**Sewer Use Ordinance**

**(SUO)**

**(updated August 26, 2011)**

**SUO**

TABLE OF CONTENTS

Page #

SECTION 1 - GENERAL PROVISIONS

1.1 Purpose and Policy 2

1.2 Definitions and Abbreviations 2

SECTION 2 - GENERAL SEWER USE REQUIREMENTS

2.1 Prohibited Discharge Standards 8

2.2 National Categorical Pretreatment Standards 9

2.3 Local Limits 10

2.4 State Requirements 10

2.5 Right of Revision 10

2.6 Dilution 10

2.7 Pretreatment of Wastewater 10

2.8 Accidental Discharge/Slug Control Plans 11

2.9 Hauled Wastewater 11

SECTION 3 - FEES

3.1 Purpose 12

3.2 User Charges 12

3.3 Surcharges 12

3.4 Pretreatment Program Administration Charges 12

SECTION 4 - WASTEWATER DISCHARGE PERMIT APPLICATION AND ISSUANCE

4.1 Wastewater Dischargers 13

4.2 Wastewater Permits 13

SECTION 5 - REPORTING REQUIREMENTS

5.1 Baseline Monitoring Reports 19

5.2 Compliance Schedule Progress Reports 20

5.3 Reports on Compliance with Categorical Pretreatment Standard Deadline 20

5.4 Periodic Compliance Reports 20

5.5 Reports of Changed Conditions 20

5.6 Reports of Potential Problems 21

5.7 Reports from Unpermitted Users 21

5.8 Notice of Violation/Repeat Sampling and Reporting 21

5.9 Notification of the Discharge of Hazardous Waste 21

5.10 Analytical Requirements 22

5.11 Sample Collection 22

5.12 Timing 22

5.13 Record Keeping 22

SECTION 6 - COMPLIANCE MONITORING

6.1 Monitoring Facilities 23

6.2 Inspection and Sampling 23

6.3 Search Warrants 23

SECTION 7 - CONFIDENTIAL INFORMATION 24

SECTION 8 - ENFORCEMENT

8.1 Administrative Remedies 25

8.2 Civil Penalties 26

8.3 Other Available Remedies 27

8.4 Remedies Nonexclusive 27

SECTION 9 - ANNUAL PUBLICATION OF SIGNIFICANT NONCOMPLIANCE 28

SECTION 10 – ADJUDICATORY HEARINGS

SECTION 11 - AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS

11.1 Upset 28

11.2 Prohibited Discharge Standards Defense 28

11.3 Bypass 28

SECTION 12 - SEVERABILITY 30

SECTION 13 - CONFLICT 30

SECTION 14 - EFFECTIVE DATE 31

SECTION 1 - GENERAL PROVISIONS

1.1 Purpose and Policy

This ordinance sets forth uniform requirements for direct and indirect contributors into the wastewater collection and treatment system for the **[Town of ]**, hereafter referred to as the [Town], and enables the [Town] to comply with all applicable State and Federal laws, including, the Clean Water Act (33 United States Code §1251 *et seq*.) and the General Pretreatment Regulations (40 CFR, Part 403).

The objectives of this ordinance are:

2011 OPTIONAL WORDING CHANGE.

The Division had originally proposed to add “and wastewater discharges” to .0902 Scope to emphasize that it is not always the actual pollutants present in an industrial user’s discharge that adversely affect the POTW. Sometimes it is the sheer volume that creates hydraulic overload or can reduce the WWTP capacity, contribute to NPDES flow violations or dilute the WWTP influent thereby interfering with the WWTP’s treatment ability. Due to objections from some commenters the phrase was not included in the final Rule.

Rule .0918 allows NC POTWs to be more stringent than the State. NC POTWs have a choice. If you feel other

Sections of the SUO (eg. Section 2.7(b) (1) and (2)) provide you with sufficient authority, simply delete the wording.

If you feel it strengthens your authority by making it clear that the POTW does have the authority to regulate

discharges based on volume alone, or of “clean water” to the extent that the POTW believes those discharges will

adversely affect their POTW and its operation, then you may keep the wording.

(a) To prevent the introduction of pollutants [and wastewater discharges] into the municipal wastewater system which will interfere with the operation of the system or contaminate the resulting sludge;

(b) To prevent the introduction of pollutants [and wastewater discharges] into the municipal wastewater system which will pass through the system, inadequately treated, into any waters of the State or otherwise be incompatible with the system;

(c) To promote reuse and recycling of industrial wastewater and sludges from the municipal system;

(d) To protect both municipal personnel who may be affected by sewage, sludge, and effluent in the course of their employment as well as protecting the general public;

(e) To provide for equitable distribution of the cost of operation, maintenance and improvement of the municipal wastewater system; and

(f) To ensure that the municipality complies with its NPDES or Non-discharge Permit conditions, sludge use and disposal requirements and any other Federal or State laws to which the municipal wastewater system is subject.

This ordinance provides for the regulation of direct and indirect contributors to the municipal wastewater system, through the issuance of permits to certain non-domestic users and through enforcement of general requirements for the other users, authorizes monitoring and enforcement activities, requires user reporting and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

2011 Optional wording change #1: you may keep as is or include the highlighted minor wording changes. Two other optional changes are given for Receiving and Satellite POTWs. **Select one and delete the other two.**

This ordinance shall apply to all users of the municipal wastewater system,as authorized by N.C.G.S. 160A-312 and/or 153A-275. The [Town] shall designate an administrator of the Publicly Owned Treatment Works or POTW and pretreatment program hereafter referred to as the [POTW Director]. Except as otherwise provided herein, the [POTW Director] shall administer, implement and enforce the provisions of this ordinance. Any powers granted to or imposed upon the [POTW Director] may be delegated by the [POTW Director] to other [Town] personnel.

By discharging wastewater into the [Town] wastewater system, industrial users located outside the [Town] limits agree to comply with the terms and conditions established in this Ordinance, as well as any permits, enforcement actions, or orders issued hereunder.

2011 OPTIONAL CHANGE # 2: For Control Authorities with multiple POTW organizations (For receiving [treating] POTW). The receiving POTW may choose to include the names of satellite POTWs from which wastewater is accepted, however new satellite customers may not be able to discharge until the SUO is updated to include the new dischargers.

This ordinance shall apply to all users of the municipal wastewater system,as authorized by N.C.G.S. 160A-312 and/or 153A-275. The [Town] shall designate an administrator of the Publicly Owned Treatment Works or POTW and pretreatment program hereafter referred to as the [POTW Director]. Except as otherwise provided herein, the [POTW Director] shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or imposed upon the [POTW Director] may be delegated by the [POTW Director] to other [Town] personnel.

By discharging wastewater into the [Town] wastewater system, industrial users located within or outside the [Town] limits agree to comply with the terms and conditions established in this Ordinance, as well as any permits, enforcement actions, or orders issued hereunder. This includes all industrial users discharging in the wastewater collection system owned by any [Satellite POTW].

2011 OPTIONAL CHANGE #3: For Control Authorities with multiple POTW organizations (For Satellite POTW).

This ordinance shall apply to all users of the municipal wastewater system,as authorized by N.C.G.S. 160A-312 and/or 153A-275. The [Town] shall designate an administrator of the Publicly Owned Treatment Works or POTW and pretreatment program hereafter referred to as the [POTW Director]. Except as otherwise provided herein, the [POTW Director] shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or imposed upon the [POTW Director] may be delegated by the [POTW Director] to other [Town] personnel.

By discharging wastewater into the [Town] wastewater system, industrial users located within or outside the [Town] limits agree to comply with the terms and conditions established in this Ordinance, as well as any permits, enforcement actions, or orders issued hereunder. Users subject to this Ordinance are also subject to [Receiving POTW] Ordinance.

1.2 Definitions and Abbreviations

(a) Unless the context specifically indicates otherwise, the following terms and phrases, as used in this ordinance, shall have the meanings hereinafter designated:

(1) Act or "the Act". The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. §1251, et seq.

(2) Approval Authority. The Director of the Division of Water Resources of the North Carolina Department of Environment and Natural Resources or his designee.

(3) Authorized Representative of the Industrial User.

(i) If the industrial user is a corporation, authorized representative shall mean:

(A) the president, secretary, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or

2006 OPTIONAL STREAMLINING CHANGE: Expands options for Definition of Authorized Representative of the Industrial User.

First paragraph B) below is original SUO wording. Second paragraph B) below is the new wording to use if you wish to implement this OPTIONAL Streamlining Change. CHOOSE ONE AND DELETE THE OTHER.

ALSO, note that municipalities wishing to use this optional change can use the phrase “duty of making major capital investment recommendations” quoted directly from 40 CFR 403.12(l) or can choose to use the phrase “duty of making major capital investment decisions” based on the apparent intent discussed in the Streamlining Preamble, or based on the POTW’s right to be more stringent than EPA.

B) the manager of one or more manufacturing, production, or operation facilities employing more than two hundred fifty (250) persons or having gross annual sales or expenditures exceeding twenty-five (25) million dollars (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

B) the manager of one or more manufacturing, production, or operation facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment [**recommendations**], and initiate and direct comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for control mechanism requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(ii) If the industrial user is a partnership or sole proprietorship, an authorized representative shall mean a general partner or the proprietor, respectively.

(iii) If the industrial user is a Federal, State or local government facility, an authorized representative shall mean a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(iv) The individuals described in paragraphs i-iii above may designate another authorized representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the [Town].

v) If the designation of an authorized representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the company, a new authorization satisfying the requirements of this section must be submitted to [POTW Director] prior to or together with any reports to be signed by an authorized representative.

(4) Biochemical Oxygen Demand (BOD). The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20º centigrade, usually expressed as a concentration (e.g. mg/l).

(5) Building Sewer. A sewer conveying wastewater from the premises of a user to the POTW.

(6) Bypass. The intentional diversion of waste streams from any portion of a user's treatment facility.

