

VARIANCE SAMPLE PROCEDURES

Town/City of _____ Variance to grease separation device maintenance schedule

A variance to the scheduled maintenance requirement of the Town/City of _____ Fats, Oils and Grease Control Ordinance (Sec. ___ __) is to provide specific changes to the scheduling of grease separation device maintenance and servicing. Said variance is intended to give food service establishments an avenue to provide substantial evidence to reducing maintenance of the grease separation device. Said variance only applies to the scheduling of grease separation device servicing. All other requirements of the Town/City of _____ Sewer Use Ordinance, FOG Control Ordinance, and any other requirements remain in effect.

Food service establishments shall provide a written explanation for the need to vary from the FOG Control Ordinance. All establishments requesting a variance shall agree to conform to the variance study procedures. The Town/City of _____ has the right to discontinue the variance study at any time the grease separation device discharge adversely affects the sanitary sewer collection system and treatment works.

Fees associated with the request for variance study will include a variance request fee of \$____, which includes estimated reimbursement costs associated with the study. All fees are non-refundable and shall be paid in advance. Reimbursement of the Town/City of _____ personnel shall be at a rate of \$____ per hour, and any additional costs incurred through the analysis of wastewater.

If the following occurs, at any time after a variance is granted, the facility shall revert back to requirements set forth by the Town/City of _____ FOG Control Ordinance:

Grease separation device FOG concentrations exceeding limits set by Town/City of _____ FOG Control Ordinance.

Grease separation device discharge adversely affects the sewer collection system and treatment works.

Solids accumulation is greater than 20 percent of the total water depth from the grease separation device's interior floor to the static or working water level, at any point within the grease separation device.

FOG accumulation is greater than or equal to three (3) inches at any point within the grease separation device.

Facility significantly increases food service production or seating capacity.

Facility employs the use of a garbage disposal or food pulper that is connected to the grease separation device.

Facility causes or contributes to a sanitary sewer blockage or overflow.

All food service establishments requesting variance to the FOG Control Ordinance shall conform to the following conditions and schedules.

Applicant shall provide the Town/City of _____ written explanation as to the need of variance.

1. Applicant agrees that any request for variance is considered and implemented under the discretion of the Town/City of _____ and can be denied for any reason.
2. Variance request fee shall be paid in full by check to the amount of \$_____ dollars before variance study is started.
3. Applicant shall conform to the pumping requirements set by the Town/City of _____ during the variance study. Failure to follow pumping requirements will result in variance study discontinuation.
4. Applicant agrees to the pumping schedule after variance study is completed, even in the event the Town/City of _____ requires a service schedule greater than once every 30 days.
5. Applicant shall contact the Town/City of _____ Pretreatment Section two working days prior to the scheduled grease separation device cleaning.
6. Facilities that desire the use of biological or chemical treatment shall provide the Town/City of _____ all information supplied by the manufacturer of type, solution makeup, dosing schedule and service agreements. All facilities using biological or chemical treatment shall be required to maintain a grease separation device service schedule set by the Town/City of _____ FOG Control Ordinance or Town/City of _____ Variance Study.
7. During the variance study all limits and conditions of the FOG Control Ordinance apply. All violations of the FOG Control Ordinance will be addressed during and after the variance study.
8. The Town/City of _____ will not be responsible for any FOG discharges, odor or blockages during or after the variance study.

Town/City of _____ Procedure for Variance Study

1. Applicant shall submit to the Town/City of _____ Public Works and Utilities Department Pretreatment Section a written explanation as to the need of a service schedule variance to the Fats, Oils and Grease (FOG) Control Ordinance. This letter shall include a copy of a current menu, total customer seating capacity, and grease separation device size.
2. After submission of request to the Town/City of _____, the Pretreatment Section will review all information submitted and will contact the facility by mail accepting or denying the variance request.
3. The facility shall schedule with a service company and the Town/City of _____ a time during normal business hours (Mon – Fri) to have the subject grease separation device cleaned. It is the responsibility of the food establishment to have the grease separation device totally pumped and sufficiently cleaned by a servicing company. Variance study cannot be conducted unless the grease separation device is properly cleaned.

Applicant shall contact the Town/City of _____ Pretreatment Section two working days prior to the scheduled grease separation device cleaning.

1. Once the grease separation device is cleaned properly and refilled with water from the facility, **pretreatment staff will conduct a visual inspection of the grease separation device and verify that all components of the grease separation device are in place and are in proper working order. If the grease separation device is determined to be adequately designed and installed said staff will collect, within 72 hours of initial pumping, a baseline FOG sample from the grease separation device's effluent sampling point. Baseline grease and solids levels will be measured in all compartments.
2. Two weeks after initial sampling, Pretreatment staff will obtain a second effluent FOG sample, and measure grease and solids levels in all compartments of the subject grease separation device.
3. Two weeks after second sampling, Pretreatment staff will obtain a third effluent FOG sample, and measure grease and solids levels in all compartments.
4. Additional monitoring events may be required if deemed necessary by the Town/City of _____. Variance studies shall not exceed a period of 90 days.
5. After a minimum of three site samples are collected and all sampling results are obtained, the Town/City of _____ will analyze all data. After all data is reviewed by the Town/City of _____, The Town will submit in writing the results of the variance study to the applicant requesting said study.

The Town/City of _____ will not be responsible for any FOG discharge, odor or blockages occurring during or after the variance study. At no time during the variance study shall the grease separation device be pumped, except by direct approval of the Town/City of _____. Hydraulic flow at a minimum shall consist of all pre-rinse, one, two and three compartment wash sinks filled to 75 percent capacity and being drained simultaneously plus any dish or glass wash machine or other drainage fixture unit being operated at maximum rated performance levels.

** Pretreatment staff shall consist of Town/City of _____ employees or individuals authorized by the Town/City of _____.