On the following pages, you will find the Local Government Solid Waste and Materials Management Annual Report Form for Fiscal Year 2019-2020. Each North Carolina county and municipality is required to complete this report annually. Completion and submission of this report will fulfill the annual reporting mandate to the state as required by G.S. 130A-309.09A. Failure to complete and submit this report could result in the local government being excluded from distributions of Solid Waste Disposal Tax Proceeds and other Department of Environmental Quality grants.

Instructions

This form must be completed electronically using Adobe Reader. It is suggested that you complete the form using the latest version of Adobe Reader which can be downloaded for free at: https://get.adobe.com/reader/. Please DO NOT complete this form using Adobe Acrobat Pro.

Complete the form by entering responses in the appropriate fields using Adobe Reader. Please save a copy of the completed form to your computer for your records by using the "Save As" option. Name the file Community Name LGAR 2019-20. For example, Aberdeen LGAR 2019-20.

You can find your reports from previous years at: https://deq.nc.gov/conservation/recycling/local-government-recycling-assistance/LGAR

After completing and saving the report, please email the report to Lgteam@ncdenr.gov

If you need assistance completing or submitting this form, please feel free to contact one of the following Division of Environmental Assistance and Customer Service staff members:
  Sandy Skolochenko, phone: 919-707-8147, email: sandy.skolochenko@ncdenr.gov
  Tara Nattress, phone: 919-707-8123, email: tara.nattress@ncdenr.gov
Person Completing This Report: Shanna Fullmer
Title: Public Works Director
Mailing Address: PO Box 1000
City: Manteo
Zip: 27954
Phone: 252-475-5844
Email: shanna@darenc.com
Date: 08/20/20

General Instructions
Please remember that the time period for the report is JULY 1, 2019 through JUNE 30, 2020. Please check “No” if you have nothing to report for a specific question.

1. Did your local government have a Recycling Coordinator or similar position for FY 19-20? ☑ Yes ☐ No
   Name Recycling Coordinator (if different from person completing this report.)
   Name: David Overton
   Address: PO Box 1000
   City: Manteo
   Zip: 27954
   Telephone: 252-475-5890
   Email: david.overton@darenc.com

2. Did your local government have a Solid Waste Director or similar position for FY 19-20? ☑ Yes ☐ No
   If Yes, Name: Doug Huff
   Address: PO Box 1000
   City: Manteo
   Zip: 27954
   Telephone: 252-475-5843
   Email: doug.huff@darenc.com

3. Did your local government have dedicated or part-time Solid Waste Enforcement Staff for FY 19-20? ☐ Yes ☑ No
   If Yes, Name: 
   Address: 
   City: 
   Zip: 
   Telephone: 
   Email: 

4. Did your local government have solid waste ordinances in place addressing any of the following during FY 19-20? (if yes, please check all that apply)
   ☐ Disposal Bans ☑ Illegal Dumping ☐ Littering ☐ Construction & Demolition ☐ Other: 

5. Did your local government manage, provide or contract for any solid waste services in FY 19-20 (e.g., collection, disposal, recycling, mulching, composting)? ☑ Yes ☐ No

If you answer "No" to question 5, the report is complete, please email to Lgteam@ncdenr.gov.
Part I. Waste Reduction and Recycling Programs Serving Government Facilities

6. Did your local government have a recycling program in place for collecting recyclable materials generated at public buildings in FY 19-20? ☒ Yes ☐ No

7. Did your local government have any program or policy encouraging or requiring local agencies to purchase products with recycled content in FY 19-20? ☐ Yes ☒ No

8. Did your local government have a program in place to collect and recycle spent fluorescent lights generated from the public buildings and facilities that were operated by your government in FY 19-20? ☒ Yes ☐ No

Part II. Waste Reduction and Recycling Programs Serving the Public

SOURCE REDUCTION / REUSE

9. Did your local government have a backyard composting program? ☐ Yes ☒ No

10. If yes, please check all backyard composting activities that apply:

- ☐ Education
- ☐ Demonstration site(s)
- ☐ Bin distribution/sales
- Number of Bins distributed? ________________

11. Did your local government operate a program to promote source reduction efforts? ☒ Yes ☐ No

If yes, please check all source reduction programs that apply:

- ☐ Junk Mail Reduction
- ☐ Single Use Plastics Reduction
- ☐ Food Waste Reduction
- ☐ Promoting Reuse and Donation
- ☒ Other (phone books)
- __________________________

12. Did your local government offer a waste exchange or reuse program? ☐ Yes ☒ No

13. If yes, please check all waste exchange and/or reuse programs that apply:

- ☐ Swap shop/shed
- Number of sheds in use? ________________
- ☐ Paint exchange
- Number of gallons recovered? ________________
- ☐ Other (e.g. pallet exchange, etc.)
- __________________________

PUBLIC RECYCLING SERVICES

14. Which of the following responses best describes your recyclables recovery activities for the period July 1, 2019 through June 30, 2020? Choose ONE option that best applies.