(7) Categorical Standards. National Categorical Pretreatment Standards or Pretreatment Standard.

2011 OPTIONAL CHANGE: The phrase Control Authority is used throughout the SUO document. It is recommended that this definition be included.

(8) Control Authority. Refers to the POTW organization if the POTW organization’s Pretreatment Program approval has not been withdrawn.

2011 TYPOGRAPHICAL CHANGE. Previous Model SUOs had definitions for both “Director” and “POTW Director” which could lead to confusion. This Model SUO retains the definition of “POTW Director” eliminates the definition of “Director” and makes all necessary renumbering of Section 1.2 and all references to it.

~~(8) Director. The person designated by the [Town] to supervise the operation of the publicly owned treatment works and who is charged with certain duties and responsibilities by this ordinance, or his duly authorized representative.~~

(9) Environmental Protection Agency, or EPA. The U.S. Environmental Protection Agency, or where appropriate the term may also be used as a designation for the Administrator or other duly authorized official of said agency.

(10) Grab Sample. A sample which is taken from a waste stream on a one-time basis without regard to the flow in the waste stream and over a period of time not to exceed 15 minutes.

(11) Holding Tank Waste. Any waste from holding tanks, including but not limited to such holding tanks as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum-pump tank trucks.

2011 OPTIONAL CHANGE. Previous Models had the underlined wording in the brackets below. However this wording is not in 403.3(b) (i) or .0903(b) (10). POTWs may keep the wording or delete as they wish.

(12) Indirect Discharge or Discharge. The discharge or the introduction from any nondomestic source regulated under section 307(b), (c), or (d) of the Act, (33 U.S.C. 1317), into the POTW **[**including holding tank waste discharged into the system**]**.

(13) Industrial User or User. Any person which is a source of indirect discharge.

2011 REQUIRED CHANGE FOR Control Authorities with multiple POTW organizations. Add the gray highlighted wording to match 2011 NC Rule .0903(b) (14). Note the last sentence, while not in the NC Rule, is in 40 CFR 403.3(k). Optional change for others to add collection system.

(14) Interference. The inhibition, or disruption of the POTW collection system, treatment processes, operations, or its sludge process, use, or disposal, which causes or contributes to a violation of any requirement of the ~~POTW's~~ Control Authority’s (and/or POTW’s, if different from the Control Authority) NPDES, collection system, or Non-discharge Permit or prevents sewage sludge use or disposal in compliance with specified applicable State and Federal statutes, regulations, or permits. The term includes prevention of sewage sludge use or disposal by the POTW in accordance with section 405 of the Act, (33 U.S.C. 1345) or any criteria, guidelines, or regulations developed pursuant to the Solid Waste Disposal Act (SWDA)(42 U.S.C. §6901, *et seq.*), the Clean Air Act, the Toxic Substances Control Act, the Marine Protection Research and Sanctuary Act (MPRSA) or more stringent state criteria (including those contained in any State sludge management plan prepared pursuant to Title IV of SWDA) applicable to the method of disposal or use employed by the POTW.

(15) Medical Waste. Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

(16) National Categorical Pretreatment Standard or Categorical Standard. Any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. §1317) which applies to a specific category of industrial users, and which appears in 40 CFR Chapter 1, Subchapter N, Parts 405-471.

(17) National Prohibitive Discharge Standard or Prohibitive Discharge Standard. Absolute prohibitions against the discharge of certain substances; these prohibitions appear in section **[2.1]** of this ordinance and are developed under the authority of 307(b) of the Act and 40 CFR, section 403.5.

2011 OPTIONAL CHANGE. The definition of New Source was taken out of the Rule altogether. NC POTWs may also take it out of their SUO altogether. The term “new source” is used within the SUO document. NOTE: if this definition is removed renumber all subsequent definitions. Review the SUO carefully for references to subsequent definitions and make corrections as necessary. [See 2.8 (a); 4.2 (i) (1) (E), (F) & (G); 5.6 (a) & (d) and 5.7]

Alternatively, NC POTWs may replace it with a reference to the federal definition in 40 CFR 403 or leave the full definition in their SUO. It is recommended to retain some form of this definition.

(18) New Source. As defined in 40 CFR 403.3(m), including any subsequent amendments and additions.

(18) New Source.

(1) Any building, structure, facility, or installation from which there may be a discharge of pollutants, the construction of which commenced after the publication of proposed categorical pretreatment standards under section 307(c) of the Act which will be applicable to such source if such standards are thereafter promulgated in accordance with section 307(c), provided that:

(A) the building, structure, facility, or installation is constructed at a site at which no other source is located; or

(B) the building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or

(C) the production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the existing source, should be considered.

(2) Construction on a site at which an existing source is located results in a modification rather than a new source if the construction does not create a new building, structure, facility, or installation meeting the criteria of section **[(1)(B)]** or **[(C)]** above but otherwise alters, replaces, or adds to existing process or production equipment.

(3) For purposes of this definition, construction of a new source has commenced if the owner or operator has:

(A) Begun, or caused to begin, as part of a continuous on-site construction program:

1. Any placement, assembly, or installation of facilities or equipment; or

2. Significant site preparation work including clearing, excavation, or removal of existing buildings, structures or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or

(B) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this definition.

(19) Noncontact Cooling Water. Water used for cooling which does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

(20) National Pollution Discharge Elimination System, or NPDES, Permit. A permit issued pursuant to section 402 of the Act (33 U.S.C. §1342), or pursuant to N.C.G.S. 143-215.1 by the State under delegation from EPA.

2011 OPTIONAL “EXACT WORDING” CHANGE. Choose 2nd paragraph (21) to match the 2011 NC Rule .0903(b) (21) exactly.

(21) Non-discharge Permit. A disposal system permit issued by the State pursuant to N.C.G.S. 143-215.1.

(21) Non-discharge Permit. A permit issued by the State pursuant to G.S. 143-215.1(d) for a waste which is not discharged directly to surface waters of the State or for a wastewater treatment works which does not discharge directly to surface waters of the State.

2011 REQUIRED CHANGE FOR Control Authorities with multiple POTW organizations. The 2011 Rule change replaced “POTW” with “Control Authority and/or POTW if different” type language.

2011 REQUIRED CHANGE. The 2011 Rule change added the collection system permit after the NPDES permit in the list of permits for which contributing to permit violations constitutes pass through.

2011 OPTIONAL CHANGE. The 2011 Rule change also removed the phrase “or of an instream water quality standard” and its related proposed addition of “even if not included in the permit.” However, Rule .0918 allows NC POTWs to be more stringent than the State, so NC POTWs may choose the OPTIONAL CHANGE to keep the water quality standard language in their definition of Pass Through by keeping/adding the gray highlighted wording in brackets below.

(22) Pass Through. A discharge which exits the POTW into waters of the State in quantities or concentrations which, alone or with discharges from other sources, causes a violation, including an increase in the magnitude or duration of a violation, of the ~~POTW's~~ Control Authority’s (and/or POTW”s, if different from the Control Authority) NPDES, collection system, or Non-discharge Permit [or a downstream water quality standard even if not included in the permit**]**.

(23) Person. Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representatives, agents or assigns. This definition includes all Federal, State, and local government entities.

(24) pH. A measure of the acidity or alkalinity of a substance, expressed as standard units, and calculated as the logarithm (base 10) of the reciprocal of the concentration of hydrogen ions expressed in grams per liter of solution.

2011 OPTIONAL “EXACT WORDING” CHANGE. Add the gray highlighted wording to include metals as a type of pollutant as in .0903(b) (24).

(25) Pollutant. Any "waste" as defined in N.C.G.S. 143-213(18) and dredged spoil, solid waste, incinerator residue, sewage, garbage, sewage sludge, munitions, medical wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt and industrial, municipal and agricultural waste and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, metals, BOD, COD, toxicity, and odor).

2011 OPTIONAL “EXACT WORDING” CHANGE. The first definition is what has been in the NC DWR Model SUO for several years. The second matches the 2011 NC Rule .0903(b) (27) exactly. **Choose one and delete the other**.

Also, note previous Model SUOs had definitions for both “Director” and “POTW Director” which could lead to confusion. This Model SUO retains the definition of “POTW Director” and eliminates the definition of “Director” and makes all necessary renumbering of Section 1.2 and all references to it.

(26) POTW Director. The [Town] administrator designated with the responsibility for the pretreatment program and enforcement of this Sewer Use Ordinance.

(26) POTW Director. The chief administrative officer of the Control Authority or his/her delegate.

(27) POTW Treatment Plant. That portion of the POTW designed to provide treatment to wastewater.

2011 OPTIONAL “EXACT WORDING” CHANGE. The first definition is what has been in the NC DWR Model SUO for several years. The second matches the 2011 NC Rule .0903(b) (28) exactly. DWR believes they mean exactly the same thing. **Select one and delete the other**

(28) Pretreatment or Treatment. The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to or in lieu of discharging or otherwise introducing such pollution into a POTW. The reduction or alteration can be obtained by physical, chemical or biological processes, or process changes or other means, except by diluting the concentration of the pollutants unless allowed by an applicable pretreatment standard.

(28) Pretreatment. The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to or in lieu of discharging or otherwise introducing such pollutants into a POTW collection system and/or treatment plant. The reduction or alteration may be obtained by physical, chemical, or biological processes, or process changes or other means, except as prohibited by 40 CFR Part 403.6(d).

(29) Pretreatment Program. The program for the control of pollutants introduced into the POTW from non-domestic sources which was developed by the [Town] in compliance with 40 CFR 403.8 and approved by the approval authority as authorized by N.C.G.S. 143-215.3(a)(14) in accordance with 40 CFR 403.11.

(30) Pretreatment Requirements. Any substantive or procedural requirement related to pretreatment, other than a pretreatment standard.

2011 OPTIONAL “EXACT WORDING” CHANGE. Add the wording in gray highlight to make your SUO wording match the 2011 NC Rule .0903(b) (29) exactly.

