

IHSB-24		24-Hour Notification of Non-Petroleum Spill/Discharge Form	
For Hazardous Material/Waste Releases in NC		Inactive Hazardous Sites Branch (IHSB) regulates and provides oversight for all non-petroleum related spills. Following the discovery of an actual or suspected release of hazardous material/waste, this form should be completed within 24 hours and submitted either to the IHSB Eastern Region Supervisor or the IHSB Western Region Supervisor. See the attached map showing the respective counties in each region.	
(DWM USE ONLY) Incident # _____ Priority Rank (H, I, L, U) ____ Received (time/date) _____ Received by _____ Region _____ Reported by (circle one): Phone, Fax or Report		Suspected Contamination? (Y/N) ____ Confirmed GW Contamination? (Y/N) ____ Confirmed Soil Contamination? (Y/N) ____ Samples taken? (Y/N) ____ Free product? (Y/N) ____ If Yes(free product), state greatest thickness: ____ feet	
		Release Discovered: _____ (time/date)	
INCIDENT DESCRIPTION			
Incident Name: _____			
Address (street number/name): _____			County: _____
City/Town: _____		Zip Code: _____	
Latitude (decimal degrees): _____		Longitude (decimal degrees) : _____	
Describe suspected or confirmed release (<i>nature of release, time/date of release, quantity of release, amount of free Product</i>): _____ _____ _____ Describe initial response/abatement (<i>time/date release stopped, cleanup begun/completed, quantity of product soil removed, confirmation sampling</i>): _____ _____ _____			Obtained by: <input type="checkbox"/> GPS <input type="checkbox"/> Electronic topo map <input type="checkbox"/> GIS Address matching <input type="checkbox"/> On Screen Placement on Georeferenced Map <input type="checkbox"/> Unknown
HOW RELEASE WAS DISCOVERED (Release Code)			
<i>(Check one)</i>			
<input type="checkbox"/> Observation of Release at Occurrence <input type="checkbox"/> Visual or Olfactory Evidence <input type="checkbox"/> Soil Contamination <input type="checkbox"/> Groundwater Contamination		<input type="checkbox"/> Water Supply Well Contamination <input type="checkbox"/> Surface Water Contamination <input type="checkbox"/> Other (specify) _____	
SOURCE OF CONTAMINATION			
<u>Source of Release</u> <i>(Check one to indicate primary source)</i> <input type="checkbox"/> AST/UST (tank/piping) <input type="checkbox"/> Sump/Pond Breach <input type="checkbox"/> Illegal Dumping <input type="checkbox"/> Storage Drums <input type="checkbox"/> OTR Vehicle <input type="checkbox"/> RR Bulk Transport <input type="checkbox"/> Transformer <input type="checkbox"/> Unknown <input type="checkbox"/> Other _____ <i>Definitions presented on reverse</i>	<u>Cause of Release</u> <i>(Check one to indicate primary cause)</i> <input type="checkbox"/> Spill (Accidental) <input type="checkbox"/> Spill (Intentional) <input type="checkbox"/> Corrosion <input type="checkbox"/> Physical or Mechanical Damage <input type="checkbox"/> Equipment Failure <input type="checkbox"/> Housekeeping Negligence <input type="checkbox"/> Equipment Install Problem <input type="checkbox"/> Unknown <input type="checkbox"/> Other _____ <i>Definitions presented on reverse</i>	<u>Type of Release</u> <i>(Check one)</i> <input type="checkbox"/> Non-Hazardous <input type="checkbox"/> Hazardous Waste/Material <u>Location</u> <i>(Check one)</i> <input type="checkbox"/> Facility <input type="checkbox"/> Residence <input type="checkbox"/> Highway/Road <input type="checkbox"/> Railway <input type="checkbox"/> Other	<u>Contaminant Type Released</u> <i>(Check one to indicate primary contaminant type released)</i> <input type="checkbox"/> VOCs <input type="checkbox"/> CVOCs <input type="checkbox"/> Metals <input type="checkbox"/> Pesticides <input type="checkbox"/> Herbicides <input type="checkbox"/> Acids <input type="checkbox"/> Bases <input type="checkbox"/> Cyanide <input type="checkbox"/> Inorganics <input type="checkbox"/> Radioactive Constituents <input type="checkbox"/> Unknown <input type="checkbox"/> Other _____

IMPACT ON DRINKING WATER SUPPLIES

Water Supply Wells Affected? Yes No Unknown Number of Water Supply Wells Affected _____

List of Water Supply Wells Contaminated: *(Include Users Names, Addresses and Phone Numbers. Attach additional sheet if necessary)*

- 1.
- 2.
- 3.