- ☒ My local government DID operate or contract for a recyclables recovery program. (please continue to question 15)

  My local government DID NOT operate or contract for recyclables recovery BUT DID participate in a recyclables recovery program sponsored by another local government. (Please identify the public agency/organization responsible for its operation; then go to Part IV on page 7.)

  With which local government did you participate? __________________________

- ☐ My local government DID NOT operate, contract or participate in a recycling program. (Go to Part IV on page 7.)

CURBSIDE RECYCLING PROGRAM

15. Did your government operate a Curbside Recycling Program? ☐ Yes ☒ No, skip to question # 25

16. Who collected the recyclable materials for your local government's curbside recycling program?

- ☐ Local government employees
- ☐ Private contractor (please specify)
- ☐ Franchised hauler (please specify)
- ☐ Other (please specify)
- __________________________
- __________________________
17. Please provide the following information about your community:
   a. Total number of households in your jurisdiction?
   
   b. Number of households eligible to participate in the curbside recycling program:
   
   c. Provide the number of households that participate in the curbside recycling program (estimate if necessary):

18. If your curbside recycling program is operated through a public franchise granted to a private company then please answer the following:
   Is public participation in the franchise: Voluntary or Mandatory
   Does your franchise consist of: One service district or Multiple service districts

19. What sector(s) of your community was served by the curbside recycling program?
   - Residential  ☒ Commercial  ☐ Industrial

20. If you checked commercial or industrial in question 19, please indicate the number of accounts served: 550

21. How frequently were the curbside recyclables collected?
   - Once a week
   - Twice a week  ☒
   - Every other week / biweekly

22. Please describe the collection containers used:
   - Bins
   - Multi-bin system  ☒
   - Blue bags
   - Roll-out carts

23. Please describe the method of recycling collection:
   - Curb-sort (collector separates material as collected)  ☒
   - Single stream / commingled  ☒
   - Dual / two stream  ☐
   - Don't know / other  ☐

24. Do residents sign up for curbside recycling service or are they automatically included?
   - Sign up  ☐
   - Automatically included  ☒

DROP-OFF RECYCLING PROGRAM

25. Did your government operate a Drop-off Recycling Program?  ☒ Yes  ☐ No, skip to question # 32

26. Who collected the recyclable materials for your local government's drop-off recycling program?
   - Local government employees  ☒
   - Private contractor  ☐
   - Other (please specify)  ☐

27. Please describe the method / style of recyclable materials handling for your drop-off recycling program:
   - Source-separated (citizens separate materials by type)  ☒
   - Single stream / commingled  ☒
   - Dual / two stream (paper separated from cans/bottles)  ☐
   - Don't know / other  ☐

28. Please estimate the number of households served by your drop-off recycling program. 12,523

29. What sector(s) of your community are served by the drop-off recycling program?
   - Residential  ☒ Commercial  ☐ Industrial

30. How many drop-off locations did you provide for the citizens in your jurisdiction? Number of Sites: 8

31. How many of these locations were staffed with attendants?
   - All  ☐
   - None  ☐
   - Some  ☐
   - Please list # of staffed sites: 3

ELECTRONICS RECYCLING PROGRAM

32. Did your community operate an electronics recycling program in FY 19-20?  ☒ Yes  ☐ No, skip to question # 38
   If you did operate an electronics recycling program, please indicate style of program:
   - Permanent - Curbside Collection  ☐
   - Permanent - Drop-off  ☒
   - Scheduled Collection Day or Event  ☐
   - Part of HHW Program  ☐
   If you offer curbside collection of electronics is it: by appointment  ☐
   - Unscheduled  ☒
   If you operate a drop-off electronics program, how many collection sites do you provide? Number of Sites: 8
33. Did your electronics recycling program collect or accept televisions from (check all that apply): ☑ Residences ☑ Businesses
34. Did your electronics recycling program collect or accept computer equipment from (check all that apply): ☑ Residences ☑ Businesses
35. Annually, DEQ distributes funds to eligible units of local government. If your unit of local government received a distribution from the Electronics Management Fund in February 2020, please provide the following information:

   Electronics Management Fund balance as of July 1, 2019: $30,000
   Electronics Management Funds received from DEQ during FY 19-20 (Feb 2020 distribution): $2,160.62
   Electronics Management Funds spent during FY 19-20: $6,456.48
   Electronics Management Fund balance as of June 30, 2020: $23,543.52

36. Explain how Electronics Management Funds were used during FY 19-20 (list items purchased if applicable):
   - paid vendor ERI to dispose of electronics

37. Name of electronics recycler(s) used during FY 19-20: ERI
   Does the electronics recycler(s) used have either the e-Steward or R2 certification? ☑ Yes ☐ No

OTHER PUBLIC RECYCLING PROGRAMS

List only programs operated or contracted for by the local government. The tonnage of any materials collected by the following programs should be listed in the "Other" column in the Recycling Tonnages Chart on pg 5.

38. Did your local government operate a multifamily recycling collection program that provides on-property recycling service for residents of multifamily properties in a manner other than through your curbside or drop-off recycling programs? ☐ Yes ☑ No
39. Did your local government operate a recycling program to serve commercial or institutional members of your community in a manner other than through your curbside or drop-off recycling programs? ☑ Yes ☐ No
40. Does your local government provide recycling services to Alcoholic Beverage Commission permit holders? ☑ Yes ☐ No
   On-site collection services provided  If on-site collection provided, please estimate # of ABC accounts served:  
   ☑ Public drop-off recycling sites available for ABC On Premises Permit holders to use
41. Does your local government operate a program to recycle Construction and Demolition materials? ☑ Yes ☐ No
   If yes, please check all materials that were recycled and report tonnages in tonnage table on page 5:
   ☑ Clean Wood ☑ Brick, concrete, etc. ☑ Sheetrock ☑ Vinyl siding ☑ Shingles ☑ Metals ☑ Other
42. Please identify all Away From Home / Recycling On The Go programs or services operated by your government during FY 19-20. (check all that apply and if possible indicate tonnages on page 5 in "Other" column)
   ☑ Public Parks Recycling Program ☑ Athletic Field /Venue Recycling Program
   ☑ Pedestrian Recycling Program ☑ Recycling Service for Special Events / Festivals
43. Please identify all “Other” programs or services operated by your government during FY 19-20. (check all that apply and if possible indicate tonnages on page 5 in "Other" column)
   ☑ Public School Recycling Program
   ☑ Scheduled Collection Drives (e.g. confidential document shredding event held quarterly, once a year, etc.)
   ☑ Lend-a-Bin Program where local government provides recycling containers to community organizations for use at events
   ☑ Organics / Food Waste Recycling other than yard waste program
   ☑ Oyster Shell Recycling Program
   ☑ Other Programs (please specify)  

Programs to manage Special Wastes are addressed in Part III on page 6, please do not include Special Waste programs above.
RECYCLING TONNAGES FROM PUBLIC PROGRAMS

44. a. Enter data in the table below for ALL recycling programs operated or contracted for by your local government. Provide TONNAGES (or estimates) for each material collected for the period JULY 1, 2019 through JUNE 30, 2020.

b. Do NOT report yard waste, tires, HHW, used oil, batteries or other special wastes on this page - these are covered later in the report.

c. If you collected single stream or other commingled materials, record tons in the "Commingled tons" row and then X the boxes beside each material type included in the commingled mix.

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>Curbside</th>
<th>Drop-off</th>
<th>All &quot;Other&quot; Programs</th>
<th>Total Tons</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒ if Yes</td>
<td>☐ Tons</td>
<td>☒ if Yes</td>
<td>☐ Tons</td>
</tr>
<tr>
<td>GLASS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clear</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Brown</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Green</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Mixed</td>
<td>☒</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>PLASTIC:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PET #1</td>
<td>☐</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>HDPE #2</td>
<td>☐</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>All Plastic Bottles</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Other Plastic Containers</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Bulky Rigid Plastics</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>METAL:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aluminum Cans</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Steel Cans</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>PAPER:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Newsprint (ONP)</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Cardboard (OCC)</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Magazines (OMG)</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Office Paper</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Mixed / Other Paper</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Cartons / Aseptic Containers</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>WOOD:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pallets</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Other Wood - DO NOT report yard waste tons here</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>ELECTRONICS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Televisions</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Computer Equipment</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Other Electronics</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>OTHER MATERIALS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Textiles (clothes etc...)</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>C&amp;D Materials Recycling</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>White Goods</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Other Scrap Metal</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Commingled tons* (x boxes above for all items included)</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>TOTAL TONS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>☐</td>
<td></td>
<td>☒</td>
<td></td>
</tr>
</tbody>
</table>