(31) Pretreatment Standard. Any prohibited discharge standard, categorical standard, or ~~and~~ local limit which applies to an industrial user.

(32) Publicly Owned Treatment Works (POTW) or Municipal Wastewater System. A treatment works as defined by section 212 of the Act, (33 U.S.C. §1292) which is owned in this instance by the [Town]. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of municipal sewage or industrial wastes of a liquid nature. It also includes sewers, pipes, and other conveyances only if they convey wastewater to the POTW treatment plant. For the purposes of this ordinance, "POTW" shall also include any sewers that convey wastewaters to the POTW from persons outside the [Town] who are, by contract or agreement with the [Town], or in any other way, users of the POTW of the [Town].

(33) Severe Property Damage. Substantial physical damage to property, damage to the user's treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

2011 OPTIONAL “EXACT WORDING” CHANGE. Replace current wording with wording in gray highlight to make your SUO wording match the 2011 NC Rule .0903(b) (33) exactly. **Select one and delete the other**

(34) Significant Industrial User. Any industrial user of the wastewater disposal system who:

(34) Significant Industrial User or SIU. An industrial user that discharges wastewater into a publicly owned treatment works and that:

2011 OPTIONAL “EXACT WORDING” CHANGE. Replace current wording with wording in gray highlight to make your SUO wording match the 2011 NC Rule .0903(b) (33) (A) exactly.

(A) has an average daily process wastewater flow of 25,000 gallons or more, or

(A) Discharges an average of 25,000 gallons per day or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewaters); or

2011 OPTIONAL CHANGE. The “5% MAHL” SIU criteria in the previous Model SUO were worded so as to mean 5% of any MAHL, for flow and all other pollutants that have a WWTP capacity.

The 2011 Rule change follows the federal definition more closely, listing only 5% of the NPDES or Non-discharge permitted flow and 5% of the organic capacity of the POTW treatment plant, where organic capacity refers to BOD, TSS, and Ammonia.

Rule .0918 allows NC POTWs to be more stringent than the State. So NC POTWs have a choice. The choices are listed from most stringent to least stringent.

If you want to retain (now) optional more stringent “5% of flow and all pollutant MAHLs, you may retain the previous Model SUO definition in the first paragraph (B) below. Or you may replace it with wording in the second paragraph (B) that follows the format of the 2011 NC Rule .0903(b) (33) (B), but still maintains the “5% of any POTW pollutant of concern” from the previous Rule. The third paragraph (B) follows the new 2011 NC Rule .0903(b) (33) (B) but adds total phosphorus and total nitrogen to the list of “organic parameters”. **The fourth paragraph (B)** follows the new 2011 NC Rule .0903(b) (33) (B) exactly.

**Whichever paragraph (B) is chosen, delete the others**.

(B) contributes more than 5% of any design or treatment capacity (i.e., allowable pollutant load) of the wastewater treatment plant receiving the indirect discharge, or

(B) contributes process wastewater which makes up five percent or more of the NPDES or Non-discharge permitted flow limit or five percent or more of the maximum allowable headworks loading of the POTW treatment plant for any POTW pollutant of concern; or

(B) contributes process wastewater which makes up five percent or more of the NPDES Non-discharge permitted flow limit or organic capacity of the POTW treatment plant. In this context, organic capacity refers to BOD, TSS, Ammonia; Total Phosphorus, and Total Nitrogen; or

(B) contributes process wastewater which makes up five percent or more of the NPDES or Non-discharge permitted flow limit or organic capacity of the POTW treatment plant. In this context, organic capacity refers to BOD, TSS, and Ammonia; or

2011 OPTIONAL “EXACT WORDING” CHANGE. Replace current wording with wording in gray highlight to make your SUO wording match the 2011 NC Rule .0903(b) (33) (C) exactly.

(C) is required to meet a National categorical pretreatment standard, or

(C) is subject to Categorical Pretreatment Standards under 40 CFR Part 403.6 and 40 CFR chapter I, Subchapter N, Parts 405-471; or

2011 OPTIONAL CHANGE. Rule .0918 allows NC POTWs to be more stringent than the State. The “potential to impact” SIU criteria in the previous Model SUO did not match the criteria in the Rule. The SUO definition did not include the impact to downstream water quality standards (WQSs) that was in the Rule, which made the SUO definition less stringent than the Rule. Two other differences made the SUO definition more stringent than the Rule definition: a) DWR and EPA could determine an IU can impact in addition to the Town, and b) the impact could be by the IU alone or in combination with other IUs.

The 2011 Rule change removed the “impact downstream WQS” aspect.

NC POTWs have a choice. POTWs may use the first paragraph (D) below to match the 2011 Rule definition exactly. If you want to retain (always) optional more stringent “Town/DWR/EPA” and “alone or in combination” aspects, and do not want to add the (now) optional more stringent “downstream WQS” aspect, then you may retain the previous Model SUO definition in the second paragraph (D) below. Finally, they may use the third paragraph (D) below which matches the 2011 Rule exactly except that it retains the “impact downstream WQS” aspect.

**Whichever paragraph (D) that is chosen, delete the others.**

(D) is designated as such by the Control Authority on the basis that the industrial user has a reasonable potential for adversely affecting the POTW's operation, or for violating any Pretreatment Standard or requirement, or for contributing to violations of the POTW’s effluent limitations and conditions in its NPDES or non-discharge permit, or for limiting the POTW’s sludge disposal options.

(D) is found by the [Town], the Division Of Water Resources or the U.S. Environmental Protection Agency (EPA) to have the potential for impact, either singly or in combination with other contributing industrial users, on the wastewater treatment system, the quality of sludge, the system's effluent quality, or compliance with any pretreatment standards or requirements.

(D) is designated as such by the Control Authority on the basis that the industrial user has a reasonable potential for adversely affecting the POTW's operation, or for violating any Pretreatment Standard or requirement, or for contributing to violations of the POTW’s effluent limitations and conditions in its NPDES or non-discharge permit, or for contributing to violations of the POTW’s receiving stream standard, or for limiting the POTW’s sludge disposal options.

2011 OPTIONAL CHANGE: The 2011 NC Rule revisions moved the wording on revisions to the Control Authority’s list of SIUs from .0907(c) to .0903(b) (33) (E). This included the option for Control Authorities to determine that IUs meeting the 25,000 gpd process or 5% MAHL SIU criteria that have no potential to adversely impact the POTW are not considered SIUs. NC Control Authorities wishing to have this option must include the following. Also NOTE: If the POTW did include the “POTW’s receiving stream standard” in their “potential to impact” SIU criteria paragraph (D) above, they should also include it in this paragraph (E). If not, delete the phrase [or for contributing to violations of the POTW’s receiving stream standard,] below.

If your POTW does not want to adopt this option, simply delete the following paragraph.

(E) Subject to Division approval under 15A NCAC 02H .0907(b), the Control Authority may determine that an Industrial User meeting the criteria in paragraphs (A) and (B) above has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standards or requirement, or for contributing to violations of the POTW’s effluent limitations and conditions in its NPDES or non-discharge permit, [or for contributing to violations of the POTW’s receiving stream standard,] or for limiting the POTW’s sludge disposal options, and thus is not a Significant Industrial User.

2011 OPTIONAL STREAMLINING AND RULE CHANGE. The 2011 NC Rule revision .0903(b) (33) (F) allows NC POTWs to adopt EPA’s 2005 Streamlining Revisions Non-Significant Categorical Industrial User. If your POTW does not want to adopt this option, simply delete the following paragraph.

(F) Subject to Division approval under 15A NCAC 02H .0907(b), the Control Authority may determine that an Industrial User meeting the criteria in paragraph (C) above meets the requirements of 40 CFR Part 403.3(v)(2) and thus is a Non-Significant Categorical Industrial User.

2011 OPTIONAL STREAMLINING AND RULE CHANGE. The 2011 NC Rule revision .0908(e)(1)(B) allows NC POTWs to adopt EPA’s 2005 Streamlining Revisions Middle Tier Significant Industrial User. If your POTW does not want to adopt this option, simply delete the following paragraph.

(G) Subject to Division approval under 15A NCAC 02H .0907(b), the Control Authority may determine that an Industrial User meeting the criteria in paragraph (C) above meets the requirements of 40 CFR Part 403.12(e)(3) and thus is a Middle Tier Significant Industrial User. Sampling and inspection requirements may be cut in half as per 40 CFR Parts 403.8 (f)(2)(v)(C).and 403.12 (e)(3).

2011 OPTIONAL STREAMLINING AND RULE CHANGE. Prior to the 2005 Streamlining Revisions, the Federal definition of SNC used the phrase “industrial user.” The SNC definition in the current NC Rule and current Model SUO begin with the phrase “A status of noncompliance defined as follows…” and so did not specify that SNC applies to SIUs only or to all IUs, including non-SIUs. NC DWR and POTWs have always interpreted SNC to apply only to SIUs.

The 2005 Streamlining revision changes the Federal definition to apply all 8 criteria to SIUs, but only requires application of 3 of the 8 criteria to non-SIUs. This applicability was incorporated in the NC SNC definition in the 2011 NC Rule.

NC POTWs have a choice. If you only want to apply the 3 SNC criteria to non-SIUs, then the POTW must revise their SUO to use the second paragraph (35) listed below. NC POTWs who do not wish to revise their SUOs at this time will be expected to apply all 8 SNC criteria to all IUs, including non-SIUs beginning **January 1, 2012**. If a POTW wishes to apply all 8 criteria to non-SIUs then suggest deleting *or Reportable Noncompliance*.

For more discussion on the SNC criteria applicability, please review all sections on applicability on pages 60160-60163 of the Preamble. [www.epa.gov/npdes/regulations/streamlining\_fr\_notice.pdf]

(35) Significant Noncompliance ~~or Reportable Noncompliance~~. A status of noncompliance defined as follows:

(35) Significant Noncompliance or SNC is the status of noncompliance of a Significant Industrial User when one or more of the following criteria are met. Additionally, any Industrial User which meets the criteria in Subparagraph (a)(35), Parts (C), (D), or (H) shall also be SNC.

