**State of North Carolina**

**Department of Environment Quality**

**Division of Water Resources**

**15A NCAC 02H .0500 – Water Quality Certification, Shoreline Stabilization**

**FORM: SSGP 04-2022**

**Shoreline Stabilization Application Form**

**A complete copy of the application (including attachments) and the** [**application fee**](https://deq.nc.gov/about/divisions/water-resources/water-quality-permitting/401-buffer-permitting-branch/401-isolated#FeesProcedures) **should be sent to:**

|  |  |
| --- | --- |
| *If sending via US Postal Service* | *If sending via delivery service (UPS, FedEx, etc.)* |
| Paul Wojoski  DWR – 401 & Buffer Permitting Branch  1617 Mail Service Center  Raleigh, NC 27699-1617 | Paul Wojoski  DWR – 401 & Buffer Permitting Branch  512 N. Salisbury Street  Raleigh, NC 27604 |

For electronic submittals, please see the [Shoreline Stabilization Application Form](https://edocs.deq.nc.gov/Forms/Shoreline_Stabilization).

***For GP80 Applicants Only*:**

Additional requirements for 401 Certification Applications have resulted from the reinstatement of the Trump Administration's [Clean Water Act Section 401 Certification Rule](https://www.epa.gov/sites/default/files/2020-07/documents/clean_water_act_section_401_certification_rule.pdf) [40 C.F.R. Section 121.4(a) and 121.5(b)(7), and (c)(5)]. This rule requires that 401 applicants request a pre-filing meeting at least 30 days prior to submitting their 401 application. In turn, the Federal Rule requires that applicants include documentation of their pre-filing meeting request in their 401 Certification application.

DWR has developed a Pre-Filing Meeting Request email address to accept the federally required pre-filing meeting request. Click here: [401PreFile@ncdenr.gov](mailto:401PreFile@ncdenr.gov?subject=401%20Pre-filing%20Meeting%20Request) to send your request. In response, you will be emailed a confirmation receipt of submittal. This confirmation receipt email must then be submitted with your PCN application.

All 401 applications received after April 6, 2022 that do not have documentation that a pre-filing meeting request was submitted at least 30 days prior to submittal of a 401 Certification application will be returned as incomplete. Additional information regarding the pre-filing meeting requirement may be found here: <https://deq.nc.gov/about/divisions/water-resources/water-quality-permitting/401-buffer-permitting/application-forms-help-documents>. The EPA has also posted a [Q&A document](https://www.epa.gov/system/files/documents/2022-04/questions-and-answers-on-stay-of-2020-rule-vacatur-cwa-section-401_4-22-22_508.pdf) on their [CWA Section 401 Certification](https://www.epa.gov/cwa-401/qa-stay-2020-rule-vacatur) webpage for more information

**Attach documentation of Pre-Filing Meeting Request to this application.**

**Date of Pre-Filing Meeting Request: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ (required)**

**DWR ID #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Version \_\_\_\_\_\_\_\_\_ (if applicable)**

1. **Applicant Information [**[15A NCAC 02H .0502(a)](http://reports.oah.state.nc.us/ncac/title%2015a%20-%20environmental%20quality/chapter%2002%20-%20environmental%20management/subchapter%20h/15a%20ncac%2002h%20.0502.pdf)**]**

1. Owner Information

Name:

Mailing Address:

Telephone Number: Fax Number:

E-mail Address:

**2. Agent/ Contact Person Information**

A signed and dated copy of the Agent Authorization letter must be attached if the Agent has signed this application form. (A form can be downloaded here: <http://www.saw.usace.army.mil/Portals/59/docs/regulatory/regdocs/Permits/SAMPLE_AGENT_AUTHORIZATION_FORM.pdf>)

Name:

Company Affiliation:

Mailing Address:

Telephone Number: Fax Number:

E-mail Address:

1. **Project Information [**[15A NCAC 02H .0502(a) & (b)](http://reports.oah.state.nc.us/ncac/title%2015a%20-%20environmental%20quality/chapter%2002%20-%20environmental%20management/subchapter%20h/15a%20ncac%2002h%20.0502.pdf)**]**
2. Attach a **vicinity map** (i.e. street map) clearly showing the location of the property with respect to local landmarks such as towns, rivers, and roads.
3. Provide a detailed site plan showing property boundaries and proposed locations of vegetation clearing, buildings, retaining walls, docks, impervious surfaces, rip rap, excavation or dredging below Full Pond/ Normal Water Level elevations, and construction access corridors. You may use the diagram provided at the end of this application form.
4. Attach a photograph of the shoreline/ buffer proposed to be stabilized. (Include a scale of some sort- a yard stick, shovel handle, etc.)
5. Location of the property (where work is to be conducted)

County: Nearest Town:

Lake/ river/ ocean adjacent to property:

Property size (acres):

Subdivision name or site address (include phase/lot number):

Directions to site - please include road names and numbers, landmarks, etc.:

Latitude *(in decimal degrees)* Longitude *(decimal degrees)*

1. Describe the existing land use or condition of the site at the time of this application (residential, undeveloped, etc.):
2. Describe proposed work (include discussion as to how hardening of shoreline has been avoided, or why it is necessary):
3. Will work be conducted from land?  From water?
4. Total amount of impacts **below** the normal pool lake level / Normal Water Level

Permanent impacts (including all excavation, backfill, rip rap, retaining walls, etc.) in square feet: \_\_\_\_\_

Temporary impacts in square feet:

\_\_\_\_\_

1. Total amount of impacts **above** the normal pool lake level / Normal Water Level and 50 feet land-ward

Permanent impacts (including back fill, excavation, rip rap, retaining walls, etc.) in square feet: \_\_\_\_\_

Temporary impacts (temporary clearing, construction corridor) in square feet:

\_\_\_\_\_

1. Please describe the vegetation above the normal pool lake level/ Normal Water Level and 50 feet landward to be impacted (number of trees, for instance):
2. Signature

By signing below, I, as the project proponent, certify to the following:

* The project proponent hereby certifies that all information contained herein is true, accurate, and complete to the best of my knowledge and belief
* The project proponent hereby requests that the certifying authority review and take action on this CWA 401 certification request within the applicable reasonable period of time

\_\_\_\_\_\_\_\_\_\_

Owner/Agent's Signature\* [[15A NCAC 02H .0502(f)](http://reports.oah.state.nc.us/ncac/title%2015a%20-%20environmental%20quality/chapter%2002%20-%20environmental%20management/subchapter%20h/15a%20ncac%2002h%20.0502.pdf)] Date

*\*Agent's signature is valid only if an authorization letter from the owner is provided.*

1. Please approximately sketch the following information on this plan and ***provide dimensions for each item***:
   1. All proposed vegetation clearing
   2. Location of rip rap or fill to be placed above the Full Pond/ Normal Water Level elevation
   3. Location of rip rap or fill to be placed below the Full Pond/ Normal Water Level elevation
   4. Location of any proposed structures such as buildings, retaining walls, docks, etc.
   5. Location of any excavation or dredging below the Full Pond/ Normal Water Level elevation