45. *If you checked commingled, which material recovery facility (MRF) does your community use? TFC

A MRF is the plant that separates commingled recyclables into marketable commodities (paper, plastic, metals, glass)

a. Do you have a formal contract with the MRF? ☐ Yes ☒ No If yes, what month/year does it expire? ________________

b. Do you know your inbound contamination level at your MRF? ☐ Yes ☒ No

Inbound contamination is the amount of non-recyclable materials in commingled loads delivered to the MRF. If yes, what is the inbound contamination percentage? ________________
46. **RECYCLING TONNAGE AS A RESULT OF POLICY OR ORDINANCE:** complete this section for materials that were recycled as a result of local government ordinances or policies but that were NOT collected or managed directly by your local government recycling program. E.g. a cardboard disposal ban results in private cardboard recycling (and you have a way to track the tons collected)

<table>
<thead>
<tr>
<th>Material Type</th>
<th>Tons Diverted</th>
<th>Describe the mechanism that caused these materials to be recovered and data collection method</th>
</tr>
</thead>
</table>

---

**Part III. Special Waste Collections**

Please provide responses and data as indicated below considering services provided to the public. Please do not include data on materials that were accepted and then disposed of in a landfill. Do not include materials generated exclusively by government operations (e.g. motor-fleet services). Question 47 is about materials accepted outside of any Household Hazardous Waste (HHW) Program or event. If special wastes were only accepted as a part of an HHW Program or HHW event and were not collected by separate recycling efforts then do not record materials in question #47 but instead report with HHW materials in question #48.

Special wastes are materials collected at convenience centers, transfer stations, landfills, etc. Do not include materials collected at household hazardous waste permanent collection facilities or household hazardous waste temporary collection events.

47. **Special Waste Programs for Collecting Materials from Citizens by Material Type**

<table>
<thead>
<tr>
<th>Material Type</th>
<th>Did program collect this material from the public?</th>
<th># of sites</th>
<th>Data on quantities collected / managed. Please report in indicated units.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Used Motor Oil</td>
<td>Yes</td>
<td>3</td>
<td>9,648 gallons</td>
</tr>
<tr>
<td>Used Oil Filters</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Used Antifreeze</td>
<td>Yes</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Batteries, Lead Acid (Auto)</td>
<td>Yes</td>
<td>3</td>
<td># batteries, or 1,430 lbs</td>
</tr>
<tr>
<td>Batteries, Dry Cell (Household)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fluorescent Bulbs/Lights Containing Mercury</td>
<td>Yes</td>
<td>1</td>
<td>lbs, or # bulbs</td>
</tr>
<tr>
<td>Propane Tanks</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Used Cooking Oil / Waste Vegetable Oil</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Special Wastes - please provide waste type here:</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pesticide Containers (NCDA Program, not pesticides themselves)</td>
<td>Yes</td>
<td></td>
<td>lbs, or # containers</td>
</tr>
<tr>
<td>NCDA Pesticide Disposal Assistance Program (for management of pesticides, not containers)</td>
<td>Yes</td>
<td></td>
<td>lbs</td>
</tr>
<tr>
<td>Latex Paint (do not include paint collected at HHW event or by a paint exchange program)</td>
<td>Yes</td>
<td>1</td>
<td>gals, or 8,604 lbs</td>
</tr>
</tbody>
</table>

**Household Hazardous Waste (HHW) Collection Program - Fiscal Year 2019-2020**

48. Did your local government operate a permanent HHW collection facility or temporary collection event? [ ] Yes [ ] No

If Yes, please respond to the following questions:

a. Was HHW collected at a permanent collection facility or temporary collection event? [ ] Permanent [ ] Temp. Event

b. How many days did the HHW collection program operate (number of days operated out of 365)? 3

c. Did your local government partner the HHW program or event with another local government? [ ] Yes [ ] No