~~(i) Violations of wastewater discharge limits.~~

2011 REQUIRED STREAMLINING AND RULE CHANGE. Prior to the 2005 Streamlining Revisions, the Federal definition of chronic and TRC SNC specified daily maximum and monthly average limits. The 2005 Streamlining revision amended the definition to apply to a broader range of violations such as other numeric limits, instantaneous limits, narrative limits, or operational standards. This applicability was incorporated in the NC SNC definition in the 2011 NC Rule .0903(b) (34) (A)-(D).

For more discussion on the SNC criteria applicability, please review all sections on Daily Maximum or Average Limitations on pages 60160-60163 of the Preamble. [www.epa.gov/npdes/regulations/streamlining\_fr\_notice.pdf]

(A) Chronic violations of wastewater discharge limits, defined here as those in which sixty-six (66) percent or more of all the measurements taken for the same pollutant parameter (not including flow) during a six month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR Part 403.3(l);

(B) Technical Review Criteria (TRC) violations, defined here as those in which thirty-three (33) percent or more of all the measurements taken for the same pollutant parameter during a six-month period equal or exceed the product of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR Part 403.3(l) multiplied by the applicable TRC; (TRC = 1.4 for BOD, TSS, fats, oil and grease, 1.2 for all other pollutants (except flow and pH);

(C) Any other violation of a Pretreatment Standard or Requirement as defined by 40 CFR Part 403.3(l) (daily maximum, long-term average, instantaneous limit, or narrative standard) that the Control Authority and/or POTW determines has caused, alone or in combination with other discharges, interference or pass through (including endangering the health of POTW personnel or the general public);

(D) Any discharge of a pollutant or wastewater that has caused imminent endangerment to human health, welfare or to the environment or has resulted in either the Control Authority’s or the POTW's, if different from the Control Authority, exercise of its emergency authority under 40 CFR Part 403.8(f)(1)(vi)(B) and **Section [8.1(e)]** of this SUO to halt or prevent such a discharge;

(E) Violations of compliance schedule milestones, contained in a pretreatment permit or enforcement order, for starting construction, completing construction, and attaining final compliance by 90 days or more after the schedule date.

2011 OPTIONAL STREAMLINING AND RULE CHANGE. EPA’s 2005 Streamlining Revisions allowed for the SNC for Reporting for routine reports like the ones listed in (F) below to be extended from 30 days to 45 days. NC’s 2011 Rule .0903(b) (34) (F) adopted this option for NC POTWs. NC POTWs may keep their definition at 30 days, or they may change it to 45 days.

The NC Rule change also removed the word “periodic” as it is vague. However, it still remains in the EPA SNC definition. NC POTWs may delete the word or keep it in.

(F) Failure to provide reports for compliance schedule, self-monitoring data, baseline monitoring reports, 90-day compliance reports, and [periodic] compliance reports within [30] [45] days from the due date.

(G) Failure to accurately report noncompliance.

2011 REQUIRED CHANGE FOR Control Authorities with multiple POTW organizations. To match NC 2011 Rule .0903(b) (34) (F) exactly. Others may choose to include the second gray highlighted sentence.

(H) Any other violation or group of violations that the Control Authority and/or POTW determines ~~is significant~~ will adversely affect the operation or implementation of the local pretreatment program.

(36) Slug Load or Discharge. Any discharge at a flow rate or concentration which has a reasonable potential to cause Interference or Pass-Through, or in any other way violates the POTW’s regulations, local limits, or Industrial User Permit conditions. This can include but is not limited to spills and other accidental discharges; discharges of a non-routine, episodic nature; a non-customary batch discharge; or any other discharges that can cause a violation of the prohibited discharge standards in section **[2.1]** of this ordinance.

(37) Standard Industrial Classification (SIC). A classification pursuant to the Standard Industrial Classification Manual issued by the Executive Office of the President, Office of Management and Budget, 1987.

(38) Storm Water. Any flow occurring during or following any form of natural precipitation and resulting there from.

(39) Suspended Solids. The total suspended matter that floats on the surface of, or is suspended in, water, wastewater or other liquids, and which is removable by laboratory filtering.

(40) Upset. An exceptional incident in which there is unintentional and temporary noncompliance with categorical pretreatment standards because of factors beyond the reasonable control of the user. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

(41) Wastewater. The liquid and water-carried industrial or domestic wastes from dwellings, commercial buildings, industrial facilities, mobile sources, treatment facilities and institutions, together with any groundwater, surface water, and storm water that may be present, whether treated or untreated, which are contributed into or permitted to enter the POTW.

(42) Wastewater Permit. As set forth in section **[4.2]** of this ordinance.

2011 OPTIONAL “EXACT WORDING” CHANGE. Add gray highlight wording to make your SUO match NC Rule .0903(b) (39) exactly.

(43) Waters of the State. All streams, rivers, brooks, swamps, sounds, tidal estuaries, bays, creeks, lakes, waterways, reservoirs ~~lakes, ponds, marshes, watercourse, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems~~ and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the State or any portion thereof.

(b) This ordinance is gender neutral and the masculine gender shall include the feminine and vice-versa.

(c) Shall is mandatory; may is permissive or discretionary.

(d) The use of the singular shall be construed to include the plural and the plural shall include the singular as indicated by the context of its use.

(e) The following abbreviations when used in this ordinance, shall have the designated meanings:

(1) BOD Biochemical Oxygen Demand

(2) CFR Code of Federal Regulations

(3) COD Chemical Oxygen Demand

(4) EPA Environmental Protection Agency

(5) gpd Gallons per day

(6) l Liter

(7) mg Milligrams

(8) mg/l Milligrams per liter

(9) N.C.G.S. North Carolina General Statutes

(10) NPDES National Pollution Discharge Elimination System

(11) O & M Operation and Maintenance

(12) POTW Publicly Owned Treatment Works

(13) RCRA Resource Conservation and Recovery Act

(14) SIC Standard Industrial Classification

(15) SWDA Solid Waste Disposal Act

(16) TSS Total Suspended Solids

(17) TKN Total Kjeldahl Nitrogen

(18) U.S.C United States Code.

SECTION 2 - GENERAL SEWER USE REQUIREMENTS

2.1 Prohibited Discharge Standards

(a) General Prohibitions. No user shall contribute or cause to be contributed into the POTW, directly or indirectly, any pollutant or wastewater which causes interference or pass through. These general prohibitions apply to all users of a POTW whether or not the user is a significant industrial user or subject to any National, State, or local pretreatment standards or requirements.

(b) Specific Prohibitions. No user shall contribute or cause to be contributed into the POTW the following pollutants, substances, or wastewater:

(1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, waste streams with a closed cup flashpoint of less than 140ºF (60ºC) using the test methods specified in 40 CFR 261.21.

(2) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in interference but in no case solids greater than one half inch (1/2") in any dimension.

(3) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass through.

NOTE to NC POTWs: The municipality should be aware that the General Pretreatment Regulations at 40 CFR 403.5(b) do not set an upper pH limit, although many municipalities find such a limit necessary or useful. If the municipality wishes to set an upper pH limit, it should insert one in this section. Any pH above 12.5 is considered hazardous under 40 CFR 261.22.

1. Any wastewater having a pH less than 5.0 [or more than \_\_\_ ] or wastewater having any other corrosive property capable of causing damage to the POTW or equipment.

(5) Any wastewater containing pollutants, including oxygen-demanding pollutants, (BOD, etc) in sufficient quantity, (flow or concentration) either singly or by interaction with other pollutants, to cause interference with the POTW.

(6) Any wastewater having a temperature greater than 150º F (66º C), or which will inhibit biological activity in the POTW treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104º F (40º C).

(7) Any pollutants which result in the presence of toxic gases, vapors or fumes within the POTW in a quantity that may cause acute worker health and safety problems.

(8) Any trucked or hauled pollutants, except at discharge points designated by the [POTW Director]in accordance with section **[2.9]** of this ordinance.

NOTE to NC POTWs: Discharge prohibitions (b) (1) - (b) (8) are mandatory and must be included in the ordinance; the following discharge prohibitions are optional. It is recommended that (9) through (23) be included, but each Control Authority should carefully review the following suggested conditions and decide whether to include them.

(9) Any noxious or malodorous liquids, gases, or solids or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the sewers for maintenance and repair.

(10) Any substance which may cause the POTW's effluent or any other product of the POTW such as residues, sludges, or scums, to be unsuitable for reclamation and reuse or to interfere with the reclamation process. In no case, shall a substance discharged to the POTW cause the POTW to be in noncompliance with sludge use or disposal regulations or permits issued under section 405 of the Act; the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substances Control Act, or State criteria applicable to the sludge management method being used.

(11) Any wastewater which imparts color which cannot be removed by the treatment process, including, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts sufficient color to the treatment plant's effluent to render the waters injurious to public health or secondary recreation or to aquatic life and wildlife or to adversely affect the palatability of fish or aesthetic quality or impair the receiving waters for any designated uses.

(12) Any wastewater containing any radioactive wastes or isotopes except as specifically approved by the [POTW Director] in compliance with applicable State or Federal regulations.

(13) Storm water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, noncontact cooling water and unpolluted industrial wastewater, unless specifically authorized by the [POTW Director].

2011 OPTIONAL CHANGE: Most NC Pretreatment POTWs have local oil & grease program of some kind required by their Division issued Collection System permit. These programs are often based on proper installation and pumping of grease traps rather than on compliance with a specific numeric limit. Addition of the phrase “unless authorized by the Director” allows the flexibility of such programs while still maintaining a numeric limit the POTW could enforce for Users in violation by the grease program or Users not subject to or covered by the grease program. The POTW should determine what value to insert that is appropriate and protective. Alternatively, POTWs may wish to develop their own wording.

