North Carolina Department of Environmental Quality
Division of Marine Fisheries

STANDARD COMMERCIAL FISHING LICENSE (SCFL) OR
RETIRED STANDARD COMMERCIAL FISHING LICENSE (RSCFL)
TRANSFER (INDIVIDUAL) APPLICATION INSTRUCTIONS (REV2022-03)

This application is to be completed and signed by individuals who are transferring a Standard Commercial Fishing License. Both the Transfer-To and the Transfer-From participants are to complete, sign and notarize this application. Individuals applying for a license for another under the authority of Power of Attorney must submit a PHOTOCOPY of the Power of Attorney and current picture identification.

Transfer Requirements:
A Standard Commercial Fishing License or Retired Standard Commercial Fishing License can only be transferred if both the Transfer-From and the Transfer-To have no current license suspensions or revocations. If transferring is due to retirement from commercial fishing - the Transfer-From must submit evidence of retirement.

Examples are:
- Transferring the SCFL or RSCFL to an immediate family member (Statute §113-168 defines immediate family as mother, father, brothers, sisters, spouse, children, stepparents, stepbrothers, stepsisters, and stepchildren. 15A NCAC 03O.108(H)(1) Grandparents, grandchildren, and legal guardians of an individual).
- Death of a licensee. The license can be transferred to:
  - From the Administrator or Executor of the estate to an immediate family member (mother, father, brother, sister, spouse, child, stepparent, stepbrother, stepsister, stepchild, grandparent, grandchild or legal guardian of the deceased).
  - From the immediate family member of the deceased to a third-party purchaser of the deceased licensee’s fishing vessel.
- The Administrator/Executor must provide a copy of the deceased licensee’s Death Certificate, a PHOTOCOPY of the Certificate of Administration and a list of eligible immediate family members to the Morehead City License Office.
- Retirement of a licensee.

Provide a PHOTOCOPY of one of the following current picture identifications of responsible Party:
- Driver’s License; or
- State Identification (issued by DMV); or
- Military Identification; or
- Passport; or
- Resident Alien Card (green card)

An Individual SCFL transfer Application:
- Information on the Transfer-From to be completed on the application.
- Select an indicate if they will retain or transfer the commercial fishery landings history associated with the SCFL. option regarding transferring of the Landings History.
- The Transfer-From can only retain the landings history if the Transfer-From holds an additional SCFL or RSCFL and must indicate the additional SCFL or RSCFL number to associate to landings. If the Transfer-To does not have an additional SCFL or RSCFL, the landings will be transferred to the Transfer-To. The transfer of landings history is all or none.
- Information on the Transfer-To to be completed on the application.
- If you have moved to the state of North Carolina and have resided within the state for 60 days to six months and consider North Carolina as your permanent residence, you are required to complete the Certification of Eligibility for North Carolina Residency/Domicile Form and provide a photocopy of one of the following documents:
  - North Carolina Voter Registration Card; or
  - North Carolina State Identification Card; or
  - North Carolina Driver’s License; or
  - Military Identification Card
- Shellfish Endorsements (Optional) – Only individual North Carolina residents are eligible.
- The Transfer-To and Transfer-From participants sign the application.
- Certification Statement Form For Transfers completed, signed and notarized by the Transfer-To and Transfer-From
- Certification form (A) is for when both parties are present at a notary. Certification form (B) is for when both parties cannot be present at the same in front of one notary and a second notary is required.
Fees:

- The **Transfer-To** must pay a replacement fee of $10.00 AND pay the difference in fees between:
- When the **Transfer-To**, who is a non-resident, is being transferred a resident SCFL, he/she must pay the difference in fees of North Carolina and the non-resident state fees. Refer to the non-resident state fees for SCFL. If you need assistance, please contact any NC DMF License Office or call (252) 726-7021 or (800) 682-2632.
- The **Transfer-From** is to surrender the SCFL/RSCFL to the NCDMF.

