



**North Carolina Department of Environmental Quality
Division of Marine Fisheries
COMMERCIAL FISHING VESSEL REGISTRATION (CFVR)
APPLICATION INSTRUCTIONS
(REV 2023-12)**

This application is to be completed and signed by individuals applying for a Commercial Fishing Vessel Registration. Businesses requesting a license must have the Responsible Party (business agent) complete and sign the application. The Responsible Party is the person who coordinates, supervises, or otherwise directs operations of a business entity, such as a corporate officer or executive-level supervisor of business operations and is the person responsible for use of the issued License in compliance with applicable laws and regulations. Individuals applying for a license for another under the authority of Power of Attorney must submit a **PHOTOCOPY** of the Power of Attorney and current picture identification.

Eligibility Requirements:

This registration is required for any vessel used in a commercial fishing operation in the coastal fishing waters of the state.

Provide a **PHOTOCOPY** of one of the following current picture identifications:

- Driver's License; or
- State Identification (issued by DMV); or
- Military Identification; or
- Passport; or
- Resident Alien Card (green card)

If you are applying as a business, you must provide:

- If incorporated, a **PHOTOCOPY** of Articles of Incorporation and list of current corporate holders.
- If organization, a **PHOTOCOPY** of the Articles of Organization and list of current corporate holders.
- If written agreement partnership, a **PHOTOCOPY** of written partnership agreement.
- If not incorporated, an organization, or written partnership, a **PHOTOCOPY** of current Assumed Name Statements filed with the Register of Deeds in your county, and a **PHOTOCOPY** of business privilege tax certificates, if applicable.
- Current annual reports for LLC or INC

A Commercial Fishing Vessel Registration Application:

- All surveys must be completed.
- Sign and date the Application.
- Complete the NC DMF License Certification Statement Form. It must be notarized if applying for a new license.
- A **PHOTOCOPY** of valid vessel state registration or U.S. Coast Guard Vessel documentation. If applying for a transfer of ownership and the U.S. Coast Guard Vessel documentation is pending, a notarized bill of sale will be accepted.

Fees:

- See Commercial License and Permit Fee Sheet. If you need assistance, please contact any NC DMF License Office or call (252) 515-5500 or (800) 682-2632. Replacement Fee: There is a \$10.00 fee for replacing current/valid license.
- Method of payment: Personal check, Money Order, Cashier check, or Credit Card (In person only). Make payable to North Carolina Division of Marine Fisheries. There will be a \$25.00 service charge for returned checks.

You are required to notify the Division of Marine Fisheries of any address or residency changes within 30 days. Incomplete applications submitted without required documentation will be deemed incomplete and returned to you unprocessed.

**Mail to: North Carolina Division of Marine Fisheries
License Office
PO Box 769
Morehead City, NC 28557**



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**Complete Required Vessel Usage Survey, Vessel Survey, Vessel Owner Survey and Gear Survey Sections.
THIS INFORMATION IS REQUIRED! IF INCOMPLETE, APPLICATION WILL NOT BE PROCESSED AND WILL BE RETURNED**

Vessel Name:			Vessel Length:	
Documentation #:		Expire Date / /	Vessel Year Built:	
State Registration #:		Expire Date / /	Vessel Manufacturer:	
Hull I.D.:			Vessel Gross Tons:	
Homeport:			Net Tons:	
Port of Landing:			Vessel Master Name:	
			Vessel Master DOB:	

Vessel Survey

Carrying Capacity:	Pounds				
Total Horsepower					
Observers Allowed:	<input type="checkbox"/> YES <input type="checkbox"/> NO				
Propulsion:	<input type="checkbox"/> Outboard	<input type="checkbox"/> Inboard	<input type="checkbox"/> Inboard/Outboard	<input type="checkbox"/> Other	
Hull Material:	<input type="checkbox"/> Fiberglass	<input type="checkbox"/> Wood	<input type="checkbox"/> Aluminum	<input type="checkbox"/> Steel	<input type="checkbox"/> Other
Engine Type:	<input type="checkbox"/> Gas	<input type="checkbox"/> Diesel	<input type="checkbox"/> Other	<input type="checkbox"/> Other	
Number of Engines:					

Vessel Owner Information Survey (please select one of the following Owner designations)

<input type="checkbox"/> Owner and Master	<input type="checkbox"/> Owner, but not Master	<input type="checkbox"/> Master
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Gear Survey-Please complete the following with an accurate account of gear actually used, not owned, the previous year. This information is used by our biologists to estimate effort in specific fisheries and is not available on trip tickets.

Check all that apply:	Min – Max Yds	Yards fished
<input type="checkbox"/> Beach Seine	100 - 2,000	Yds.
<input type="checkbox"/> Swipe Net	50 – 3,000	Yds.
<input type="checkbox"/> Haul Seine	50 – 3,000	Yds.
<input type="checkbox"/> Common Seine	5 – 200	Yds.
<input type="checkbox"/> Purse Seine	100 – 1,000	Yds.
<input type="checkbox"/> Channel Net	10 - 40	Yds.

Check all that apply:	Min – Max Nets	Combined Headrope Length
<input type="checkbox"/> Butterfly Net	1 - 2	Ft.
<input type="checkbox"/> Skimmer Trawl	1 - 2	Ft.
<input type="checkbox"/> Crab Trawl	1 - 2	Ft.
<input type="checkbox"/> Flounder Trawl	1 - 2	Ft.
<input type="checkbox"/> Scallop Trawl	1 - 2	Ft.
<input type="checkbox"/> Shrimp Trawl	1 - 4	Ft.
<input type="checkbox"/> Clam Trawl Kicking	1	Ft.
<input type="checkbox"/> Flynets	1	Ft.