(14) Fats, oils, or greases of animal or vegetable origin in concentrations greater than **[XXX]** mg/l unless authorized by the [POTW Director].

(15) Any sludges, screenings or other residues from the pretreatment of industrial wastes.

(16) Any medical wastes, except as specifically authorized by the [POTW Director] in a wastewater discharge permit.

(17) Any material containing ammonia, ammonia salts, or other chelating agents which will produce metallic complexes that interfere with the municipal wastewater system.

(18) Any material that would be identified as hazardous waste according to 40 CFR Part 261 if not disposed of in a sewer except as may be specifically authorized by the [POTW Director].

(19) Any wastewater causing the treatment plant effluent to violate State Water Quality Standards for toxic substances as described in 15A NCAC 2B .0200.

(20) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test.

(21) Recognizable portions of the human or animal anatomy.

(22) Any wastes containing detergents, surface active agents, or other substances which may cause excessive foaming in the municipal wastewater system.

(23) At no time, shall two successive readings on an explosion hazard meter, at the point of discharge into the system (or at any point in the system) be more than five percent (5%) nor any single reading over ten percent (10%) of the lower explosive limit (LEL) of the meter.

Pollutants, substances, wastewater, or other wastes prohibited by this section shall not be processed or stored in such a manner that they could be discharged to the municipal wastewater system. All floor drains located in process or materials storage areas must discharge to the industrial user's pretreatment facility before connecting with the system.

When the [POTW Director]determines that a user(s) is contributing to the POTW, any of the above enumerated substances in such amounts which may cause or contribute to interference of POTW operation or pass through, the [POTW Director]shall:

1) advise the user(s) of the potential impact of the contribution on the POTW in accordance with section **[8.1]**; and

2) take appropriate actions in accordance with section **[4]** for such user to protect the POTW from interference or pass through.

2.2 National Categorical Pretreatment Standards

Users subject to categorical pretreatment standards are required to comply with applicable standards as set out in 40 CFR Chapter 1, Subchapter N, Parts 405-471 and incorporated herein.

(a) Where a categorical pretreatment standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the [POTW Director] may impose equivalent concentration or mass limits in accordance with 40 CFR 403.6(c).

(b) When wastewater subject to a categorical pretreatment standard is mixed with wastewater not regulated by the same standard, the [POTW Director]shall impose an alternate limit using the combined wastestream formula in 40 CFR 403.6(e).

(c) A user may obtain a variance from a categorical pretreatment standard if the user can prove, pursuant to the procedural and substantive provisions in 40 CFR 403.13, that factors relating to its discharge are fundamentally different from the factors considered by EPA when developing the categorical pretreatment standard.

(d) A user may obtain a net gross adjustment to a categorical standard in accordance with 40 CFR 403.15.

2011 OPTIONAL CHANGE: Add the following to make your SUO have a complete list of all the options for revision of categorical standards.

(e) A user may request a removal credit adjustment to a categorical standard in accordance with 40 CFR 403.7.

2.3 Local Limits

NOTE to NC POTWs: POTWs can add or delete pollutants, or substitute their own mg/l values

An industrial waste survey is required prior to a User discharging wastewater containing in excess of the following average discharge limits.

BOD 250 mg/l

TSS 250 mg/l

NH3 25 mg/l

Arsenic 0.003 mg/l

Cadmium 0.003 mg/l

Chromium 0.05 mg/l (total chromium)

Copper 0.061 mg/l

Cyanide 0.015 mg/l

Lead 0.049 mg/l

Mercury 0.0003 mg/l

Nickel 0.021 mg/l

Silver 0.005 mg/l

Zinc 0.175 mg/l

Industrial Waste Survey information will be used to develop user-specific local limits when necessary to ensure that the POTW's maximum allowable headworks loading are not exceeded for particular pollutants of concern. User-specific local limits for appropriate pollutants of concern shall be included in wastewater permits. The [POTW Director] may impose mass based limits in addition to, or in place of concentration based limits.

2.4 State Requirements

State requirements and limitations on discharges shall apply in any case where they are more stringent than Federal requirements and limitations or those in this ordinance.

2.5 Right of Revision

The [Town] reserves the right to establish limitations and requirements which are more stringent than those required by either State or Federal regulation if deemed necessary to comply with the objectives presented in section **[1.1]** of this ordinance or the general and specific prohibitions in section **[2.1]** of this ordinance, as is allowed by 40 CFR 403.4.

2.6 Dilution

No user shall ever increase the use of process water or, in any way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in the National categorical pretreatment standards, unless expressly authorized by an applicable pretreatment standard, or in any other pollutant-specific limitation developed by the [Town] or State.

2.7 Pretreatment of Wastewater

(a) Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this ordinance and wastewater permits issued under section **[4.2]** of this ordinance and shall achieve compliance with all National categorical pretreatment standards, local limits, and the prohibitions set out in section **[2.1]** of this ordinance within the time limitations as specified by EPA, the State, or the [POTW Director], whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the user's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the [Town] for review, and shall be approved by the [POTW Director] before construction of the facility. The review of such plans and operating procedures shall in no way relieve the user from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the [Town] under the provisions of this ordinance. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to and be approved by the [POTW Director] prior to the user's initiation of the changes.

(b) Additional Pretreatment Measures

(1) Whenever deemed necessary, the [POTW Director] may require users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage wastestreams from industrial wastestreams, and such other conditions as may be necessary to protect the POTW and determine the user’s compliance with the requirements of this ordinance.

(2) The [POTW Director] may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. A wastewater discharge permit may be issued solely for flow equalization.

(3) Grease, oil, and sand interceptors shall be provided when, in the opinion of the [POTW Director], they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of type and capacity approved by the [POTW Director] and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired regularly, as needed, by the user at their expense.

(4) Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

* 1. Accidental Discharge/Slug Control Plans

2006 OPTIONAL STREAMLINING CHANGES: Slug Load/Discharge Definition, Evaluation Frequency, and Related Reporting Requirements.

Second Section 2.8(a) below includes the two OPTIONAL Streamlining changes for this paragraph:   
1) Only having to evaluate each SIU for the need of a Slug Control Plan “once” (versus the previous “every two years’). And   
2) Allows POTWs to require “other actions” instead of a Plan.   
**CHOOSE ONE AND DELETE THE OTHER**.

(a) At least once every two (2) years, the [POTW Director] shall evaluate whether each significant industrial user needs a plan to control and prevent slug discharges and accidental discharges as defined in Section **[1.2(a) (36)]**. All SIUs must be evaluated within one year of being designated an SIU. The [POTW Director] may require any user to develop, submit for approval, and implement such a plan. Alternatively, the [POTW Director] may develop such a plan for any user.

(a) The [POTW Director] shall evaluate whether each significant industrial user needs a plan or other action to control and prevent slug discharges and accidental discharges as defined in Section **[1.2(a) (36)]**. All SIUs must be evaluated within one year of being designated an SIU. The [POTW Director] may require any user to develop, submit for approval, and implement such a plan or other specific action. Alternatively, the [POTW Director] may develop such a plan for any user.

(b) All SIUs are required to notify the POTW immediately of any changes at its facility affecting the potential for spills and other accidental discharge, discharge of a non-routine, episodic nature, a non-customary batch discharge, or a slug load. Also see Sections 5.5 and 5.6.

(c) An accidental discharge/slug control plan shall address, at a minimum, the following:

(1) Description of discharge practices, including non-routine batch discharges;

(2) Description of stored chemicals;

(3) Procedures for immediately notifying the [POTW Director] of any accidental or slug discharge, as required by section **[5.6]** of this ordinance; and

(4) Procedures to prevent adverse impact from any accidental or slug discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

2.9 Hauled Wastewater

(a) Septic tank waste may be introduced into the POTW only at locations designated by the [POTW Director], and at such times as are established by the [POTW Director]. Such waste shall not violate section **[2]** of this ordinance or any other requirements established by the [Town]. The [POTW Director] may require septic tank waste haulers to obtain wastewater discharge permits.

(b) The [POTW Director] shall require haulers of industrial waste to obtain wastewater discharge permits. The [POTW Director] may require generators of hauled industrial waste to obtain wastewater discharge permits. The [POTW Director] also may prohibit the disposal of hauled industrial waste. The discharge of hauled industrial waste is subject to all other requirements of this ordinance.

(c) Industrial waste haulers may discharge loads only at locations designated by the [POTW Director]. No load may be discharged without prior consent of the [POTW Director]. The [POTW Director] may collect samples of each hauled load to ensure compliance with applicable standards. The [POTW Director] may require the industrial waste hauler to provide a waste analysis of any load prior to discharge.

(d) Industrial waste haulers must provide a waste-tracking form for every load. This form shall include, at a minimum, the name and address of the industrial waste hauler, permit number, truck identification, names and addresses of sources of waste, and volume and characteristics of waste. The form shall identify the type of industry, known or suspected waste constituents, and whether any wastes are RCRA hazardous wastes.

SECTION 3 - FEES

3.1 Purpose

It is the purpose of this chapter to provide for the recovery of costs from users of the wastewater disposal system of the [Town]for the implementation of the program established herein. The applicable charges or fees shall be set forth in aschedule of sewer use charges and fees by the [POTW Director] and approved by the [Town] Board. A copy of these charges and fees will be made available from the [POTW Director].

3.2 User Charges

A user charge shall be levied on all users including, but not limited to, persons, firms, corporations or governmental entities that discharge, cause or permit the discharge of sewage into the POTW.

(a) The user charge shall reflect, at least, the cost of debt service, operation and maintenance (including replacement) of the POTW.

(b) Each user shall pay its proportionate cost based on volume of flow.

(c) The Manager of the [Town] shall review annually the sewage contributions of users, the total costs of debt service, operation and maintenance of the POTW and will make recommendations to the Council or Board serving the [Town] for adjustments in the schedule of charges and fees as necessary.

(d) Charges for flow to the POTW not directly attributable to the users shall be distributed among all users of the POTW based upon the volume of flow of the users.

