

**State Water Infrastructure Authority**  
**North Carolina Department of Environment and Natural Resources**  
**October 22, 2015**  
**Special Meeting via Conference Call – Meeting Minutes**

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**State Water Infrastructure Authority Members Attending Meeting**

- Kim Colson, Chair; Director, Division of Water Infrastructure
- Robin Hammond, Assistant General Counsel, Local Government Commission (via conference call)
- Maria Hunnicutt, Manager, Broad River Water Authority (via conference call)
- Dr. Patricia Mitchell, Assistant Secretary, Rural Development Division, Department of Commerce (via conference call)
- Cal Stiles, Cherokee County Commissioner (via conference call)
- Charles Vines, Manager, Mitchell County (via conference call)

**Division of Water Infrastructure Staff Attending Meeting**

- Francine Durso, Project Manager, Special/Technical Issues Unit
- Jennifer Haynie, Supervisor, Environmental and Special Project Unit

**Item A. Call to Order**

Mr. Colson opened the meeting and reminded the members of the State Water Infrastructure Authority (SWIA) of General Statute 138A-15 which requires any member who is aware of a known conflict of interest or an appearance of a conflict of interest with respect to matters before the Authority today is required to identify the conflict or appearance of a conflict at the time the conflict becomes apparent. A roll call was taken to determine which Authority members were present via conference call.

**Item B. Revised Draft November 1, 2015 Report to Legislative Committees**

The Division had provided the Authority with a draft revised Annual Report based on the Authority's comments provided during the Oct. 15, 2015 Authority meeting via conference call. In addition, Authority member Leila Goodwin had emailed the Authority that she had minor comments that she would discuss with staff outside the conference call. Staff reviewed the key modifications to the report and the Authority did not provide any additional comments.

**Action Item B**

- Dr. Mitchell made a motion to approve the report for submittal by staff by November 1, 2015 subject to working with Ms. Goodwin to make the minor changes she would suggest. The motion was seconded by Mr. Vines. The motion passed unanimously.

**Item C. Concluding Remarks by Authority Members, Chair, and Counsel**

Mr. Colson stated that the next in-person Authority meeting would be on Thursday, December 10, 2015.

**Item D. Adjourn** – The meeting was adjourned.