Please list partner(s) All residents of Dare County were able to participate.

d. How many households/residences participated in your HHW collection program? ___________________________

e. Did your program accept materials from VSQG (Very Small Quantity Generators) businesses? [ ] Yes [ ] No

If yes, please provide or estimate the amount of VSQG material collected: __________________________ pounds

f. Provide the amount of materials collected by the HHW program for the fiscal year 19,987 __________________________ pounds

g. List all the HHW disposal and HHW recycling contractors: MXI

h. What is the fiscal year cost to operate the HHW collection program? 14,043.85 __________________________
Part IV. Yard Waste, Mulching and Composting Management

Yard waste may not be disposed in sanitary landfills, incinerators, or in unpermitted sites and it is illegal to burn. Do not include information on food waste or non-vegetative materials in this section.

49. Does your local government operate a yard waste program? ☑ Yes ☐ No  
If yes please indicate how yard waste is managed by checking all that apply: ☐ Collected curbside ☑ Collected at convenience center ☑ Received at yard waste, compost, or LCID facil.

50. Did a storm event significantly impact the amount of yard waste your government managed during FY 19-20? ☑ Yes ☐ No

51. What quantities of materials were managed by your yard waste program? **Provide information in TONS OR CUBIC YARDS of organic material (yard waste, brush, limbs, leaves, etc.) managed.** For conversion purposes, use 400 lbs./cubic yd.

<table>
<thead>
<tr>
<th>Destination</th>
<th>Check if used</th>
<th>Tons</th>
<th>Cubic Yards</th>
<th>Facility Name and Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>End user (to farmer or home-owner)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Your local government's mulch or compost facility</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other public mulch or compost facility</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Private mulch or compost facility</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land clearing and inert debris landfill (LCID)</td>
<td>☑</td>
<td>3,150</td>
<td></td>
<td>Dare County C&amp;D Landfill</td>
</tr>
<tr>
<td>Energy / Fuel Use (e.g. boiler fuel market)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>3,150</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

YARD WASTE MANAGEMENT FORMULA: If yard waste quantities are not tracked, you may use this formula below to help you estimate yard waste volume. Calculate for each truck used in your yard waste management program, and then enter the grand total volume managed by program in the appropriate boxes above.  

\[
\text{Size of Truck (in yards)} \times \text{Avg. no. of times truck fills each week} \times \text{# of weeks truck is used during year} = \text{TOTAL cubic yards}
\]

Part V. Solid Waste Collection Services

52. Please complete the following table about your government's solid waste (garbage) collection system.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Primary</td>
<td>Secondary</td>
<td>Primary</td>
<td>Secondary</td>
</tr>
<tr>
<td>Residential</td>
<td>a</td>
<td></td>
<td>2</td>
<td>Secondary</td>
</tr>
<tr>
<td>Commercial</td>
<td>a</td>
<td>Secondary</td>
<td>6</td>
<td>Secondary</td>
</tr>
<tr>
<td>Industrial</td>
<td>Secondary</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

53. If you provide residential waste collection at single-family households in your jurisdiction, please answer the following questions:

What type of collection method is used? ☑ Fully Automated ☐ Semi-Automated ☐ Manual ☐ Don't know
What is the standard collection frequency? ☐ Weekly ☑ Two times per week ☐ Other
What is the typical service point for single family household waste? ☑ Curbside ☐ Back yard / Back door
What type of collection container is used? ☑ Government-provided carts ☐ Resident-provided container ☐ Bags
Do you offer bulky waste collection services? ☑ Yes ☐ No

54. For municipalities - did your government collect white goods at the curb? ☑ Yes ☐ No
If so, were white goods delivered to the county for marketing? ☑ Yes ☐ No

Part VI. Solid Waste and Recycling Educational Activities

55. Did your local government have an education program to inform citizens specifically about solid waste management and / or recycling issues / activities? ☑ Yes ☐ No  
(If No, skip to Part VII, page 8)

56. Please estimate your annual budget for solid waste related education and outreach activities: $5,000

57. Does your community produce recycling education and outreach materials in languages besides English? ☐ Yes ☑ No
If YES, please list other languages used:
Part VII. Resources for Solid Waste Management and Full Cost Accounting

58. Did your local government operate an Enterprise Fund for solid waste services in FY 19-20?  [ ] Yes  [x] No

59. NC Solid Waste Disposal Tax proceeds are distributed to eligible local governments on a quarterly basis by the Department of Revenue. According to GS 105-187.63 these funds must be used by a city or county solely for solid waste management programs and services.