3.3 Surcharges: The amount of the surcharges will be based upon the volume of flow and the character and concentration of the constituents of the wastewater:

(a) The volume of flow used in determining the total discharge of wastewater for payment of user charges and surcharges shall be based on the following:

(1) Metered water consumption as shown in the records of meter readings maintained by the [Town]; or

(2) If required by the [Town] or at the individual discharger’s option, other flow monitoring devices which measure the actual volume of wastewater discharged to the sewer. Such devices shall be accessible and safely located, and the measuring system shall be installed in accordance with plans approved by the [Town]. The metering system shall be installed and maintained at the user’s expense according to arrangements that may be made with the [Town].

(3) Where any user procures all or part of his or her water supply from sources other than the [Town], the user shall install and maintain at his or her own expense a flow measuring device of a type approved by the [Town].

(b) The character and concentration of the constituents of the wastewater used in determining surcharges shall be determined by samples collected and analyzed by the [Town]. Samples shall be collected in such a manner as to be representative of the actual discharge and shall be analyzed using procedures set forth in 40 CFR Part 136.

(c) The determination of the character and concentration of the constituents of the wastewater discharge by the [POTW Director] or his duly appointed representatives shall be binding as a basis for charges.

3.4 Pretreatment Program Administration Charges

The schedule of charges and fees adopted by the [Town] may include charges and fees for:

(a) reimbursement of costs of setting up and operating the Pretreatment Program;

(b) monitoring, inspections and surveillance procedures;

(c) reviewing slug control plans, including accidental and/or slug load discharge procedures and construction plans and specifications;

(d) permitting;

(e) other fees as the [Town] may deem necessary to carry out the requirements of the Pretreatment Program.

SECTION 4 - WASTEWATER DISCHARGE PERMIT APPLICATION AND ISSUANCE

4.1 Wastewater Dischargers

It shall be unlawful for any person to connect or discharge to the POTW without first obtaining the permission of the [Town]. When requested by the [POTW Director], a user must submit information on the nature and characteristics of its wastewater within [thirty (30)] days of the request. The [POTW Director] is authorized to prepare a form for this purpose and may periodically require users to update this information.

4.2 Wastewater Permits

All significant industrial users shall obtain a significant industrial user permit prior to the commencement of discharge to the POTW. Existing industrial users who are determined by the [POTW Director]to be significant industrial users shall obtain a significant industrial user permit within 180 days of receiving notification of the POTW Director's determination. Industrial users who do not fit the significant industrial user criteria may at the discretion of the [POTW Director] be required to obtain a wastewater discharge permit for non-significant industrial users.

(a) Significant Industrial User Determination

All persons proposing to discharge non-domestic wastewater, or proposing to change the volume or characteristics of an existing discharge of non-domestic wastewater shall request from the [POTW Director] a significant industrial user determination. If the [POTW Director] determines or suspects that the proposed discharge fits the significant industrial user criteria he will require that a significant industrial user permit application be filed.

2011 REQUIRED CHANGE: The list of items in (b) (1-14) do not necessarily match the questions in the current application. NCAC 2H .0916 (c)(1)(A-M) has a list of minimum required application information. You may choose to include that list here in the second paragraph (b), as is, or include additional requirements.

**Choose one and delete the other.**

(b) Significant Industrial User Permit Application

Users required to obtain a significant industrial user permit shall complete and file with the [Town], an application in the form prescribed by the [POTW Director], and accompanied by an application fee in the amount prescribed in the schedule of charges and fees. Significant industrial users shall apply for a significant industrial user permit within 90 days after notification of the POTW Director's determination in **[4.2(a)]** above. The application shall include at a minimum the information required by 15A NCAC 02H 0.0916 (c) (1) (A-M). In support of the application the user shall submit any other information deemed necessary by the POTW Director to evaluate the permit application. This may include reporting requirements under 40 CFR 403.12 (b) and Section 5.1 of this Ordinance. ~~in units and terms appropriate for evaluation, the following information:~~

(b) Significant Industrial User Permit Application

Users required to obtain a significant industrial user permit shall complete and file with the [Town], an application in the form prescribed by the [POTW Director], and accompanied by an application fee in the amount prescribed in the schedule of charges and fees. Significant industrial users shall apply for a significant industrial user permit within 90 days after notification of the POTW Director's determination in **[4.2(a)]** above. The application shall include at a minimum:

(A) name of industrial user;

(B) address of industrial user;

(C) standard industrial classification (SIC) code(s) or expected classification and industrial user category;

(D) wastewater flow;

(E) types and concentrations (or mass) of pollutants contained in the discharge;

(F) major products manufactured or services supplied;

(G) description of existing on-site pretreatment facilities and practices;

(H) locations of discharge points;

(I) raw materials used or stored at the site;

(J) flow diagram or sewer map for the industrial user;

(K) number of employees;

(L) operation and production schedules; and

(M) description of current and projected waste reduction activities in accordance with G.S. 143-215.1(g);

(c) Application Signatories and Certification

All wastewater discharge permit applications and user reports must be signed by the current authorized representative of the user on file with the Control Authority and/or Municipality as defined in Section **[1.2(a)(3)]** and contain the following certification statement:

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”

(d) Application Review and Evaluation

The [POTW Director] will evaluate the data furnished by the user and may require additional information.

(1) The [POTW Director] is authorized to accept applications for the [Town] and shall refer all applications to the POTW staff for review and evaluation.

2011 OPTIONAL CHANGE: The NC Rule .0916(c) (3) does not give a specific time frame for the POTW acknowledgement. NC Control Authorities may choose whatever time frame they wish.

(2) Within **[30]** days of receipt the [POTW Director] shall acknowledge and accept the complete application; or if not complete, shall return the application to the applicant with a statement of what additional information is required.

(e) Tentative Determination and Draft Permit

(1) The POTW staff shall conduct a review of the application and an on-site inspection of the significant industrial user, including any pretreatment facilities, and shall prepare a written evaluation and tentative determination to issue or deny the significant industrial user permit.

(2) If the staff's tentative determination in Paragraph (1) above is to issue the permit, the following additional determinations shall be made in writing:

(A) proposed discharge limitations for those pollutants proposed to be limited;

(B) a proposed schedule of compliance, including interim dates and requirements, for meeting the proposed limitations; and

(C) a brief description of any other proposed special conditions which will have significant impact upon the discharge described in the application.

(3) The staff shall organize the determinations made pursuant to Paragraphs (1) and (2) above and the general permit conditions of the [Town] into a significant industrial user permit.

2011 REQUIRED RULE CHANGE. Replace current paragraph (f) with the wording in gray highlight to be consistent with the NC Rule .0916(c) (4) and current DWR practices.

(f) Permit supporting documentation. The Control Authority staff shall prepare the following documents for all Significant Industrial User permits.

(1) An allocation table (AT) listing permit information for all Significant Industrial Users, including but not limited to permit limits, permit effective and expiration dates, and a comparison of total permitted flows and loads with Division approved maximum allowable loadings of the POTW, including flow, on forms or in a format approved by the Division. The AT shall be updated as permits are issued or renewed, and as permits are modified where the permitted limits or other AT information is revised.

(2) The basis, or rationale, for the pretreatment limitations, including the following:

(A) documentation of categorical determination, including documentation of any calculations used in applying categorical pretreatment standards; and

(B) documentation of the rationale of any parameters for which monitoring has been waived under 40 CFR Part 403.12(e)(2).

(g) Final Action on Significant Industrial User Permit Applications

(1) The [POTW Director] shall take final action on all applications not later than 90 days following receipt of a complete application.

(2) The [POTW Director] is authorized to:

(A) issue a significant industrial user permit containing such conditions as are necessary to effectuate the purposes of this ordinance and N.C.G.S. 143-215.1;

(B) issue a significant industrial user permit containing time schedules for achieving compliance with applicable pretreatment standards and requirements;

(C) modify any permit upon not less than 60 days notice and pursuant to section **[4.2(i)]** of this ordinance;

(D) revoke any permit pursuant to section **[8.1]** of this ordinance;

(E) suspend a permit pursuant to section **[8.1]** of this Ordinance;

(F) deny a permit application when in the opinion of the [POTW Director] such discharge may cause or contribute to pass-through or interference of the wastewater treatment plant or where necessary to effectuate the purposes of G.S. 143-215.1.

(h) Permit Modification

(1) Modifications of permits shall be subject to the same procedural requirements as the issuance of permits except as listed below. Any changes or new conditions in the permit shall include a reasonable time schedule for compliance.

(A) changes in the ownership of the discharge when no other change in the permit is indicated,

(B) a single modification of any compliance schedule not in excess of four months,

(C) modification of compliance schedules (construction schedules) in permits for new sources where the new source will not begin to discharge until control facilities are operational.

(2) Within 9 months of the promulgation of a National categorical pretreatment standard, the wastewater discharge permit of users subject to such standards shall be revised to require compliance with such standard within the time frame prescribed by such standard. Where a user, subject to a National categorical pretreatment standard, has not previously submitted an application for a wastewater discharge permit as required by section **[4.2(b)],** the user shall apply for a wastewater discharge permit within 180 days after the promulgation of the applicable National categorical pretreatment standard.

(3) A request for a modification by the permittee shall constitute a waiver of the 60-day notice required by G.S. 143-215.1(b) for modifications.

