**PUBLIC HEARING DISCUSSION CHECK LISTS**

**Application Public Hearing:**

Citizens will be provided with information concerning the CDBG program at this public hearing. Such information shall include, but not necessarily be limited to:

[ ]  The goals and objectives of the CDBG program

[ ]  The total amount of CDBG funds available for the fiscal year and for the funding round

[ ]  The location of the project activities

[ ]  The range of activities which may be undertaken (Specific project activities to be included)

[ ]  The approximate cost estimate for the proposed activities

[ ]  Process to be followed in developing a CDBG application

[ ]  A statement that 100 percent of the CDBG funds will be used to benefit low-to-moderate income people

[ ]  The schedule of meetings and hearings

[ ]  The role of citizens in program planning, implementation, and assessment

[ ]  Location where the application can be reviewed

[ ]  Activities previously funded in the (Town/City/County) through the CDBG program

[ ]  An identification of projects which could result in the relocation of area residences or businesses, and the actions that would be undertaken if such relocation were necessary

[ ]  Provide citizens with contact information such as address, telephone number, and dates for submitting complaints or grievances.

[ ]  The project application(s) to be submitted and the applicable CDBG fund

[ ]  The impact of the project on low and moderate income persons

[ ]  The approximate application submittal date

**Project Amendment Public Hearing:**

Citizens will be provided with information concerning the CDBG program at this public hearing. Such information shall include, but not necessarily be limited to:

[ ]  Initial project scope and budget

[ ]  Reason for amendment

[ ]  The location of the project activities

[ ]  The range of activities which may be undertaken (Specific project activities to be included)

[ ]  The approximate cost estimate for the proposed activities

[ ]  Process to be followed after public hearing

[ ]  LMI statement

[ ]  The role of citizens in program planning, implementation, and assessment

[ ]  Activities previously, or newly proposed, funded in the (Town/City/County) through the CDBG program

[ ]  Provide citizens with contact information such as address, telephone number, and dates for submitting complaints or grievances.

[ ]  The impact of the project on low and moderate income persons

[ ]  The approximate amendment submission date

**Project Closeout Public Hearing:**

Citizens will be provided with information concerning the CDBG program at this public hearing. Such information shall include, but not necessarily be limited to:

[ ]  Initial project scope and budget

[ ]  Any project amendments and change orders

[ ]  Final project financials (CDBG received/expended; deobligated amount, if any; local funds, if any)

[ ]  Final project accomplishments and performance (description of LF, connections, improvements, etc. and where)

[ ]  The benefits of the project on low and moderate income persons (LMI statement)