Did your local government receive Solid Waste Disposal Tax distributions?  [x] Yes  [ ] No

If yes, how are disposal tax distributions being used?

60. What other funding sources does your local government use?
   [x] Tipping fees  [ ] Property taxes / general fund  [x] Volume/weight-based fees (e.g. PAYT)  [ ] Tire tax  [ ] Per household charges  [ ] Sale of recyclables  [ ] White Goods tax  [ ] Property taxes / general fund  [ ] Grants

61. If applicable, please provide your FY 19-20 household fees (follow example format):
   ex: $75.00 per year per household for solid waste
   a. $_________ per ________ per ________ for solid waste
   b. $_________ per ________ per ________ for recycling
   c. $_________ per ________ per ________ for yard waste
   d. $_________ per ________ per ________ for bulky waste
   e. $_________ per ________ per ________ for availability fee
   f. $_________ per ________ per ________ total charge

62. Did your local government operate a Pay-As-You-Throw program for residential garbage during FY 19-20?  (a system where residents are charged a fee by weight or volume for the amount of trash they discard)  [ ] Yes  [x] No

According to GS 130A-309.08, local governments are required to conduct full cost accounting annually and inform users of such costs.

63. If your local government contracts for solid waste or recycling services:

<table>
<thead>
<tr>
<th></th>
<th>Annual Contract Amount</th>
<th>Month/Year of Contract Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solid Waste Services Contract</td>
<td>$_________</td>
<td>________</td>
</tr>
<tr>
<td>Recycling Contract</td>
<td>$_________</td>
<td>________</td>
</tr>
<tr>
<td>OR: Combined Contract (solid waste &amp; recycling)</td>
<td>$_________</td>
<td>________</td>
</tr>
</tbody>
</table>

64. Collection Programs: Please complete the following table to the best of your ability to display the full costs of your local government's collection programs for waste, recyclables and yard waste including materials collected from convenience centers. **If full cost analysis is not available, please report program budget in Total Cost column.**

<table>
<thead>
<tr>
<th></th>
<th># of Households served</th>
<th>Tons Collected (enter MSW tons; others autofilled)</th>
<th>Collection Cost</th>
<th>Disposal Cost (tipping fees paid)</th>
<th>Total Cost including overhead</th>
<th>Cost Per Ton Managed (calculated by form)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipal Solid Waste*</td>
<td>12,523</td>
<td>24,402</td>
<td>3,627,841</td>
<td>1,910,742</td>
<td>5,342,515</td>
<td>218</td>
</tr>
<tr>
<td>Recycling Program**</td>
<td>12,523</td>
<td>1,422.71</td>
<td>900,000</td>
<td>5,193.75</td>
<td>945,213</td>
<td>664</td>
</tr>
<tr>
<td>Yard Waste Program</td>
<td>12,523</td>
<td>3,150</td>
<td>0</td>
<td>1,915,935.75</td>
<td>6,287,728</td>
<td>217</td>
</tr>
<tr>
<td>Totals (calculated by form):</td>
<td>28,974.71</td>
<td>4,527,841</td>
<td>1,915,935.75</td>
<td>6,287,728</td>
<td>217</td>
<td></td>
</tr>
</tbody>
</table>

*for materials collected and sent for eventual disposal in a Municipal Solid Waste or Construction and Demolition Landfill.

**for materials collected by public recycling programs including those services offered to commercial and industrial generators. Do not include special waste services.

65. If your government operates a landfill, transfer station, yard waste /compost facility or recycling facility, please provide total budget for facility operations (round to nearest dollar). If budgets for different facilities are combined, please attempt to allocate costs proportionately. Landfill Budget: $951,219

Transfer Station Budget: $723,673

Yard Waste / Compost Facility Budget: $20,000

Recycling Facility Budget: $945,213

66. What was your government's total combined annual budget for all solid waste and recycling services in 19-20? $7,962,620
Part VIII. Mandated Programs

*Only Counties* need to complete questions 67 through 85. Part VIII is applicable to NCGS Chapter 130A - Article 9, Part 2D, "Management of Discarded White Goods" and Part 2B, "Scrap Tire Disposal Act." *Municipalities* should skip to Part IX on page 11.