(i) Permit Conditions

(1) The [POTW Director] shall have the authority to grant a permit with such conditions attached as he believes necessary to achieve the purpose of this ordinance and N.C.G.S. 143-215.1. Wastewater permits shall contain, but are not limited to, the following:

(A) a statement of duration (in no case more than five years);

(B) a statement of non-transferability;

(C) applicable effluent limits based on categorical standards or local limits or both;

(D) applicable monitoring, sampling, reporting, notification, and record keeping requirements. These requirements shall include an identification of pollutants to be monitored, sampling location, sampling frequency, and sample type based on Federal, State and local law;

(E) requirements for notifying the POTW in the event of an accidental discharge or slug load as defined in Section **[1.2(a)(36)]**;

(F) requirements to implement a Plan or other controls for prevention of accidental discharges and/or slug loads as defined in Section **[1.2(a)(36)]**, if determined by the **[POTW Director]** to be necessary for the User and,

(G) requirements for immediately notifying the POTW of any changes at its facility affecting the potential for spills and other accidental discharges, or slug load as defined in [**1.2(a) (36)]**. Also see Sections **[5.5 and 5.6]**;

2011 OPTIONAL WORDING CHANGE: Included “and/or” in reference to penalties in (i) (1) (H).

(H) a statement of applicable civil and/or criminal penalties for violation of pretreatment standards and requirements and any applicable compliance schedule.

(2) In addition, permits may contain, but are not limited to, the following:

(A) Limits on the average and/or maximum rate of discharge, and/or requirements for flow regulation and equalization.

2011 OPTIONAL WORDING CHANGE: Included “and/or” in reference to limits in (i) (2) (B)

(B) Limits on the instantaneous, daily and/or monthly average and/or maximum concentration, mass, or other measure of identified wastewater pollutants or properties.

(C) Requirements for the installation of pretreatment technology or construction of appropriate containment devices, etc., designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works.

(D) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the municipal wastewater system.

(E) The unit charge or schedule of user charges and fees for the management of the wastewater discharged to the system.

(F) Requirements for installation and maintenance of inspection and sampling facilities and equipment.

(G) Specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types, and standards for tests, and reporting schedules.

(H) Requirements for immediate reporting of any instance of noncompliance and for automatic resampling and reporting within thirty (30) days where self-monitoring indicates a violation(s).

(I) Compliance schedules for meeting pretreatment standards and requirements.

(J) Requirements for submission of periodic self-monitoring or special notification reports.

(K) Requirements for maintaining and retaining plans and records relating to wastewater discharges as specified in section **[5.13]** and affording the [POTW Director], or his representatives, access thereto.

(L) Requirements for prior notification and approval by the [POTW Director] of any new introduction of wastewater pollutants or of any significant change in the volume or character of the wastewater prior to introduction in the system.

(M) Requirements for the prior notification and approval by the [POTW Director] of any change in the manufacturing and/or pretreatment process used by the permittee.

(N) A statement that compliance with the permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State pretreatment standards, including those which become effective during the terms of the permit.

(O) Other conditions as deemed appropriate by the [POTW Director] to ensure compliance with this ordinance, and State and Federal laws, rules, and regulations.

(j) Permit Duration

Permits shall be issued for a specified time period, not to exceed five (5) years. A permit may be issued for a period less than a year or may be stated to expire on a specific date.

(k) Permit Transfer

Wastewater permits are issued to a specific user for a specific operation. A wastewater discharge permit shall not be reassigned or transferred or sold to a new owner, new user, different premises, or a new or changed operation.

2011 OPTIONAL CHANGE. Rule .0916(c) (2) states “the number of days prior to expiration by which the application shall be filed shall be established by the Control Authority.” While 180 days is listed below, Control Authorities may choose a different date.

(l) Permit Reissuance

A significant industrial user shall apply for permit reissuance by submitting a complete permit application in accordance with section **[4.2]** a minimum of **[180]** days prior to the expiration of the existing permit.

SECTION 5 - REPORTING REQUIREMENTS

5.1 Baseline Monitoring Reports

(a) Within either one hundred eighty (180) days after the effective date of a categorical pretreatment standard, or the final administrative decision on a category determination under 40 CFR 403.6(a) (4), whichever is later, existing categorical users currently discharging to or scheduled to discharge to the POTW shall submit to the [POTW Director] a report which contains the information listed in paragraph **[(b)]**, below. At least ninety (90) days prior to commencement of their discharge, new sources, and sources that become categorical users subsequent to the promulgation of an applicable categorical standard, shall submit to the [POTW Director] a report which contains the information listed in paragraph **[(b)],** below. A new source shall report the method of pretreatment it intends to use to meet applicable categorical standards. A new source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

(b) Users described above shall submit the information set forth below.

(1) Identifying Information. The name and address of the facility, including the name of the operator and owner.

(2) Environmental Permits. A list of any environmental control permits held by or for the facility.

(3) Description of Operations. A brief description of the nature, average rate of production, and standard industrial classifications of the operation(s) carried out by such user. This description should include a schematic process diagram which indicates points of discharge to the POTW from the regulated processes.

(4) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined waste stream formula set out in 40 CFR 403.6(e).

(5) Measurement of Pollutants.

(A) The categorical pretreatment standards applicable to each regulated process.

(B) The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the standard or by the POTW Director, of regulated pollutants in the discharge from each regulated process. Instantaneous, daily maximum, and long-term average concentrations, or mass, where required, shall be reported. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in section **[5.10]** of this ordinance.

(C) Sampling must be performed in accordance with procedures set out in section **[5.11]** of this ordinance and 40 CFR 403.12(b) and (g), including 40 CFR 403.12(g)(4).

(6) Certification. A statement, reviewed by the user's current authorized representative as defined in Section **[1.2(a)(3)]** and certified by a qualified professional, indicating whether pretreatment standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the pretreatment standards and requirements.

(7) Compliance Schedule. If additional pretreatment and/or O&M will be required to meet the pretreatment standards, the shortest schedule by which the user will provide such additional pretreatment and/or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. A compliance schedule pursuant to this section must meet the requirements set out in section **[5.2]** of this ordinance.

(8) Signature and Certification. All baseline monitoring reports must be signed and certified in accordance with section **[4.2(c)]** of this ordinance.

5.2 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by section **[5.1(b) (7)]** of this ordinance:

(a) The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);

(b) No increment referred to above shall exceed nine (9) months;

(c) The user shall submit a progress report to the [POTW Director] no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the user to return to the established schedule; and

(d) In no event shall more than nine (9) months elapse between such progress reports to the [POTW Director].

5.3 Reports on Compliance with Categorical Pretreatment Standard, Deadline

Within ninety (90) days following the date for final compliance with applicable categorical pretreatment standards, or in the case of a new source following commencement of the introduction of wastewater into the POTW, any user subject to such pretreatment standards and requirements shall submit to the [POTW Director] a report containing the information described in section **[5.1(b) (4-6)]** of this ordinance. For users subject to equivalent mass or concentration limits established in accordance with the procedures in 40 CFR 403.6(c), this report shall contain a reasonable measure of the user's long-term production rate. For all other users subject to categorical pretreatment standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the user's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with section **[4.2(c)]** of this ordinance.

**5.4 Periodic Compliance Reports**

Municipalities may sample and analyze user discharges in lieu of requiring the users to conduct sampling and analysis.

(a) All significant industrial users shall, at a frequency determined by the [POTW Director] but in no case less than once every six months, submit a report indicating the nature and concentration of pollutants in the discharge which are limited by pretreatment standards and the applicable flows for the reporting period. Sampling and analysis must be performed in accordance with procedures set out in section **[5.10 and 5.11]** of this ordinance. All periodic compliance reports must be signed and certified in accordance with section **[4.2(c)]** of this ordinance.

(b) If a user subject to the reporting requirement in this section monitors any pollutant more frequently than required by the [POTW Director], using the procedures prescribed in section **[5.10 and 5.11]** of this ordinance, the results of this monitoring shall be included in the report.

5.5 Reports of Changed Conditions

2011 REQUIRED CHANGE. Language added to clarify that the permission required in Section 4.1 to connect or discharge to the POTW includes changes to the discharge.

Each user must notify the [POTW Director] of any planned significant changes to the user's operations or system which might alter the nature, quality, or volume of its wastewater at least [thirty (30)] days before the change. The permittee shall not begin the changes until receiving written approval from the Control Authority and/or Municipality. See Section 5.6(d) for other reporting requirements.

(a) The [POTW Director] may require the user to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under section **[4.2]** of this ordinance.

(b) The [POTW Director] may issue a wastewater discharge permit under section **[4.2]** of this ordinance or modify an existing wastewater discharge permit under section **[4.2]** of this ordinance in response to changed conditions or anticipated changed conditions.

NOTE to NC POTWs: (2006) - EPA regulations do not define the term “significant change.” However, it is recommended that changes of twenty percent (20%) or greater be considered significant changes.

2011 REQUIRED “EXACT WORDING” CHANGE: All NC Control Authorities must add the phrase “or pollutant” as highlighted below to make your SUO wording match 40 CFR 403.12(j) which lists changes in both volume and characteristics.

2011 OPTIONAL CHANGE: Suggested highlighted wording in [ ] brackets may also be added to further clarify Changed Conditions Requirements.

(c) For purposes of this requirement, significant changes include, but are not limited to, flow or pollutant increases of [ **XXX** percent ( **XX** %)] or greater, and the discharge of any previously unreported pollutants. [increases or decreases to production; increases in discharge of previously reported pollutants; discharge of pollutants not previously reported to the Control Authority and/or Municipality; new or changed product lines; new or changed manufacturing processes and/or chemicals; or new or changed customers.]

5.6 Reports of Potential Problems

(a) In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, or a slug load as defined in Section **[1.2(a)(36)]**, that may cause potential problems for the POTW, the user shall immediately telephone and notify the POTW Director of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the user.

(b) Within five (5) days following such discharge, the user shall, unless waived by the [POTW Director], submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the user of any fines, penalties, or other liability which may be imposed pursuant to this ordinance.

(c) A notice shall be permanently posted on the user's bulletin board or other prominent place advising employees who to call in the event of a discharge described in paragraph (a), above. Employers shall ensure that all employees, who may cause such a discharge to occur, are advised of the emergency notification procedure.

(d) All SIUs are required to notify the POTW immediately of any changes at its facility affecting the potential for spills and other accidental discharge, discharge of a non-routine, episodic nature, a non-customary batch discharge, or a slug load as defined in Section **[1.2(a)(36)]**.

