

Chairman's Report



INFORMATION
WILL BE
PROVIDED AT
THE MEETING.

REMINDER

MANDATORY EDUCATION REQUIREMENTS

MANDATORY EDUCATION.

Public Servants and Ethics Liaisons. The State Government Ethics Act *requires* that every public servant and ethics liaison complete an ethics and lobbying education presentation/program approved by the State Ethics Commission *within 6 months* of the person's election, reelection, appointment, or employment **and** complete a refresher ethics presentation *at least every two years thereafter*.

The willful failure of a public servant serving on a board to comply with the education requirements may subject the person to removal from the board. The willful failure of a public servant who is a State employee to comply with the education requirement may be considered a violation of a written work order permitting disciplinary action. Therefore, if there are public servants in your agency or on your covered state board or commission who are past due for completing their ethics education requirements, **those individuals should attend a live presentation, distance video-streamed presentation or complete the online education as soon as possible.**

Legislators. The State Government Ethics Act *requires* that every legislator complete an ethics and lobbying education presentation/program approved by the State Ethics Commission and the Legislative Ethics Committee *within 2 months* of either the convening of the General Assembly to which the legislator is elected or the legislator's appointment, whichever is later, **and** complete a refresher ethics education presentation *at least every two years thereafter*.

The willful failure of a legislator to comply with these education requirements may subject the legislator to sanctions under the Legislative Ethics Act.

Legislative Employees. The State Government Ethics Act *requires* that every legislative employee complete an ethics and lobbying education presentation/program approved by the State Ethics Commission and the Legislative Ethics Committee *within 3 months* of the person's employment **and** complete a refresher ethics education presentation *at least every two years thereafter*.

The willful failure of a legislative employee to comply with these education requirements may subject the person to disciplinary action by their hiring authority.

Legislators and Legislative Employees may check the status of their ethics education by going to the General Assembly intra-net page. Legislators and legislative employees who are past due for completing their ethics education requirements should contact Denise Adams with the Research Division of the General Assembly at denise.adams@ncleg.net or 919-301-1991 to coordinate/schedule their ethics education training.

ETHICS AND LOBBYING EDUCATION TRAINING.

Public Servants and Ethics Liaisons may complete the required basic or refresher ethics and lobbying education training by either attending a live presentation, a distance video streamed presentation or completing the online education modules.

- **Live and Distance Video-Streamed Presentation Dates.** The State Ethics Commission has scheduled live ethics and lobbying education presentations and distance video-streamlined presentations for the remainder of 2014. Dates, locations, and registration information are on the Commission's website at:
www.ethicscommission.nc.gov/education/eduSchedule.aspx.
- **Online Education.** The State Ethics Commission also offers online ethics and lobbying education. The education modules and instructions are on the Commission's website at:
www.ethicscommission.nc.gov/education/eduOnline.aspx.

Legislators may complete the required basic or refresher ethics and lobbying education training by attending a live presentation at the beginning of the legislative session jointly provided by the Ethic Commission and the Research Division of the General Assembly.

Legislative Employees may complete the required basic or refresher ethics and lobbying education training by going online to the General Assembly intra-net page.

REGISTRATION AND QUESTIONS.

- **Public Servants and Ethics Liaisons** please contact Sue Lundberg at (919) 715-2071 or by e-mail at Education.Ethics@doa.nc.gov to register for ethics and lobbying education training or if you have ethics education questions.
- **Legislators and Legislative Employees** please contact the General Assembly ethics hotline at 919-301-1991 or email Denise Adams at denise.adams@ncleg.net if you have questions about the ethics and lobbying education training or have ethics education questions.

Thank you for giving this matter your immediate attention and for sharing this information with all members of your covered board, commission or committee, all staff and employees covered under the State Government Ethics Act, and all legislators and legislative employees.



NORTH CAROLINA

State Board of Elections & Ethics Enforcement

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KIM WESTBROOK STRACH
Executive Director

OCTOBER 26, 2017

TIPS FOR THE ONLINE ETHICS EDUCATION PROGRAM COMPATIBILITY ISSUES.

Please share this information with your Agency's covered employees and the members of your Boards and Commissions:

Computers with Windows 10

- Use Microsoft Edge & Microsoft Internet Explorer
- May also work with Foxfire
- Program does **not** work with Google Chrome

Mac Computers

- Use Firefox to open Online Education; if audio does not work, right click "No Audio" button and allow microphone so that audio works.

Computers with Windows 7 & 8

- Use Internet Explorer as your browser

If the above suggestions do not resolve the problem for the person, we recommend they use a computer at a public library, Community College or University as the program seems to run fine on these computers. **NOTE: individuals are required to complete the ethics education PRIOR to their education due date even if they encounter problems with the online program.**

INDIVIDUALS MUST FULLY COMPLETE THE ONLINE PROGRAM.

Many people are not fully completing the online ethics education program. If within a few minutes after you "completed" the online program you do not receive an emailed certificate of completion from us, you probably have **not** fully completed the program. **If one fails to fully complete the online program, we cannot credit them with completing the required ethics education training.**

To complete the program, when one comes to the slide that says "Congratulations," they **MUST** click on the box that says "complete program." Clicking on this box brings them to a form where they enter identifying information and "certify" that they have taken the complete program. After providing this information, they need to click on the "submit" button; we are then notified of their completion, their record is updated and they will be emailed a certificate of completion from us.

If you or any of your people have any questions, please contact us at (919) 814-3600.



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KIM WESTBROOK STRACH
Executive Director

State Board of Elections and State Ethics Commission Merged into One New State Board

On June 1, 2017, a panel of superior court judges dismissed a lawsuit challenging the constitutionality of Session Law 2017-6, the [state law](#) creating the Bipartisan State Board of Elections and Ethics Enforcement (State Board). The new State Board merges the N.C. State Board of Elections and the N.C. State Ethics Commission and assumes duties formerly overseen by these two agencies, along with lobbying compliance carried out by the Secretary of State. Though parties to the lawsuit may seek additional review on appeal, for now, the consolidated State Board is the agency to enforce North Carolina's elections, ethics and lobbying laws.

Currently, the ethics staff and the election staff of the State Board are housed in different buildings. However, the goal is for all staff to be housed in one building by September 1, 2017. **So, the ethics staff will be moving soon, but until then we will remain at our present location at 424 North Blount Street in Raleigh and our direct telephone number remains 919-814-3600.**

Although the State Board is a new entity, the State Government Ethics Act (Ethics Act) remains in effect and applies to the same individuals as it did prior to this merger. **The duties and obligations of the Ethics Act remain, including the *SEI filing requirements and the Ethics Education training requirements*.** In addition, the duties of Agency Heads, including Board Chairs, and those of Ethics Liaisons remain the same.

If you have questions or need additional help, please feel free to contact us at 919.814.3600

Sue Lundberg, Education Attorney - Gretchen Aycock, SEI Attorney

2018 Meeting Planning Calendar*

January						
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30	31					

	MFC
	ASMFC
	SAFMC
	MAFMC
	State Holiday

	Southern Regional AC
	Northern Regional AC
	Finfish AC
	Habitat and Water Quality AC
	Shellfish/Crustacean AC

*Advisory Committee dates not yet available