RECEPTORS

- | | |
|--|---|
| <input type="checkbox"/> Residence on Site | <input type="checkbox"/> Nearest Surface Water Intake less than ¼ mile |
| <input type="checkbox"/> Nearest Water Source Well less than 1/4 mile | <input type="checkbox"/> Nearest Surface Water Intake greater than ¼ mile |
| <input type="checkbox"/> Nearest Water Source Well greater than 1/4 mile | |

Describe Impacted Receptors:

PARTY RESPONSIBLE FOR RELEASE

Name of Person/Company:		Address:	
City:	State:	Zip Code:	Telephone Number
Email Address:	Contact:		

LANDOWNER AT LOCATION OF INCIDENT

Landowner:		Address:	
City:	State:	Zip Code:	Telephone Number:
Email Address:	Contact:	Title:	

Ownership

- Municipal Military Unknown Private Federal County State

Operation Type

- Public Service Agricultural Residential Education/Relig. Industrial Commercial Mining

Draw Sketch of Area or Provide Map *(showing incident site, location of release, two major road intersections, potential receptors)*

Attach sketch or map to form.

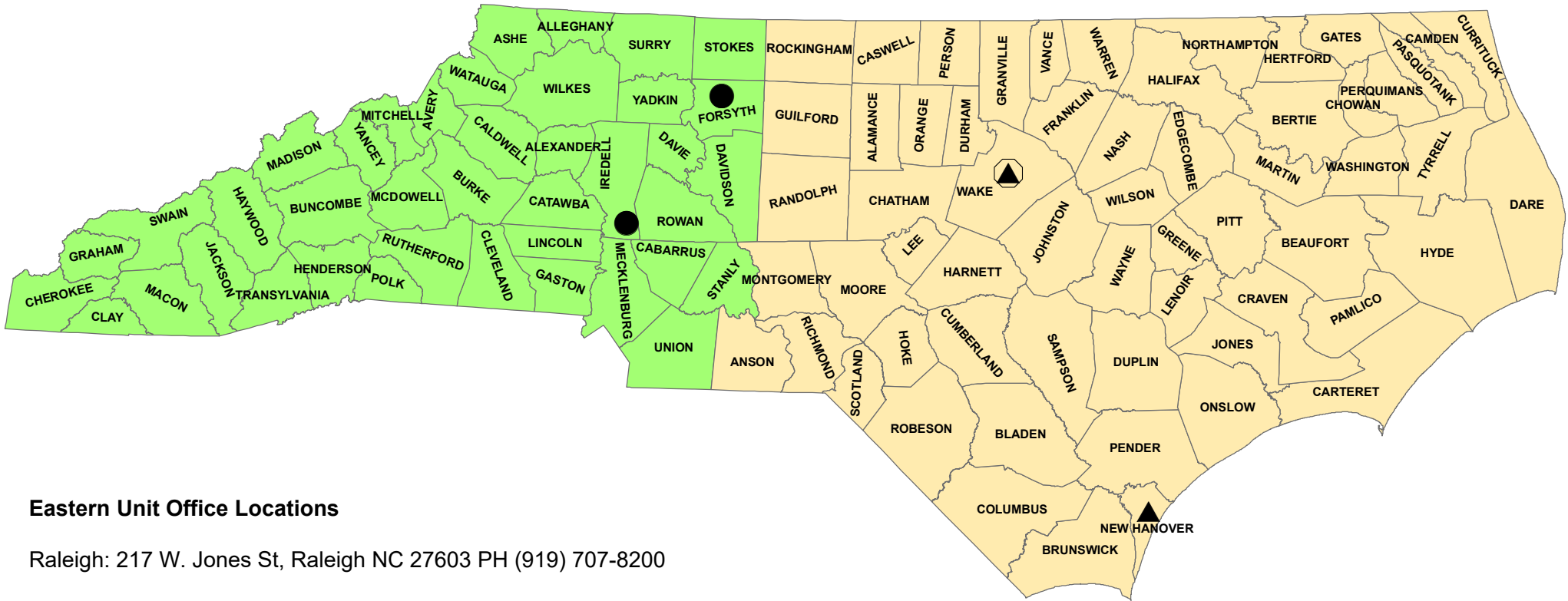
Give Directions to Incident Site *Attach directions to form if necessary.*

Person Reporting Incident:	Company	Telephone Number:
Title:	Address:	Date:
Email Address:		

Definitions

- AST/UST: above ground storage tank/underground storage tank
 OTR: contaminant transported in an over the road vehicle
 RR Bulk Transport: transport contaminant/product in bulk by train
 Transformer: means electrical transformer
 Other: serves as the option to use when the release source is known but does not fit into one of the preceding categories
 Unknown: identifies releases for which the source has not been determined
 Corrosion: when a metal tank, piping, or other component has a release due to corrosion

Inactive Hazardous Sites Branch



Eastern Unit Office Locations

Raleigh: 217 W. Jones St, Raleigh NC 27603 PH (919) 707-8200

Wilmington: 127 Cardinal Dr. Ext., Wilmington NC 28405 PH (910) 796-7215

Western Unit Office Locations

Winston-Salem: 450 W. Hanes Mill Rd, Winston-Salem NC 27105 PH (336) 776-9800

Mooresville: 610 E. Center Ave., Mooresville NC 28115 PH (704) 663-1699

Regions



Eastern Unit



Western Unit

Regional Offices



Eastern



Western