



**North Carolina Department of Environmental Quality
Division of Marine Fisheries
COMMERCIAL FISHING VESSEL REGISTRATION TRANSFER (CFVR)
APPLICATION INSTRUCTIONS
(REV 2022-03)**

The **Commercial Fishing Vessel Registration** is to be transferred when the ownership of a vessel bearing a current **Commercial Fishing Vessel Registration** is being transferred to a new owner. This application is to be completed and signed by individuals applying for a transfer of a Commercial Fishing Vessel Registration. Both the **Transfer-To** and the **Transfer-From** participants are to complete, sign and notarize this application. Businesses requesting a license must have the Responsible Party (business agent) complete and sign the application. The Responsible Party (business agent) is the person who coordinates, supervises or otherwise directs operations of a business entity, such as a corporate officer or executive-level supervisor of business operations and is the person responsible for use of the issued License in compliance with applicable laws and regulations. Individuals applying for a license for another under the authority of Power of Attorney must submit a **PHOTOCOPY** of the Power of Attorney and current picture identification.

Provide a **PHOTOCOPY** of one of the following current picture identifications:

- Driver's License; or
- State Identification (issued by DMV); or
- Military Identification; or
- Passport; or
- Resident Alien Card (green card)

Provide a **PHOTOCOPY** of valid vessel state registration or U.S. Coast Guard Vessel Documentation. If applying for a transfer of ownership and the U.S. Coast Guard Vessel Documentation is pending, a notarized bill of sale will be accepted.

If you are applying as a business, you must provide:

- If incorporated, a **PHOTOCOPY** of Articles of Incorporation and list of current corporate holders.
- If written agreement partnership, a **PHOTOCOPY** of written partnership agreement.
- If not incorporated or written partnership, a **PHOTOCOPY** of current of current Assumed Name Statements filed with the Register of Deeds in your county, and a **PHOTOCOPY** of business privilege tax certificates, if applicable.

A CFVR Transfer Application:

- Complete all the applicable Participant Information, including Participant Identification number. This number is listed to the right of the word *Participant #* on your license. If you do not currently have a license with DMF, please leave this box blank.
- All surveys must be completed.
- Sign the application.
- Certification Statement Form for CFVR Transfers completed, signed by the **Transfer-From** and **Transfer-To**. These signatures need to be notarized. If both **Transfer-From & Transfer-To** are signing together – use page 4. If the **Transfer-From & Transfer-To** are signing at different times – use page 5.

Fees:

- \$10.00 transfer fee
- Method of payment: Personal check, money order or Cashier Check. Make payable to North Carolina Division of Marine Fisheries. There will be \$25.00 service charge for returned checks.

You are required to notify the Division of Marine Fisheries of any address or residency changes within 30 days. Incomplete applications submitted without required documentation will be deemed incomplete and returned to you unprocessed.

Mail to: North Carolina Division of Marine Fisheries
License Office
PO Box 769
Morehead City, NC 28557



North Carolina Department of Environmental Quality
Division of Marine Fisheries
COMMERCIAL FISHING VESSEL REGISTRATION TRANSFER (CFVR)
APPLICATION – PAGE 1 (REV 2022-03)

INFORMATION TO BE COMPLETED BY THE TRANSFER-FROM

Participant I.D.	First Name	Middle Name	Last Name	Suffix

Check

Transfer Commercial Fishing Vessel Registration

—————> CFVR Number to be Transferred

P -_____

Select One: Individual

Business Agent

Individual or Business Agent Participant Information

Participant I.D.	First Name	Middle Name	Last Name	Suffix
Participant I.D.	Business Name:		State of Incorporation:	Charter State:
Business Owner Name (F, M, L)		Business Owner/Agent Name (F, M, L)		Business Owner/Agent Name (F, M, L)
Check One:		State I.D. <input type="checkbox"/>	Military I.D. <input type="checkbox"/>	Resident Alien I.D. <input type="checkbox"/>
Driver's License <input type="checkbox"/>		Passport <input type="checkbox"/>		
No.		Expire Date / /		
Date of Birth	Primary Residence (State)		E-mail Address	
____ / ____ / ____				
Race	Gender:	Physical Address		Mailing Address <input type="checkbox"/> Check if same as physical address
	M / F			
Height	Weight	Address 1:		Address 1:
		Address 2:		Address 2:
Eye Color	Hair Color	City:	State:	Zip:
		County:	Country:	
Home Phone:		Business Phone:	Fax:	Cellular Phone:
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Type of Business Entity (Circle One): Corporation Partnership Sole Proprietorship LLC



**North Carolina Department of Environmental Quality
Division of Marine Fisheries
COMMERCIAL FISHING VESSEL REGISTRATION TRANSFER (CFVR)
APPLICATION – PAGE 2 (REV 2022-03)**

INFORMATION TO BE COMPLETED BY THE TRANSFER-TO

Select One: Individual

Business Agent

Individual or Business Agent Participant Information

Participant I.D.	First Name	Middle Name	Last Name	Suffix
Participant I.D.	Business Name:		State of Incorporation:	Charter State:
Business Owner Name (F, M, L)		Business Owner/Agent Name (F, M, L)		Business Owner/Agent Name (F, M, L)
Check One:				
Driver's License <input type="checkbox"/>	State I.D. <input type="checkbox"/>	Military I.D. <input type="checkbox"/>	Resident Alien I.D. <input type="checkbox"/>	Passport <input type="checkbox"/>
No. _____ Expire Date / /				
Date of Birth	Primary Residence (State)		E-mail Address	
____ / ____ / ____				
Race	Gender:	Physical Address		Mailing Address <input type="checkbox"/> Check if same as physical address
	M / F			
Height	Weight	Address 1:		Address 1:
		Address 2		Address 2
Eye Color	Hair Color	City:	State:	Zip:
		County:	Country:	County:
Home Phone:		Business Phone:	Fax:	Cellular Phone:
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Type of Business Entity (Circle One): Corporation Partnership Sole Proprietorship LLC



