**Needs to be on SPONSOR letterhead and have page numbers as shown in the footer**

 DATE

TO: Katie Merritt

 Nutrient Offset & Buffer Mitigation Banking Coordinator

FROM: PROJECT MANAGER NAME

 BANK SPONSOR, LLC

THROUGH: NAME (this has to be the name of the person w/ authority to sign UMBI)

 BANK SPONSOR, LLC

SUBJECT: Formal Request to Modify the *NAME Umbrella Mitigation Banking* *Instrument for Nutrient Offset & Riparian Buffer Mitigation Credits pursuant to the NAME Nutrient Management Strategy* for BANK SPONSOR, LLC (DWR ID# XXXX-XXXXvX).

On behalf of BANK SPONSOR, LLC, I formally request a modification to the existing Umbrella Mitigation Banking Instrument (UMBI), signed by the Director of DWR on MONTH,DAY,YEAR and by BANK SPONSOR NAME on MONTH, DAY, YEAR. This modification request is to include (#) additional bank parcel/s as detailed in Table 1.0 and Table 2.0 below and further described in Table A. The existing UMBI already includes the following Bank Parcels: BANK PARCEL NAME (DWR ID#), BANK PARCEL NAME (DWR ID#)….

Table 1.0 – Bank Parcel Details

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Bank Parcel Name/DWR Project #** | **County** | **8-Digit USGS Hydrologic Unit Code** | **Sub-watershed *(if in Falls WS or Jordan WS)***  | **Project Location****(Coordinates)** | **Named Receiving Stream** | **Primary Land Uses** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

Table 2.0 – Site Viability Letter Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Bank Parcel Name** | **DWR Site Visit****(for viability)** | **Site Viability Letter Issued Date** | **Site Viability Letter Expiration Date** | **Credit Types Proposed****(NOC/RBC/Both)** |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Table A: Criteria Description for BANK NAME** | **Yes** | **No** |
| Is located in the same Geographic Service Area as described in Article II of the existing UMBI |  |  |
| Has a valid site viability letter that has not expired |  |  |
| Not a Joint Project w/ 404 or 401 |  |  |
| Has the area proposed in the easement ever been used for the application of biosolids or hog waste? |  |  |
| Is the area proposed in the easement included in a Waste Utilization Plan or covered under a CAFO permit? |  |  |
| Are there site constraints that are unique to this project that the existing UMBI would not already cover? |  |  |
| Is the Bank abutting a DMS Full Delivery project where the Bank is not securing the easement from the top of all feature banks? |  |  |
| Credit Types are the same as proposed in the existing UMBI |  |  |

|  |  |  |
| --- | --- | --- |
| **Table B: Criteria Description for BANK NAME** | **Yes** | **No** |
| Is located in the same Geographic Service Area as described in the existing UMBI |  |  |
| Has a valid site viability letter that has not expired |  |  |
| Not a Joint Project w/ 404 or 401 |  |  |
| Has the area proposed in the easement ever been used for the application of biosolids or hog waste? |  |  |
| Is the area proposed in the easement included in a Waste Utilization Plan or covered under a CAFO permit? |  |  |
| Are there site constraints that are unique to this project that the existing UMBI would not already cover? |  |  |
| Is the Bank abutting a DMS Full Delivery project where the Bank is not securing the easement from the top of all feature banks? |  |  |
| Credit Types are the same as proposed in the existing UMBI |  |  |

SIGNATURE PAGE REMAINS ON A PAGE BY ITSELF, do not include tables

*NAME Umbrella Mitigation Banking* *Instrument for Nutrient Offset & Riparian Buffer Mitigation Credits pursuant to the NAME Nutrient Management Strategy* for BANK SPONSOR, LLC

BANK SPONSOR NAME, LLC (needs to be the person authorized to sign an UMBI, preferably the same person that signed the original UMBI)

|  |  |  |
| --- | --- | --- |
| By: |  | (Print) |
|  |  | (Signature) |
| Title: |  |  |
| Date of UMBI Modification Request: |  |  |

NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY-DIVISION OF WATER RESOURCES

|  |  |  |
| --- | --- | --- |
| By: |  | (Print) |
|  |  | (Signature) |
| Title: |  |  |
| Date of UMBI Modification Approval: |  |  |