Check all that apply:	Min – Max Sets	Number Set
<input type="checkbox"/> Shrimp Pound	1 – 100	
<input type="checkbox"/> Fyke Net	1 – 100	

Check all that apply:	Min – Max Yds	Yards Fished
<input type="checkbox"/> Gill Net Set (float)	50 – 3,000	Yds.
<input type="checkbox"/> Gill Net (drift)	50 – 3,000	Yds.
<input type="checkbox"/> Gill Net (runaround)	50 – 3,000	Yds.
<input type="checkbox"/> Gill Net Set (sink)	50 – 3,000	Yds.

Check all that apply:	Min – Max Reels	No. of Reels used per trip
<input type="checkbox"/> Rod-n-Reel	1 - 10	

Check all that apply:	Min - Max Lines	No. of Lines pulled per trip
<input type="checkbox"/> Trolling	1 - 8	

Check all that apply:	Min - Max Hooks	Number of Hooks set
<input type="checkbox"/> Longline Surface	100 – 3,000	
<input type="checkbox"/> Longline Bottom	100 – 2,000	
<input type="checkbox"/> Longline Shark	100 – 2,000	
<input type="checkbox"/> Trotline	5 - 200	

Check all that apply:	Min - Max Hooks	Number of Hooks set
<input type="checkbox"/> Turtle Hooks	1 - 50	

Check all that apply:	Min - Max Pots	Number Fished
<input type="checkbox"/> Conch Pot	1 – 100	
<input type="checkbox"/> Fish Pot	1 - 200	
<input type="checkbox"/> Turtle Pot	1 – 100	
<input type="checkbox"/> Crab Pot	1 – 1,000	
<input type="checkbox"/> Peeler Pot	1 – 1,000	
<input type="checkbox"/> Eel Pot*	1 – 600	

*use of eel pots requires submission of monthly logbooks.

Check all that apply:
<input type="checkbox"/> Gigs

Economic Survey (must be completed by Responsible Party)

First Name	Middle Name	Last Name	At least 50% of income derived from commercial fishing?
			<input type="checkbox"/> YES <input type="checkbox"/> NO

Signature: _____
Applicant signature (Must be signed to be valid)

_____ Date



**North Carolina Department of Environmental Quality
Division of Marine Fisheries
LICENSE APPLICATION CERTIFICATION FORM
(REV 2023-12)**

OFFICE USE ONLY	Year _____
PID # _____	
License # _____	

DMF Staff: _____	

Certification Statement *(This section must be completed by applicant)*

I, _____ certify that:

1. All the information provided on this application and any supporting documentation provided is true, accurate, and complete. And further, for renewals, any changes in information or supporting documents have been provided at the time of renewal. I understand that any false information or fraudulent disclosures may result in termination of appropriate licenses, permits and related documents, revocation or suspension of marine fisheries licensing and other privileges, and in possible criminal prosecution.

2. I am a resident of the State of : _____.

If claiming resident status in North Carolina, I certify further that *(check one)*:

- I have been a legal resident for more than six months, or
- If domiciled in North Carolina between 60 days and six months, I have completed and submitted with this application a notarized Certificate of Eligibility for North Carolina Residency.

3. If applying for a Standard or Retired Standard Commercial Fishing License as a North Carolina Resident, I also certify that *(check the appropriate entry)*:

- I filed a North Carolina State Income Tax Return for the previous calendar or tax year.
- I was not required to file a North Carolina State Income Tax Return for the previous calendar or tax year.

I understand if there are any questions regarding the filing of a North Carolina State Income Tax Return, I may have to provide appropriate tax records, as requested by the Division of Marine Fisheries.

4. For commercial fishing licenses, endorsements or registrations I certify that:

- a) I currently have no marine fisheries licenses, permits, endorsements, or registrations under suspension or revocation and the privilege to hold such licenses, permits, endorsements, or registrations is not revoked or suspended.
- b) I have not been convicted of four or more violations in any jurisdiction related to state or federal law or regulations involving or related to marine or estuarine resources during the previous three years.

5. NC General Statute §113-221 requires the NC Division of Marine Fisheries to provide a current copy of the rules governing activities authorized by the license you are purchasing. You have the right to request a current rulebook in hardbound. The document is available on the Division of Marine Fisheries website on the "Rules and Regulations" webpage at <https://deq.nc.gov/about/divisions/marine-fisheries/rules-proclamations-and-size-and-bag-limits/rules>.

6. For for-hire fishing licenses and endorsements, I affirm that I have liability insurance and that I am knowledgeable of USCG safety requirements for the vessel(s) used in the operation in accordance with G.S. 113-168.6.

7. If application is for a Standard/Retired Commercial Fishing License with a Shellfish Endorsement or a Shellfish License for NC Residents I affirm that I have received the required harvester training.

8. For Ocean Fishing Pier License, linear length of the pier and responsible parties has not changed.

9. If applying for a Land or Sell License, I also certify that: *(check the appropriate entry)*

- I have a commercial fishing license issued by the state of _____ (Other than North Carolina).
- I have a federal permit that allows commercial fishing.

Signature of Applicant: _____ Date: _____

NOTARY (Only NEW applications must be notarized)

State: _____ County: _____

Sworn to and Subscribed before me this _____ day and year of _____,

Notary Public: _____ My Commission expires: _____