing it back to the full committee, and eventually moving it forward to a point where it's ready to be presented to DEMLR for review and comment. Mr. Taylor's suggested members of this board are himself, Karen, Rich, and Donald, so one person from each workgroup. So, the steps in the process would be the workgroups would put forth the first draft, the editorial board would then review and comment and submit the second draft back to the full committee, which would then review, comment, and approve it to be sent to DEMLR for review and comment.

Mr. Taylor then went on to assign more work to the workgroups. Mr. Taylor updated the workgroup assignment list to include what workgroups can move on to after submitting the first draft of their initial assignments. These supplemental assignments include fleshing out entire sections (or subsections of Chapter 6) so that DEMLR can update large chunks of the

maul at one time. Mr. Taylor then raised the question for further consideration if they want DEMLR central/regional offices to set priorities for these other practice standards.

Mr. Taylor then opened the floor for comments/questions on his roadmap going forward and supplemental assignments proposals. Mr. Pearson asked if the workgroups should still be using the original comments submitted from DEMLR staff to guide their review or should the workgroups be reviewing more than that. Mr. Taylor commented that his take on this is that the workgroups should be referring to those comments and say why they were or weren't addressed based on your research. But in addition to that, once you open Pandora's box, it's open, and once the practice standard is open DEMLR wants the entire section/subsection to be reviewed before it is published and that is what should be done. So, the review becomes more comprehensive, but the workgroups shouldn't lose sight of some of the specific issues that they were asked to address. Mr. Pearson added that their group identified that in order to address some of staff comments new sections/standards may need to be created and added. Mr. Taylor concurred that the list of new standards that may be needed should be updated and that the committee and DEMLR will also need to prioritize those. Mr. Taylor asked that DEMLR help the committee with beginning to prioritize those. Mr. Albright asked Mr. Taylor if there was any consideration to giving supplemental topic assignments that are related to topics that groups have already been working on to that particular group (for example permanent stream crossings should go to Mr. Lang & Ms. Pageau's group as they are already working on temporary stream crossings). Mr. Taylor said that the assignments at this point try to keep the workgroups in the sections that they are already working in. Mr. Taylor also commented that as they work on more sections, they should consider the idea that the workgroups can swap them based on interest/experience. Dr. McLaughlin joined the meeting and stated that he doesn't mind at least starting out on the editorial board. Ms. Pageau commented that Mr. Lang would be a better representative from their group for the editorial board as he just helped NCFS redo their manual. Mr. Taylor asked Mr. Lang to consider it and let him and Ms. Pageau know. Ms. Pageau stated that section 6.8 of the manual really needs updating, as that section includes check dams and the use of flocculants, and check dams with weir structure also need to be updated.

Mr. Taylor asked Dr. McLaughlin if his workgroup had any progress since their last meeting before opening the floor for open discussion. Dr. McLaughlin said that they had completed their suggested edits so haven't done anything further. Mr. Taylor said that once the existing practice standards are done being edited that groups should move on to the new standards that they were assigned, Dr. McLaughlin's group being silt bags. Dr. McLaughlin said he'd put that together.

Mr. Taylor then opened the floor for open discussion. Dr. McLaughlin wanted to step back and make sure that this effort by the committee is going to end up in a net benefit for DEMLR staff and that the direction the committee is still taking is to help gather information make

suggested changes, and hand that back to staff and that there's also an endpoint. Mr. Taylor stated that their goal is to have an updated manual that is good as any in the country.

Mr. Pearson asked if there has been any more consideration to having an in-person meeting. Committee members were favorable to the idea of meeting in-person and possibly a social gathering before/after the meeting if the logistics could be ironed out. It was also pointed out that the May meeting conflicted with the SCC meeting and that an alternate date should be secured.

The next regularly scheduled meeting is scheduled for 3:30 – 5:00pm on April 21, 2022 and will be held via WebEx.

Mr. Taylor adjourned the meeting at 4:45 pm