## NC DEQ Division of Energy, Mineral and Land Resources

**POST CONSTRUCTION (State) Stormwater:   
PERMIT Renewal APPLICATION FORM**

*In accordance with* [15A NCAC 2H.1045(3)](http://reports.oah.state.nc.us/ncac/title%2015a%20-%20environmental%20quality/chapter%2002%20-%20environmental%20management/subchapter%20h/15a%20ncac%2002h%20.1045.pdf)*, the current permit holder shall renew their high density permit 180 days prior to its expiration. Renewed permits are valid for a period of 8 years per Session Law 2011-398 (SB 781) Section 60.(c). This application form is for permit renewals only.*

**A. PROJECT INFORMATION**

1. Stormwater Permit Number:
2. Project name:

Is this an updated project name from the current permit?  Yes  No

1. Project street address:         
   City:       County:       ZIP :
2. What, if any, changes have been made to the project as permitted?

*If the project has changed from the approved plans, a complete modification package is needed to document the changes. The modification forms are available at: https://www.deq.nc.gov/about/divisions/energy-mineral-and-land-resources/stormwater/stormwater-program/post-construction-program/new-permits-permit-modifications.*

**B. PERMITTEE NAME AND CONTACT INFORMATION**

*If changes to the permittee or project name have been made, please complete either the Permit Update form or the Permit Transfer form available at: https://www.deq.nc.gov/about/divisions/energy-mineral-and-land-resources/stormwater/stormwater-program/post-construction-program/permit-transfers-renewals. Stormwater Permits do not automatically transfer with the sale of the property.*

1. Current Permit Holder’s Company Name/Organization:
2. Signing Official’s Name:
3. Signing Official’s Title:
4. Mailing Address:

City:       State:       ZIP :

1. Street Address:

City:       State:       ZIP :

1. Phone: (     )       Email:

**C. If Permittee is a Lessee, Purchaser, or Developer per 15A NCAC0 2H.1040(4)(c), PROPERTY OWNER NAME AND CONTACT INFORMATION**

1. Current Permit Holder’s Company Name/Organization:
2. Signing Official’s Name:
3. Signing Official’s Title:
4. Mailing Address:

City:       State:       ZIP :

1. Street Address:

City:       State:       ZIP :

1. Phone: (     )       Email:

D. CHECKLIST OF SUBMITTAL REQUIREMENTS for an administratively complete application package per 15A NCAC 02H.1045(3).

*Submit the application package to the appropriate* [*DEMLR Regional Office*](https://deq.nc.gov/contact/regional-offices) *(Coastal, SA Waters) or DEMLR Central Office (Urbanizing Areas Ph 2, USMP, Non-Coastal HQW/ORW). Only applications packages that include all required items listed below will be accepted and reviewed.*

***Initial each item below to indicate that the required information is provided in the application package****:*

      1. A permit application processing fee of $750.00 payable to *NCDEQ* per [G.S. 143-215.3D(e)(2)](http://www.ncga.state.nc.us/enactedlegislation/statutes/html/bysection/chapter_143/gs_143-215.3d.html).

      2. One original signed hard copy and one electronic copy of this completed form.

      3. For corporations or limited liability corporations (LLC):

    Provide documentation from the NC Secretary of State or other official documentation, which supports the titles and positions held by the persons listed in Permittee Information or Property Owner Information, Item B and C per 15A NCAC 2H. 1040(1).

    The corporation must also be listed as an active corporation in good standing with the NC Secretary of State.

      4. If the project has been built, documentation that the maximum BUA per lot or maximum total BUA has not been exceeded.

      5. If the project has been built, a signed, sealed, and dated letter from a licensed professional or other qualified person in accordance with 15A NCAC 02H.1050 stating that the SCMs have been inspected, and that they have been built and maintained in accordance with the approved plans.

      6. O&M Agreements, *Please select one:*

If approved under the rules effective January 1, 2017 and required by the permit conditions, the O&M agreement has been recorded in Deed Book:     Page No:

If approved under an earlier set of Rules, I have a copy of the current O&M Agreement for all SCMs, and I will continue to keep this on file with the permit.

I do not have a copy of the current O&M Agreement for all SCMs and am requesting a copy be sent to me. I agree to keep this on file with the permit.

      7. If the project has been built, a copy of recorded documents required by the original permit that have not yet been received by DEMLR, including deed restrictions, protective covenants, condominium/planned community declaration and easements.

      8. Designer Certifications confirming that the project was initially built in accordance with the approved plans as required by 15A NCAC 02H.1042(4) or previous versions of the rules. *Please select one:*

A copy of the required certification(s) have been previously provided to the Division; or

A copy of the required certification(s) are enclosed; or

The required certification(s) are in process. They will be provided as soon as they are complete, which is expected to be by     ; or

The project has not yet been built.

      9. If the project is out of compliance with the permit conditions, a written schedule of actions to bring the project into compliance.

**E. (OPTIONAL) OTHER CONTACT INFORMATION**

1. The Design Professional who is authorized to provide information on the Applicant’s behalf:

Design Professional’s Name:

Consulting Firm:

Mailing Address:

City:      State:      Zip:

Phone: (     )       Fax: (     )

Email: :

2. If you would like to designate another person to answer questions about the project:

Name & Title:

Organization:

Mailing Address:

City:      State:      Zip:

Phone: (      )       Fax: (     )

Email: :

**F. PERMITTEE’S CERTIFICATION**

I,      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the person legally responsible for the permit, certify that I have a copy of the Permit and O&M Agreement on site (or I will obtain a copy and it will be kept on site), that I am responsible for the performance of the maintenance procedures, and the site has been and will be maintained according to the O&M Agreement and approved plans. I agree to notify DEMLR of any problems with the SCMs or built-upon area and to submit the proper forms to modify or transfer the permit prior to any changes to the project, SCMs, or ownership. All information provided on this permit renewal application is, to the best of my knowledge, correct and complete.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTARIZATION:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a Notary Public for the State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ personally appeared before me this the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_, and acknowledge the due execution of the forgoing instrument. Witness my hand and official seal,

*(Notary Seal)*

Notary Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My commission expires \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_