

## **Requesting Additional American Rescue Plan Act (ARPA) Funds** (after bids have been received)

ARPA recipients who have already received bids and need additional funds to execute their contracts can request available ARPA funds by following the instructions below. Available grant funds are very limited, and these will be awarded by priority as determined by the Division.

### **Procedure for requesting an ARPA funding increase**

- Eligible recipients request additional funds required to successfully complete State Water Infrastructure Authority-awarded projects after construction bids are in hand.
- These requests will be evaluated twice a month.
- Once the minimum required funds to successfully complete projects are established, projects will be funded based on priority as determined by the Division.
- A Request letter must be signed by the Authorized Representative of the Applicant and must include the following:
  - a narrative explaining efforts to reduce the project scope, results of negotiations with the lowest responsive, responsible bidder, and plans to use local funds to cover the difference
  - a signed and sealed budget by a professional engineer, with prices consistent with the bid, such as the revised budget page of the application
  - a certified bid tab

### **How to Apply**

Complete the [ARPA Request for Additional Funding](#) form and upload the required documents.

If you have questions and need to discuss your need for additional ARPA funds, please contact: [Kavitha.Ambikadevi@deq.nc.gov](mailto:Kavitha.Ambikadevi@deq.nc.gov)