



Diesel Bus & Vehicle Program Claims Documentation Checklist

Required Documents for Claims Reimbursement	
	Copies of paid invoices
	Copies of proof of payment
	Completed NCDAQ Form 001 Certificate of Destruction
	Original Vehicle Photo – Side profile of vehicle
	Original Vehicle Photo – Vehicle Identification Number (VIN)
	Original Vehicle Photo – Engine label
	Original Vehicle Photo – Chassis rail cut in half
	Original Vehicle Photo – Engine block, prior to hole
	Original Vehicle Photo – Engine block, after hole
	Original Vehicle Photo – Others, as needed
	Completed NCDAQ Form 003 Verification of Purchase
	New Vehicle Photo – Side profile of vehicle
	New Vehicle Photo – Side profile of vehicle
	New Vehicle Photo – Vehicle Identification Number (VIN)
	New Vehicle Photo – Engine label
	New Vehicle Photo – Engine block
	New Vehicle Photo – EV charging infrastructure (where applicable)
	New Vehicle Photo – Others, as needed
	Final Report (clickable link to template)

Please reduce included photos to 8.5”x11” in size.

For questions regarding your claim documentation contact your program manager:

Mobile Source Emission Reductions Grants/DERA & School Bus Programs

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Transit Bus Program

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