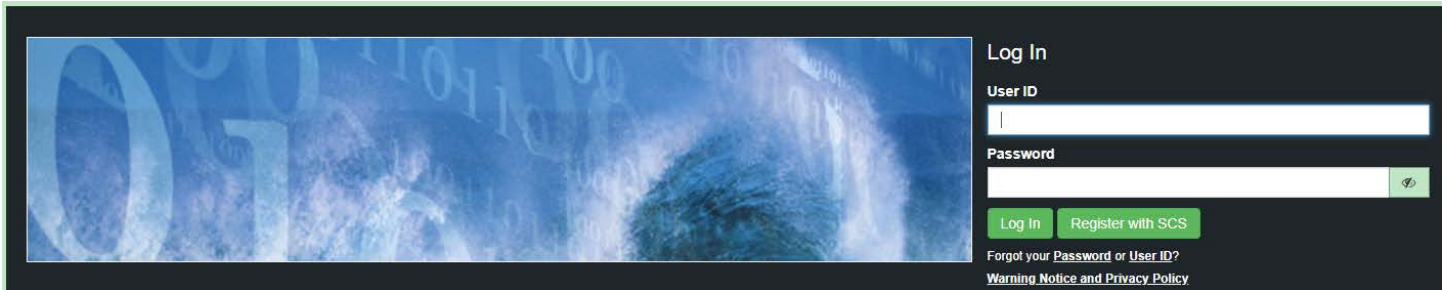


SCS Organization Update Instructions

Go to <https://encromerr.epa.gov> and login with your SCS username and password.



Log In

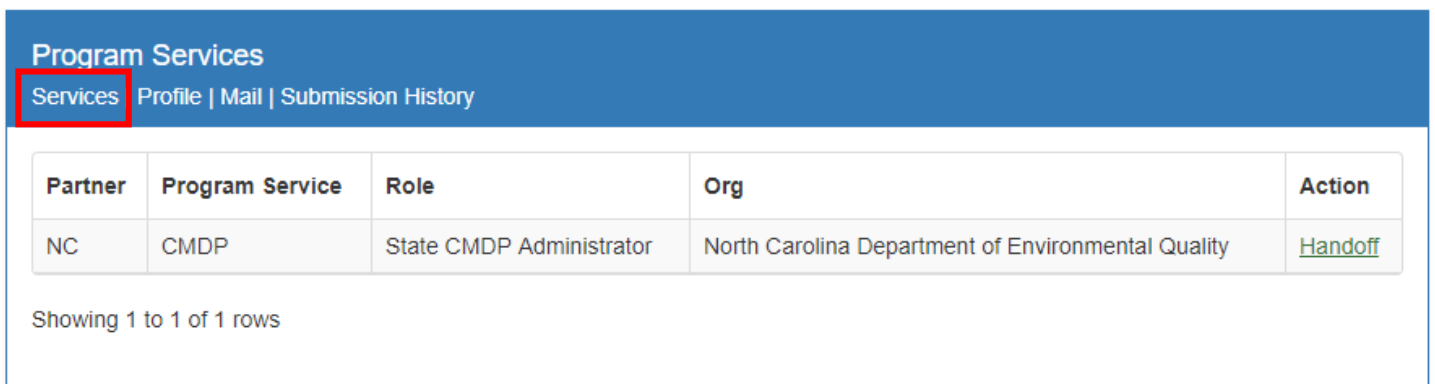
User ID

Password

Log In Register with SCS

[Forgot your Password or User ID?](#)
[Warning Notice and Privacy Policy](#)

Select Services.



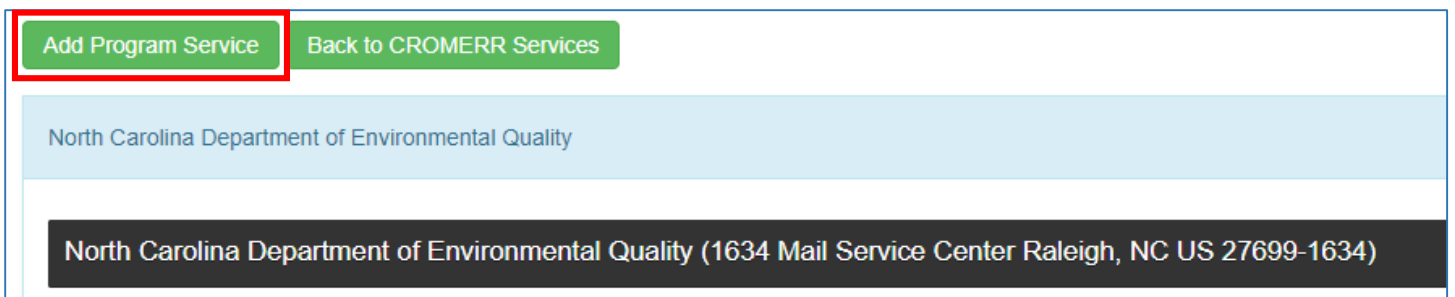
Program Services

Services Profile | Mail | Submission History

Partner	Program Service	Role	Org	Action
NC	CMDP	State CMDP Administrator	North Carolina Department of Environmental Quality	Handoff

Showing 1 to 1 of 1 rows

Select Add Program Service.