You are required to notify the Division of Marine Fisheries of any address changes within 30 days. Incomplete applications submitted without required documentation will be deemed incomplete and returned to you unprocessed. If Vessel Master changes, you must file an updated application with the Division of Marine Fisheries within 5 days.

**Mail to:**
North Carolina Division of Marine Fisheries
License Office
PO Box 769
Morehead City, NC 28557
**North Carolina Department of Environmental Quality**  
**Division of Marine Fisheries**  
STANDARD COMMERCIAL FISHING LICENSE (SCFL) OR  
RETIRED STANDARD COMMERCIAL FISHING LICENSE (RSCFL)  
TRANSFER (INDIVIDUAL) APPLICATION (REV 2022-03)

Information to be Completed by the Transfer-From

<table>
<thead>
<tr>
<th>Existing SCFL License Number to Be Transferred</th>
</tr>
</thead>
<tbody>
<tr>
<td>(This number is printed on the license to the right of the words Standard Commercial Fishing License.)</td>
</tr>
</tbody>
</table>

Select One:  
- [ ] Individual  
- [ ] Business Agent

### Individual or Business Agent Participant Information

<table>
<thead>
<tr>
<th>Participant I.D.</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
<th>Suffix</th>
</tr>
</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>Participant I.D.</th>
<th>Business Name:</th>
<th>State of Incorporation:</th>
<th>Charter State:</th>
</tr>
</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>Business Owner Name (F, M, L)</th>
<th>Business Owner/Agent Name (F, M, L)</th>
<th>Business Owner/Agent Name (F, M, L)</th>
</tr>
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</table>

### Landings Transfer (Select One)

- [ ] No – List SCFL number to associate landings  
  - SCFL Number: ___________________________

- [ ] Yes (Defaults to yes, if only have 1 SCFL)

### Reason for SCFL Transfer (Select one)

- [ ] Immediate Family Member
- [ ] Deceased – To Administrator/Executor
- [ ] Deceased – From Administrator/Executor to Immediate Family
- [ ] Deceased – From Immediate Family to Third Party Purchases of Deceased
- [ ] Sale of Vessel
- [ ] Retirement from Commercial Fishing (must provide evidence)

### Check One:

- [ ] Transfer SCFL and Endorsements  
  (Shellfish endorsements can only be transferred to individual NC residents)

- [ ] Transfer RSCFL and Endorsement  
  (Shellfish endorsements can only be transferred to individual NC residents)
**STANDARD COMMERCIAL FISHING LICENSE (SCFL) OR RETIRED STANDARD COMMERCIAL FISHING LICENSE (RSCFL) TRANSFER (INDIVIDUAL) APPLICATION (REV 2022-03)**

Check One:  
- ☐ Transfer SCFL and Endorsements  
  (Shellfish endorsements can only be transferred to individual NC residents)
- ☐ Transfer RSCFL and Endorsement  
  (Shellfish endorsements can only be transferred to individual NC residents)

**Information to be Completed by the Transfer-To**

**NC Residency:**  
- ☐ Non-resident – less than 60 days  
- ☐ 60 days – 6 months  
- ☐ Over 6 months  
  Complete the Certification of Eligibility for NC Residency

**ENDORSEMENTS:**  
- ☐ Shellfish
  - ☐ YES  
  - ☐ NO  
  (NC individual residents only, no businesses)

**Select One:**  
- ☐ Individual
  - ☐ Business Agent

**Individual or Business Agent Participant Information**

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</table>

**Check One:**

- Driver’s License  
- ☐ State I.D.  
- ☐ Military I.D.  
- ☐ Resident Alien I.D.  
- ☐ Passport

**No.**

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Primary Residence (State)</th>
<th>E-mail Address</th>
</tr>
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<tbody>
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**Race**

<table>
<thead>
<tr>
<th>Gender:</th>
<th>Physical Address</th>
</tr>
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<tbody>
<tr>
<td>M / F</td>
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</table>

**Height**

<table>
<thead>
<tr>
<th>Weight</th>
<th>Address 1:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Address 1:</td>
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</table>

