NC Air Awareness 2022 Internship Program

NEW! Paid internships opportunities available for environmental education! Interested in adding to your resume, learning about environmental education, and gaining on the job experience with communications and outreach? Come join our team.

Please contact Jonathan.navarro@ncdenr.gov and include your resume.

- **WHEN**: Starting April 2022 or Summer 2022.
- **WHAT**: Full time or Part time opportunity (hours may be flexible or depend on final agreement)
- **WHERE**: Position is located in our DAQ Central Office in downtown Raleigh
- **WHO**: Undergraduate, graduate, or recent graduates of a program may apply. Backgrounds in education, environmental science, environmental technology preferred but not required.

Environmental Education and Specialist Intern

**POSITION DESCRIPTION**

Interns will experience many aspects of being an environmental educator. Working with the education staff, the Environmental Education Intern will learn program development skills, improve presentation skills, support community engagement, and help NC Air Awareness team by working with school groups and the public at a variety of education and outreach events.

**Compensation**

This is a paid internship. An hourly rate will apply. Hours may be flexible depending on candidate and final arrangements. 20-40 hours per week anticipated.

**Essential Job Functions**

- Assist with programming and program development
  - Prepare supplies for programs
  - Present programs to K-12 groups and community groups of all ages
- Assist Education Staff with school groups projects
- Community Engagement and tabling at events
  - Interact with citizens, providing information about air quality, air quality forecasts, and tips to improve air quality at home and work
- Work downtown Raleigh but travel to events and locations required
- Assist with special programs and events as needed
- Weekends and some evenings and nights are required
- Performs other duties as required by NC Air Awareness education and outreach team
Qualifications
Undergraduate, graduate, and recently graduated students may apply.

- Be at least 18 years of age
- Valid drivers license and be able to drive to events, setup, breakdown tables, etc to deliver in person programming.
- Willing to work with children and adults
- Positive attitude in working with the public, staff, and volunteers
- Possesses competent computer skills with proficiency in MS Office Suite (Microsoft Word, Excel, PowerPoint, Sharepoint, Teams)
- Able to work independently and with a team
- Ability to lift 50lbs
- Ability to sit, stand, bend, and stoop
- Ability to work inside, outside and occasionally in remote locations for several hours a day.