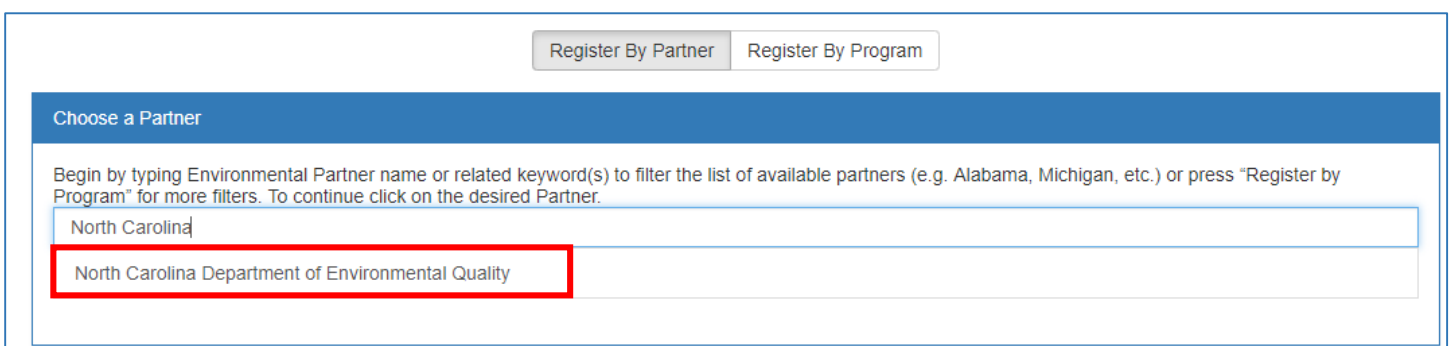


Add Program Service Back to CROMERR Services

North Carolina Department of Environmental Quality

North Carolina Department of Environmental Quality (1634 Mail Service Center Raleigh, NC US 27699-1634)

Choose North Carolina Department of Environmental Quality as your Partner.



Register By Partner Register By Program

Choose a Partner

Begin by typing Environmental Partner name or related keyword(s) to filter the list of available partners (e.g. Alabama, Michigan, etc.) or press "Register by Program" for more filters. To continue click on the desired Partner.

North Carolina

North Carolina Department of Environmental Quality

Choose CMDP: Compliance Monitoring Data Portal as your Program Service.

Choose a Partner ▶ North Carolina Department of Environmental Quality

Choose a Program Service

Type service related keyword(s) to filter the list of available programs (e.g. Compliance, Portal, etc.) To continue click on the desired Program.

CMDP

CMDP: Compliance Monitoring Data Portal

Choose Private Lab CMDP Administrator as your Role.

Choose a Partner ▶ North Carolina Department of Environmental Quality

Choose a Program Service ▶ CMDP: Compliance Monitoring Data Portal

Choose a Role

To continue please select a Role and then press the continue button that will appear once a role is selected.

PWS CMDP Administrator
PWS Certifier
PWS Preparer
PWS Reviewer
Private Lab CMDP Administrator
Private Lab Certifier
Private Lab Preparer
Private Lab Reviewer
State Lab CMDP Administrator
State Lab Preparer
State Lab Reviewer
State Lab Submitter

Click Continue.

Choose a Partner ▶ North Carolina Department of Environmental Quality

Choose a Program Service ▶ CMDP: Compliance Monitoring Data Portal

Choose a Role ▶ Private Lab CMDP Administrator

Continue Cancel

Search for your organization by typing in your 5-digit lab ID number.

Type your organization/company's name

Advanced Search...

Please search and Select an organization, if the organization is not found, please create one

Click the Organization Name.

Type your organization/company's name

Advanced Search...

Please search and Select an organization, if the organization is not found, please create one

[Enter a new organization](#)

FLORIDA RADIOCHEMISTRY SERVICES, INC. (12709)

Click the address to fill out your contact information.

Type your organization/company's name

Advanced Search...

Please search and Select an organization, if the organization is not found, please create one

[Enter a new organization](#)

FLORIDA RADIOCHEMISTRY SERVICES, INC. (12709)

5456 HOFFNER AVENUE, SUITE 201 ORLANDO, FL US 32812

[Add new address](#)

Fill out the contact information and Click Continue.

Type your organization/company's name

12709

Advanced Search...