**WHITE GOODS**

67. Please provide contact information for the person responsible for the white goods program.

Name: David Overton  
Title: Sanitation Recycle Supervisor  
Mailing Address: PO Box 1000  
City: Manteo  
Zip: 27954  
Phone: 252-475-5890  
Email: david.overton@darenc.com

68. Please provide the physical address of the primary County white goods collection site.

Physical Address: 1603 Cub Rd Manns Harbor NC 27953

GPS Coordinates (decimal degree system): 35.831921 -75.816506

69. Please provide contact information and license number of the person(s) that removes refrigerants from white goods.

Name: Jonathan Cahoon  
Refrigerant Extraction License #:  
Mailing Address: PO Box 1000 Manteo NC 27954

Phone: 252-475-5614  
Email: Jonathan.cahoon@darenc.com

70. Provide the types and amounts of refrigerants removed from white goods.

<table>
<thead>
<tr>
<th>Type of Refrigerants Removed</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

71. Refrigerants may be recycled or sent for destruction. Provide the business, method of disposal and amount earned / paid.

<table>
<thead>
<tr>
<th>Business Name and Phone Number</th>
<th>Method of Disposal</th>
<th>Amount Earned</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

72. Tons of white goods received: 405.31

Tons of white goods from cleanup activities:

Total Tons (also list in #44 on page 5): 405.31

Reported in #44 on page 5? ☐ Yes ☒ No

73. NCDOR White Goods Disposal Tax Proceeds Distribution

<table>
<thead>
<tr>
<th>Total (Aug, Nov, Feb and May)</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monies earned from the sale of white goods</td>
<td>$</td>
</tr>
<tr>
<td>Monies earned from the sale of extracted refrigerants</td>
<td>$</td>
</tr>
<tr>
<td>Monies from other sources</td>
<td>$</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>$</td>
</tr>
</tbody>
</table>

74. The NCGS Management of Discarded White Goods requires that the white goods tax proceeds distributions be used for the management of discarded white goods. Provide the amounts and types of expenditures the white goods tax proceeds distributions were used for:

Capital Improvements: $ 
Operating Costs: $ 
Cleanup of Illegal Disposal Sites: $ 
Other: $ describe: 
Total Expenditures: $
75. Please provide contact information for the person responsible for the scrap tire program.

Name: David Overton  
Title: Sanitation Recycle Supervisor  
Mailing Address: PO Box 1000  
City: Manteo  
Zip: 27954

Phone: 252-475-5890  
Email: david.overton@darenc.com

76. Please provide the physical address of the primary scrap tire collection site.

Physical Address: 1018 Driftwood Dr, Manteo, NC 27954

GPS Coordinates (decimal degree system): 35.917443,-75.689237

77. Scrap Tire Management Program - Tons Collected July 1, 2019 - June 30, 2020

<table>
<thead>
<tr>
<th>Type of Tire</th>
<th>Tons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tons of scrap tires certified as originated in NC in the normal course of business</td>
<td>693.11</td>
</tr>
<tr>
<td>Tons of scrap tires from cleanup activities - costs reimbursed by DEQ</td>
<td></td>
</tr>
<tr>
<td>Tons of scrap tires from fees charged</td>
<td></td>
</tr>
<tr>
<td>Tons of scrap tires no fees charged - costs not reimbursed by DEQ</td>
<td></td>
</tr>
<tr>
<td>Total Tons:</td>
<td>693.11</td>
</tr>
</tbody>
</table>

78. Indicate the types of scrap tires received:

- Passenger 80%
- Truck 15%
- Off-Road 3%
- Agricultural 2%
- Cleanup ___
- Out of State ___

79. Scrap Tire Management Program - Revenue July 1, 2019 - June 30, 2020

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCDOR Scrap Tire Disposal Tax Proceeds Distributions Total (Aug, Nov, Feb, May)</td>
<td>50,310.97</td>
</tr>
<tr>
<td>Scrap Tire Disposal Account Fund Grants (if applicable: Jul and Jan)</td>
<td></td>
</tr>
<tr>
<td>Scrap Tire Cleanup Reimbursements from DEQ:</td>
<td></td>
</tr>
<tr>
<td>Scrap Tire charges:</td>
<td>-34,655.5</td>
</tr>
<tr>
<td>Total Revenue:</td>
<td>15,655.47</td>
</tr>
</tbody>
</table>