**North Carolina Department of Environmental Quality
Division of Marine Fisheries
CERTIFICATION STATEMENT FORM FOR COMMERCIAL FISHING VESSEL REGISTRATION
TRANSFERS (CFVR) PAGE 4 (REV 2022-03)**

(Must be completed, signed, and notarized for each transfer application by the Transfer-To and Transfer-From Participants)

I, _____, certify that I have the authority to transfer this **license #** _____
currently issued in the name of _____
(list name printed on the license)

Certification Statement (This section must be completed by the **Transfer-To** Participant)

I, _____, certify that:

1. All the information provided on this application and any supporting documentation provided is true, accurate, and complete. And further, for renewals, any changes in information or supporting documents have been provided at the time of renewal. I understand that any false information or fraudulent disclosures may result in termination of appropriate licenses, permits and related documents, revocation or suspension of marine fisheries licensing and other privileges, and in possible criminal prosecution.
2. I am a resident of the State of: _____

If claiming resident status in North Carolina, I certify further that (check one):

- I have been a legal resident for more than six months, or
- If domiciled in North Carolina between 60 days and six months, I have completed and submitted with this application a notarized Certificate of Eligibility for North Carolina Residency.

3. For commercial fishing licenses, permits, endorsements or registrations:
 - a) I currently have no marine fisheries licenses, permits, endorsements, or registrations under suspension or revocation and the privilege to hold such licenses, permits, endorsements, or registrations is not revoked or suspended.
 - b) I have not been convicted of four or more violations in any jurisdiction related to state or federal law or regulations involving or related to marine or estuarine resources during the previous three years.
 - c) I understand that as a condition of accepting a permit from the Division of Marine Fisheries, I agree to abide by all conditions of the permit and agree, that if conditions of the permit as identified for the permit are violated, or if false information was provided in the application for initial issuance, renewal or transfer, the permit may be suspended or revoked by the Fisheries Director.
4. NC General Statute §113-221 requires the NC Division of Marine Fisheries to provide a current copy of the rules governing activities authorized by the license you are purchasing. You have the right to request a current rulebook in hardbound or electronic format.

Date Signed: _____ Date Signed: _____

Signature of **Transfer-To** _____ Signature of **Transfer-From** _____

NOTARY (All new applications must be notarized)

State: _____

County: _____

Sworn to and Subscribed before me this _____ day of _____, _____

Notary Public: _____ My Commission expires: _____



**North Carolina Department of Environmental Quality
Division of Marine Fisheries
CERTIFICATION STATEMENT FORM FOR COMMERCIAL FISHING VESSEL REGISTRATION
TRANSFERS (CFVR) PAGE 5 (REV 2022-03)**

(Must be completed, signed, and notarized for each transfer application by the Transfer-To and Transfer-From Participants)

I, _____, certify that I have the authority to transfer this **license #** _____
currently issued in the name of _____.
(list name printed on the license)

Certification Statement (This section must be completed by the **Transfer-To** Participant)

I, _____, certify that:

1. All the information provided on this application and any supporting documentation provided is true, accurate, and complete. And further, for renewals, any changes in information or supporting documents have been provided at the time of renewal. I understand that any false information or fraudulent disclosures may result in termination of appropriate licenses, permits and related documents, revocation or suspension of marine fisheries licensing and other privileges, and in possible criminal prosecution.
2. I am a resident of the State of: _____

If claiming resident status in North Carolina, I certify further that (check one):

- I have been a legal resident for more than six months, or
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 - a) I currently have no marine fisheries licenses, permits, endorsements, or registrations under suspension or revocation and the privilege to hold such licenses, permits, endorsements, or registrations is not revoked or suspended.
 - b) I have not been convicted of four or more violations in any jurisdiction related to state or federal law or regulations involving or related to marine or estuarine resources during the previous three years.
 - c) I understand that as a condition of accepting a permit from the Division of Marine Fisheries, I agree to abide by all conditions of the permit and agree, that if conditions of the permit as identified for the permit are violated, or if false information was provided in the application for initial issuance, renewal or transfer, the permit may be suspended or revoked by the Fisheries Director.
4. NC General Statute §113-221 requires the NC Division of Marine Fisheries to provide a current copy of the rules governing activities authorized by the license you are purchasing. You have the right to request a current rulebook in hardbound or electronic format.

<p>Transfer-To:</p> <p>Date Signed: _____</p> <p>Signature of Transfer-To _____</p> <p>NOTARY</p> <p>State: _____</p> <p>County: _____</p> <p>I, _____, Notary Public, do hereby certify that _____ personally appeared before me this day, acknowledging to me that he/she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated. WITNESS my hand and seal, this the _____ day of _____, 20____.</p> <p>Notary Public _____</p> <p>My Commission Expires _____</p>	<p>Transfer-From:</p> <p>Date Signed: _____</p> <p>Signature of Transfer-From _____</p> <p>NOTARY</p> <p>State: _____</p> <p>County: _____</p> <p>I, _____, Notary Public, do hereby certify that _____ personally appeared before me this day, acknowledging to me that he/she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated. WITNESS my hand and seal, this the _____ day of _____, 20____.</p> <p>Notary Public _____</p> <p>My Commission Expires _____</p>
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