Please search and Select an organization, if the organization is not found, please create one

FLORIDA RADIOCHEMISTRY SERVICES, INC. (12709)

5456 HOFFNER AVENUE, SUITE 201 ORLANDO, FL US 32812

Email * Enter different email address

Phone Number * ✓

Phone Ext

[Back to search results](#)

Fill out your contact information and verify the new organization with LexisNexis.

Verify your identity with LexisNexis

While your registration is complete, the program you registered for requires that you complete the Identity Proofing process for your account. If you do not complete this process electronically, you will need to do it via a paper-based process before you complete any signing activities within the system. The identity proofing provider, LexisNexis, will pull your first, and last name exactly as it's displayed on this page. [\[Click here\]](#) for details on the paper based process.

Note: By clicking [Verify] you understand the service is voluntary and that you are validating personally identifying information including the last 4 digits of SSN against a 3rd-Party service LexisNexis®, which will return evidence of validation of your personally identifying information back to the U.S Environmental Protection Agency. The U.S EPA will not collect or retain sensitive, personally identifying information such as your Social Security Number (SSN); however, EPA will receive evidence of identity validation which may be used to identify you for legal purposes.

First Name Miranda

Middle Initial K

Last Name Harper

Home Address

Home Address 2

City

State

Zip Code

Home Phone

Last 4 of SSN

Show SSN

Date of Birth

I have reviewed the name presented above and I would like to proceed with LexisNexis. ⓘ

[Use Paper Agreement](#)

Once you have completed the electronic signature agreement with Lexis/Nexis and finished adding the new role, return to the SCS home page. Click Profile.

Program Services
Services **Profile** Mail | Submission History


Partner	Program Service	Role	Org	Action
NC	CMDP	Private Lab CMDP Administrator	FLORIDA RADIOCHEMISTRY SERVICES, INC. (12709)	Awaiting Electronic Signature Agreement
NC	CMDP	State CMDP Administrator	North Carolina Department of Environmental Quality	Handoff

Showing 1 to 2 of 2 rows

Change your primary organization by dragging the key image to the new organization.

Organization Information

Org. ID	Name	Address
29009	FLORIDA RADIOCHEMISTRY SERVICES, INC. (12709) (NC)	5456 HOFFNER AVENUE, SUITE 201
28913	ENCO (37724) (NC)	102-A WOODWINDS INDUSTRIAL COURT
12284	North Carolina Department of Environmental Quality (NC)	1634 Mail Service Center

[Back to CROMERR Services](#) [Manage Program Services](#) [Deactivate Account](#)

Or, click the organization you would like to be your primary and select the Make Primary option.

Organization Information

Org. ID	Name	Address
29009	FLORIDA RADIOCHEMISTRY SERVICES, INC. (12709) (NC)	5456 HOFFNER AVENUE, SUITE 201


Email ** miranda.harper@ncdenr.gov

Phone Number *

Phone Ext


[Save Information](#) [Make Primary](#) [Deactivate Organization](#)

** To change your email address, please contact your account manager or the SCS Help Desk.


28913	ENCO (37724) (NC)	102-A WOODWINDS INDUSTRIAL COURT	
	12284	North Carolina Department of Environmental Quality (NC)	1634 Mail Service Center

[Back to CROMERR Services](#) [Manage Program Services](#) [Deactivate Account](#)

The Key icon should now be next to the organization with your 5-digit laboratory number in parenthesis.

Organization Information		
Org. ID	Name	Address
 29009	FLORIDA RADIOCHEMISTRY SERVICES, INC. (12709) (NC)	5456 HOFFNER AVENUE, SUITE 201
28913	ENCO (37724) (NC)	102-A WOODWINDS INDUSTRIAL COURT
12284	North Carolina Department of Environmental Quality (NC)	1634 Mail Service Center

Then select your old organization name without the 5-digit lab number by clicking on the organization name. Deactivate this organization selecting the option Deactivate Organization.

Organization Information		
Org. ID	Name	Address
 29009	FLORIDA RADIOCHEMISTRY SERVICES, INC. (12709) (NC)	5456 HOFFNER AVENUE, SUITE 201
28913	ENCO (37724) (NC)	102-A WOODWINDS INDUSTRIAL COURT
12284	<u>North Carolina Department of Environmental Quality (NC)</u>	1634 Mail Service Center

Email ** miranda.harper@ncdenr.gov

Phone Number * (919) 707-9092

Phone Ext Phone Ext

** To change your email address, please contact your account manager or the SCS Help Desk.

Once the organization with your 5-digit lab number has been made primary and the other organization is deactivated, your SCS account will have permission to upload sample data to CMDP.

The deactivated organization, however, cannot be deleted and will remain with your list of organizations.

If you have any questions, contact Miranda Harper at (919) 707-9092 or miranda.harper@ncdenr.gov