<table>
<thead>
<tr>
<th>Address 2:</th>
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</table>

**Eye Color**

<table>
<thead>
<tr>
<th>Hair Color</th>
<th>City:</th>
<th>State:</th>
<th>Zip:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>City:</td>
<td>State:</td>
<td>Zip:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>County:</th>
<th>Country:</th>
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<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Home Phone:</th>
<th>Business Phone:</th>
<th>Fax:</th>
<th>Cellular Phone:</th>
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**Type of Business Entity** (Circle One):  
- Corporation  
- Partnership  
- Sole Proprietorship  
- LLC
North Carolina Department of Environmental Quality
Division of Marine Fisheries
STANDARD COMMERCIAL FISHING LICENSE (SCFL)
TRANSFER (BUSINESS) APPLICATION (REV 2022-03)

Single Vessel Corporations Must Complete this section with the Vessel Master’s Information

<table>
<thead>
<tr>
<th>Participant I.D.</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
<th>Suffix</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Check One:
- Driver’s License ☐
- State I.D. ☐
- Military I.D. ☐
- Resident Alien I.D. ☐
- Passport ☐

No. ___________________ Expire Date / /

Date of Birth ______ / ______ / ______

Race ___________________ Gender: M / F

Height ___________________ Weight ___________________

Address 1: ___________________

Address 2: ___________________

E-mail Address ___________________

Physical Address ___________________

Mailing Address ☐

Check if same as physical address

Address 1: ___________________

Address 2: ___________________

City: ___________________ State: ______ Zip: ______

City: ___________________ State: ______ Zip: ______

County: ___________________ Country: ______

County: ___________________ Country: ______

Home Phone: ___________________

Business Phone: ___________________

Fax: ___________________

Cellular Phone: ___________________

( ) - ( ) - ( ) - ( ) -

Economic Survey (must be completed by Responsible Party)

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
<th>At least 50% of income derived from commercial fishing?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>☐ YES ☐ NO</td>
</tr>
</tbody>
</table>

Signature: ___________________ Transfer-From t signature

Must be signed to be valid

Date ___________________

Signature: ___________________ Transfer-To signature

Must be signed to be valid

Date ___________________
Certification Statement Form for Transfers
Standard Commercial Fishing License (SCFL) and Retired Standard Commercial Fishing License (RSCFL)
(REV 2022-03)

(Must be completed, signed, and notarized by the Transfer-To and Transfer-From Participants)

I, ______________________________________, certify that I have the authority to transfer the NC Division of Marine Fisheries (NCDMF) license # _______________ currently issued in the name of ______________________________________ (list name printed on the license).

☐ I certify that I am transferring this SCFL or RSCFL to an immediate family member* of the licensee who is (what relation) _______________ to the licensee.

*NC General Statute §113-168 defines immediate family as mother, father, brothers, sisters, spouse, children, stepparents, stepbrothers, stepsisters, and stepchildren. 15A NCAC 03O.108(H)(1) Grandparents, grandchildren, and legal guardians of an individual are eligible to transfer a license and to receive a transferred license.

☐ Death of a licensee: (check only one box) ☐ I certify that I am the Administrator or Executor of the deceased licensee’s estate

☐ I am immediate family* and this SCFL or RSCFL is being transferred with the sale of the deceased licensee’s vessel with State Registration or USCG Documentation # _________________.

☐ Retirement of a licensee: I certify that I am retiring from commercial fishing and this SCFL or RSCFL is being transferred with the sale of my vessel with State Registration or USCG Documentation # _________________.

Certification Statement (This section must be completed by the Transfer-To Participant)

I, _____________________________________________________________________, certify that:

1. All the information provided on this form and any supporting documentation provided is true, accurate, and complete. I understand that any false information or fraudulent disclosures may result in termination of appropriate licenses, permits and related documents, revocation or suspension of marine fisheries licensing and other privileges, and in possible criminal prosecution.

