



STATE OF NORTH CAROLINA – DIVISION OF MARINE FISHERIES

Federally Funded Disaster Relief Program for Hurricane Florence

Application

Please read the following information carefully before beginning this application.

This application will be used to assist the North Carolina Department of Environmental Quality, Division of Marine Fisheries (NCDMF) to distribute approximately \$7.7 million in federal relief money, less administrative costs, to select fishing industry stakeholders through the Additional Supplemental Appropriations for Disaster Relief Act, H.R.2157.

Potential affected stakeholder groups eligible to apply for relief funds will be separated into four different application categories: 1) seafood processors and dealers; 2) for-hire fishing businesses; 3) bait and tackle shops; and 4) ocean fishing piers. In order to assist as many stakeholders as possible, applicants will only be allowed to apply for relief as a single stakeholder within any one category regardless of whether an applicant may qualify under the other three categories.

Applicants must demonstrate a loss directly related to Hurricane Florence by providing supporting materials that document loss of revenue for all or part of the period from September 1, 2018, to November 30, 2018 as compared to the same months in the previous three-year period, from 2015 to 2017. Applicants may also demonstrate loss or expenses due to infrastructure and property damage by providing appropriate, detailed documentation. **Any losses already reimbursed by insurance or other Hurricane Florence assistance programs cannot be included in this application.** Damages and repairs in excess of any insurance reimbursements may be included and may fall outside of the September-November time period required for revenue loss. Businesses must be locally owned. National chains and big-box businesses are not eligible for relief, although franchises of national chains may be eligible for relief if documentation is provided to show local ownership. Claimed losses in revenue and damages must have resulted exclusively from Hurricane Florence. Approved proof of loss documentation is described below and is based on the stakeholder application category selected. Applicants must also sign the Self-Certification and Assurances (Affidavit) form verifying that claimed losses are accurate and not previously covered through insurance.

If you did not experience a sustained revenue loss due to Hurricane Florence between September 1, 2018, and November 30, 2018, or cannot provide supporting documentation of a revenue loss compared to the previous three-year average for this same time period, or cannot provide supporting documentation of damages, you are unlikely to qualify for this relief. Additionally, you must be a resident of the State of North Carolina and 18 years or older by September 2018, in order to be eligible for relief. If you are not a North Carolina resident or 18 years or older, your application will be rejected. Seafood processors with plants in North Carolina, but headquartered in another state, are eligible and will be required to send information on the physical location of the plant located in North Carolina. Please note that national chain bait and tackle shops, commercial fishermen, aquaculture operations, gear and vessel suppliers, employees and crew members are not eligible to apply for relief.

The application form must be completed and signed by the applicant in order to be eligible for relief. Please read all directions carefully. Applications and supporting documentation must be delivered in person to the NCDMF Headquarters Office located in Morehead City or mailed and postmarked by 5pm EST, April 18, 2022. Applications and supporting documentation cannot be submitted to other NCDMF offices. Applications and supporting documentation that are submitted after the deadline or to other NCDMF offices will not be considered.



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SECTION 1: PRELIMINARY INFORMATION – ALL APPLICANTS MUST COMPLETE THIS SECTION

Legal Name: (Last, First, Middle- Suffix):			
Registered business name (if applicable):			
Residential Mailing Address:		Residential Physical Address: Check if same as mailing address []	
Business Mailing Address: Check if N/A []		Business Physical Address: Check if same as mailing address []	
Date of Birth (MM/DD/YYYY):		PID # (If Applicable):	
Please provide the following, all that apply:		Please list all active NCDMF-issued licenses/permits you own:	
Cell phone number		Type	License/Permit Number
Home phone number			
Business phone number			
Email address			
Through which category will you be applying for Hurricane Florence Federal Fishery Disaster relief? (ONLY CHOOSE ONE CATEGORY)			
	Seafood Dealer or Processor		
	For-Hire Operation		
	Bait and Tackle Shop		
	Ocean Fishing Pier		



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SECTION 2: SUPPORTING DOCUMENTATION

Required by ALL applicants:

- Copy of current North Carolina Driver's License or North Carolina Division of Motor Vehicles-issued identification
- Copies of any corporation, limited liability, registered 'doing business as' or other legal documentation showing the physical location of the applicant in North Carolina and proving the business is legitimate

Suggested Types of Proof of Loss Documentation:

- Supporting documentation include, but are not limited to:
 - Personal Trip Tickets showing actual prices paid
 - Receipts
 - Invoices
 - Accounting software reports (e.g. QuickBooks)
 - Calendars with for-hire trip dates and prices
 - Bank Statements for business accounts annotated to show relevant transactions
 - Profit & Loss Statements
 - NC DMF Pier logbooks
 - Pictures of damages with receipt(s) for purchased materials or services used to repair damages, if applicable



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Revenue Loss		
During the time period from September 1, 2018 to November 30, 2018, what was your pre-tax revenue from fishing activities?		
(A) \$		
Record your pre-tax revenue from fishing activities for the time period of September 1 – November 30 for each year, 2015 – 2017, in the spaces below.		
2015 (B)	2016 (C)	2017 (D)
\$	\$	\$
What was your loss during September 1, 2018 to November 30, 2018 as compared to your 3 year average for this time period?		
(E) \$		
Calculation instructions:		
Step 1 - Add items (B) thru (D) : \$ _____ (F)		
Step 2 - Divide the total calculated in line (F) by the number of years you reported revenue in boxes (B - D) :		
\$ _____ (G)		
Step 3 – Subtract the value in box (A) from the value on line (G) : \$ _____ (E)		
Damages		
What was the value of other losses incurred due to Hurricane Florence? Qualifying losses may include property damage, vessel damage, equipment loss, or other relevant losses that were not reimbursed by insurance or other Hurricane Florence assistance programs, as well as expenses to repair damages that exceeded insurance payouts.		
(H) \$		
What was your total revenue loss and damages loss? (Box E + Box H) \$ _____		

Thank you for completing the Federally Funded Disaster Relief Program for Hurricane Florence Application! You will receive a letter to notify you of your status in this relief program once your application has been reviewed.