

## General Instructions

Please read the following before downloading any applications or forms:

- Although application forms are available for downloading, you may find it easier to stop in any DMF license office to apply for a license or permit. Our offices have photocopiers and notary publics that can make the process easier. Our offices also have well trained staff that can also assist you in obtaining the proper permits for specific fisheries and answer any questions you may have.
- If you chose to download an application, please take care to read the specific instructions for each application. Requirements may differ between the various licenses and permits.
- **Certification Statement Form must accompany ALL applications.** A notarized signature is required for all **NEW** licenses and permits.
- There are renewal applications for **Standard Commercial Fishing Licenses (SCFL)** and **Retired Standard Commercial Fishing Licenses (RSCFL)** available for downloading. Applications for **New** SCFL's must complete the ***Eligibility Pool Board Application***.
- We do not have **Assignment forms** available for downloading. These are currently three-part carbon forms available from any license office.
- Some license applications have a survey at the end. Please complete all surveys to the best of your ability.
- Mail completed applications to the address shown at the bottom of each application.
- If you have any questions about any license requirements please call 800-682-2632 or 252-726-7021 and ask for the License Office.