2. I am a resident of the State of: _________________________________.

   If claiming resident status in North Carolina, I certify further that (check only one box):

   ☐ I have been a legal resident for more than six months, or

   ☐ If domiciled in North Carolina between 60 days and six months, I have completed and submitted with this application a notarized Certificate of Eligibility for North Carolina Residency.

3. If accepting a Standard or Retired Standard Commercial Fishing License as a North Carolina Resident, I also certify that (check only one box):

   ☐ I filed a North Carolina State Income Tax Return for the previous calendar or tax year.

   ☐ I was not required to file a North Carolina State Income Tax Return for the previous calendar or tax year.

I understand if any question arises concerning the filing of a North Carolina State Income Tax Return, I may have to provide appropriate tax records, as requested by the Division of Marine Fisheries.

4. For commercial fishing licenses, permits, endorsements, or registrations:
   a) I currently have no marine fisheries licenses, permits, endorsements, or registrations under suspension or revocation and the privilege to hold such licenses, permits, endorsements, or registrations is not revoked or suspended.
   b) I have not been convicted of four or more violations in any jurisdiction related to state or federal law or regulations involving or related to marine or estuarine resources during the previous three years.

5. NC General Statute §113-221 requires NCDMF to provide a current copy of the rules governing activities authorized by the license that is purchased. You have the right to request a current rulebook in hardbound or electronic format.

6. If the transfer is for a Standard or Retired Standard Commercial Fishing License with a Shellfish Endorsement, I affirm that I have received the required harvester training.

Date Signed: ______________________________________ Date Signed: ______________________________________

Signature of Transfer-To ______________________________ Signature of Transfer-From ______________________________

NOTARY (All new applications must be notarized)

State: ______________________________ County: ______________________________

Sworn to and Subscribed before me this ______ day of _________________.

Notary Public: ______________________________ My Commission expires: ______________________________
**Certification Statement Form for Transfers**

**Standard Commercial Fishing License (SCFL) and Retired Standard Commercial Fishing License (RSCFL)**

(Must be completed, signed, and notarized by the Transfer-To and Transfer-From Participants)

I, ______________________________________, certify that I have the authority to transfer the NC Division of Marine Fisheries (NCDMF) license # __________________ currently issued in the name of ______________________________________ (list name printed on the license).

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  ☐ I certify that I am the Administrator or Executor of the deceased licensee’s estate
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  ☐ I am immediate family* and this SCFL or RSCFL is being transferred with the sale of the deceased licensee’s vessel with State Registration or USCG Documentation # _________________.

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**Certification Statement**

(This section must be completed by the Transfer-To Participant)

I, ______________________________________, certify that:

1. All the information provided on this form and any supporting documentation provided is true, accurate, and complete. I understand that any false information or fraudulent disclosures may result in termination of appropriate licenses, permits and related documents, revocation or suspension of marine fisheries licensing and other privileges, and in possible criminal prosecution.

2. I am a resident of the State of: _________________________________.

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5. NC General Statute §113-221 requires NCDMF to provide a current copy of the rules governing activities authorized by the license that is purchased. You have the right to request a current rulebook in hardbound or electronic format.

6. If the transfer is for a Standard or Retired Standard Commercial Fishing License with a Shellfish Endorsement, I affirm that I have received the required harvester training.

**Transfer-To:***

| Date Signed: ______________________________________ |
| Signature of Transfer-To: ____________________________ |
| State: ___________________ County________________      |
| I, ______________________________________, Notary Public, do hereby certify that __________________ personally appeared before me this day, acknowledging to me that he/she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated. WITNESS my hand and seal, this the ______ day of ______ , 20____. |
| Notary Public__________________________________ |
| My Commission Expires _____________________________ |

**Transfer-From:***

| Date Signed: ______________________________________ |
| Signature of Transfer-From: ____________________________ |
| State: ___________________ County________________      |
| I, ______________________________________, Notary Public, do hereby certify that __________________ personally appeared before me this day, acknowledging to me that he/she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated. WITNESS my hand and seal, this the ______ day of ______ , 20____. |
| Notary Public__________________________________ |
| My Commission Expires _____________________________ |