80. Scrap Tire Management Program - Expenditures July 1, 2019 - June 30, 2020

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract cost for disposal/processing (not including shipping):</td>
<td>-34,655.5</td>
</tr>
<tr>
<td>Contract cost for shipping (not including disposal/processing):</td>
<td></td>
</tr>
<tr>
<td>Additional scrap tire management program costs:</td>
<td></td>
</tr>
<tr>
<td>describe:</td>
<td></td>
</tr>
<tr>
<td>Total Expenditures:</td>
<td>-34,655.5</td>
</tr>
</tbody>
</table>

81. Scrap Tire Disposal/Processing Company

Company Name: Central Carolina Holdings  
Phone: 919-775-4676  
Email:  
Mailing Address: 1501 Douglas Dr Sanford NC 27990  
Physical Address: same

82. If scrap tires were not hauled off site for treatment or disposal in a tire monofill, were they cut and disposed of in a MSW landfill?  
Yes  No  If yes, how many tons?  

83. Suggestions for scrap tire disposal tax proceeds distribution alternatives:

84. Scrap tire management program limitations, other than money:  
distance that tires have to be hauled

**MANAGEMENT OF ABANDONED MANUFACTURED HOMES BY COUNTIES**

85. Has your county considered whether to implement a program for the management of abandoned manufactured homes?  
Yes  No  
If yes, has your county developed a written plan for the management of abandoned manufactured homes?  
Yes  No
**Part IX. Disaster Preparedness - COUNTIES and MUNICIPALITIES**

**TEMPORARY DISASTER DEBRIS STAGING SITES**

86. Does your local government have a plan in place for management of disaster debris?  Yes  No

If yes, indicate if the plan is a stand-alone plan or in conjunction with local government agencies:  Stand-alone  In conjunction

87. If you indicated having a plan, has the plan been reviewed by N.C. Emergency Management or FEMA to ensure it meets the basic requirements for public assistance reimbursement in a declared disaster event?  Yes  No

88. Please list the name, contact numbers(s), and e-mail address of the person(s) in charge of the disaster debris management program for your local government:

   Name: Shanna Fullmer  
   Phone: 252-475-5844  
   E-mail: shanna@darenc.com

89. Please list the temporary disaster debris staging sites in your county or municipality which have been reviewed for conflicts with the Natural Heritage Program (NHP) and the State Historic Preservation Office (SHPO) through coordination with the Solid Waste Section.

   Please note that the vetting of a site prior to a disaster is advantageous to local governments because a staging site which is found to have impacted federal or state resources after a disaster may cause difficulty for local governments when attempting to obtain FEMA reimbursement.

<table>
<thead>
<tr>
<th>Disaster Site #</th>
<th>Site Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>DS28-11</td>
<td>Dare County Landfill</td>
</tr>
<tr>
<td>DS28-004</td>
<td>Salvo Day Use Area</td>
</tr>
<tr>
<td>DS28-020</td>
<td>NPS-Buxton</td>
</tr>
</tbody>
</table>

90. Does your plan address the management of:  Household hazardous waste  Mass animal mortality

   Abandoned vessels  White goods

91. Does your plan include coordination with NC DOT on clearing roads and waste in the right of way?  Yes  No

**Part X. Comments**

Use this section to elaborate on any info provided in your report as necessary. Have there been major changes to your recycling or solid waste program since last year? Has your program been affected by COVID-19? Do you have new or updated ordinances that affect your programs? You may submit additional sheets if needed.

CA: Dare County offers drop-off recycling for residents and has curbside collection for businesses only. Removed "yes" from curbside collection, and the information remaining in that section reflects commercial collection by local government employees. Changed answer to #39 to "yes" to reflect a recycling program for commercial customers.

This form is to be submitted electronically. If you require assistance, please contact one of these NC DEACS staff members:

Sandy Skolochenko, email: sandy.skolochenko@ncdenr.gov  phone: 919-707-8147
Tara Nattress, email: tara.nattress@ncdenr.gov  phone 919-707-8123

THIS FORM IS DUE SEPTEMBER 1, 2020

The Division of Environmental Assistance and Customer Service Local Government Assistance Team is ready to assist you in any way we can. Please visit https://deq.nc.gov/conservation/recycling/local-government-recycling-assistance or e-mail us at Lgteam@ncdenr.gov