5.7 Reports from Unpermitted Users

All users not required to obtain a wastewater discharge permit shall provide appropriate reports to the [POTW Director] as the [POTW Director] may require.

2011 OPTIONAL STREAMLINING AND RULE CHANGE: If your Control Authority included the Non-Significant Categorical Industrial User option in their SIU definition, the Control Authority must also include the following. If you did not, simply delete the following paragraph.

All users classified as Non-Significant Categorical Industrial Users under Section **[1.2(a) (34) (F)]** shall provide appropriate reports to the [POTW Director] as the [POTW Director] may require. At a minimum, this shall include the Annual Certification of continuing to meet the Non-Significant Categorical Industrial User criteria as required under 40 CFR 403.12(q).

5.8 Notice of Violation/Repeat Sampling and Reporting

2011 Optional Wording Change: Language changed to clarify that the POTW must resample if the POTW is performing the sampling in lieu of the industrial user and a violation occurs.

(a) If sampling performed by a user indicates a violation, the user must notify the [POTW Director] within twenty-four (24) hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the [POTW Director] within thirty (30) days after becoming aware of the violation. If allowed by the [POTW Director], the user is not required to resample:

(1) if the [POTW Director] monitors at the user's facility at least once a month; or

(2) if the [POTW Director] samples between the user's initial sampling and when the user receives the results of this sampling.

(b) If the [POTW Director] has performed the sampling and analysis in lieu of the industrial user ~~does not require the user to perform any self-monitoring~~ and the POTW sampling of the user indicates a violation, the [POTW Director] shall repeat the sampling and obtain the results of the repeat analysis within thirty (30) days after becoming aware of the violations, unless one of the following occurs:

(1) the [POTW Director] monitors at the user's facility at least once a month; or

(2) the [POTW Director] samples the user between their initial sampling and when the POTW receives the results of this initial sampling; or

(3) the [POTW Director] requires the user to perform sampling and submit the results to the [POTW Director] within the 30 day deadline of the POTW becoming aware of the violation.

5.9 Notification of the Discharge of Hazardous Waste

2011 OPTIONAL CHANGE: The Hazardous Waste Discharge Notification requirements in 40 CFR 403.12(p) establishes that IUs who commence discharging hazardous wastes to the POTW after the effective date of that Rule – October 2005 – must provide the notice no later than 180 days **after** the discharge of the listed or characteristic hazardous waste.

The Division is concerned that this after the fact notification could be too late.

Rule .0918 allows NC POTWs to be more stringent than the State or Federal government. The wording below changes this to require the report **before** the IU commences the discharge, allows the POTW to select the number of days, and requires POTW approval prior to starting the discharge.

The [Town] prohibits the discharge of any hazardous wastes without notification to and approval ~~of~~ by the [POTW Director].

(a) Any user who commences the discharge of hazardous waste shall notify the POTW, the EPA Regional Waste Management Division Director, and State hazardous waste authorities, in writing, of any discharge into the POTW of a substance which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR Part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the user discharges more than one hundred (100) kilograms of such waste per calendar month to the POTW, the notification also shall contain the following information to the extent such information is known and readily available to the user: an identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the wastestream discharge during the calendar month, and an estimation of the mass [and concentration]of [such]constituents in the wastestream expected to be discharged during the following twelve (12) months. All notifications must take place no later than [ 180 ] days **before** the discharge commences. The user shall not begin the discharge until receiving written approval from the **[Town]**. Any notification under this paragraph need be submitted only once for each hazardous waste discharge. However, notifications of changed conditions must be submitted under section **[5.5]** of this ordinance. The notification requirement in this section does not apply to pollutants already reported by users subject to categorical pretreatment standards under the self-monitoring requirements of sections **[5.1**, **5.3**, and **5.4]** of this ordinance.

(b) Dischargers are exempt from the requirements of paragraph **[(a)],** above, during a calendar month in which they discharge no more than fifteen (15) kilograms of hazardous wastes, unless the wastes are acute hazardous wastes as specific in 40 CFR 261.30(d) and 261.33(e). Discharge of more than fifteen (15) kilograms of nonacute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), requires a one-time notification. Subsequent months during which the user discharges more than such quantities of any hazardous waste do not require additional notification.

(c) In the case of any new regulation under section 3001 of RCRA identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the user must notify the [POTW Director], the EPA Regional Waste Management Waste Division Director, and State hazardous waste authorities of the discharge of such substance within ninety (90) days of the effective date of such regulations.

(d) In the case of any notification made under this section, the user shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.

(e) This provision does not create a right to discharge any substance not otherwise permitted to be discharged by this ordinance, a permit issued thereunder, or any applicable Federal or State law.

5.10 Analytical Requirements

2011 OPTIONAL CHANGE: The POTW may choose to include the gray shaded wording to clarify the analytical requirements. There is a loop hole in the Laboratory certification rules that allows an industrial user discharging to a POTW to operate their own lab at their own location and not be certified. The first two shaded statements can be used to clarify that all analysis must be performed by a certified lab unless the EPA or Town approves another method. Circumstances under which the Town will accept analysis from the SIU’s lab can then be detailed in the IUP special conditions [for example pH or other so-called field parameters]. Delete the last sentence of the paragraph.

If you do not wish to allow the SIU to perform compliance monitoring of any sort, unless certified, delete the first two shaded sentences and leave the last shaded sentence.

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed by a laboratory certified by the state to perform the wastewater analyses in accordance with the techniques prescribed in 40 CFR Part 136, unless otherwise specified in an applicable categorical pretreatment standard or unless otherwise performed in accordance with procedures approved by EPA or [Town]. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, sampling and analyses must be performed in accordance with procedures approved by EPA and [Town]. Analyses must be performed by a State certified lab for each parameter analyzed, if such certification exists for that parameter.

5.11 Grab and Composite Sample Collection

(a) All wastewater samples must be representative of the user's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a user to keep its monitoring facility in good working order shall not be grounds for the user to claim that sample results are unrepresentative of its discharge.

(b) Grab Samples must be used for pH, cyanide, total phenols, oil and grease, sulfide, volatile organic compounds, and any other pollutants as required by 40 CFR 136. The POTW shall determine the number of grabs necessary to be representative of the User’s discharge. See 40 CFR 403.12(g) (5) for additional grab sample number requirements for BMR and 90 Day Compliance Reports. Additionally, the [POTW Director] may allow collection of multiple grabs during a 24 hour period which are composited prior to analysis as allowed under 40 CFR 136.

(c) Composite Samples: All wastewater composite samples shall be collected with a minimum of hourly aliquots or grabs for each hour that there is a discharge. All wastewater composite samples shall be collected using flow proportional composite collection techniques, unless time-proportional composite sampling or grab sampling is authorized by the [POTW Director]. When authorizing time-proportional composites or grabs, the samples must be representative and the decision to allow the alternative sampling must be documented.

5.12 Timing

Written reports will be deemed to have been submitted on the date postmarked. For reports which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

5.13 Record Keeping

Users subject to the reporting requirements of this ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this ordinance and any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the user or the [Town], or where the user has been specifically notified of a longer retention period by the [POTW Director].

2006 OPTIONAL CROSS-MEDIA ELECTRONIC REPORTING (CROMERR) CHANGE

5.14 Electronic Reporting

The [POTW Director] may develop procedures for receipt of electronic reports for any reporting requirements of this Ordinance. Such procedures shall comply with 40 CFR Part 3. These procedures shall be enforceable under Section 8 of this Ordinance.

2011 OPTIONAL CHANGE FOR Control Authorities with multiple POTW organizations. .0908(h) says that in the case where a receiving POTW treatment plant is not the Control Authority, all information required to be submitted to the Control Authority shall also be submitted to the receiving POTW. It does not say who has to submit or in what timeframe. The following paragraph can be used to put that responsibility on the industrial user.

Or delete the following paragraph and detail reporting requirements in the IJA or other procedures.

5.15 Special Reporting Requirements for IUs in Satellite POTWs

In the case of industrial user located in a Satellite POTW organization’s jurisdiction, all information required to be reported to the industrial user’s Pretreatment Program Control Authority by this Ordinance shall also be reported to the POTW treatment plant organization.

SECTION 6 - COMPLIANCE MONITORING

6.1 Monitoring Facilities

The [Town] requires the user to provide and operate at the user's own expense, monitoring facilities to allow inspection, sampling, and flow measurement of the building sewer and/or internal drainage systems. The monitoring facility should normally be situated on the user's premises, but the [Town] may, when such a location would be impractical or cause undue hardship on the user, allow the facility to be constructed in the public street or sidewalk area and located so that it will not be obstructed by landscaping or parked vehicles.

There shall be ample room in or near such sampling manhole or facility to allow accurate sampling and preparation of samples for analysis. The facility, sampling, and measuring equipment shall be maintained at all times in a safe and proper operating condition at the expense of the user.

Whether constructed on public or private property, the sampling and monitoring facilities shall be provided in accordance with the requirements of the [Town] and all applicable local construction standards and specifications. Construction shall be completed within 90 days following written notification by the [Town].

6.2 Inspection and Sampling

2011 REQUIRED TYPOGRAPHICAL CHANGE. Do not use term POTW Director or any other term that refers to a person or position. Use term “POTW” or other term that refers to the Control Authority organization.

The **[Town]** will inspect the facilities of any user to ascertain whether the purpose of this ordinance is being met and all requirements are being complied with. Persons or occupants of premises where wastewater is created or discharged shall allow the **[Town]**, approval authority and EPA or their representative ready access at all reasonable times to all parts of the premises for the purposes of inspection, sampling, records examination and copying or in the performance of any of their duties. The **[Town]**, approval authority and EPA shall have the right to set up on the user's property such devices as are necessary to conduct sampling, inspection, compliance monitoring and/or metering operations. Where a user has security measures in force which would require proper identification and clearance before entry into their premises, the user shall make necessary arrangements with their security guards so that upon presentation of suitable identification, personnel from the **[Town]**, approval authority and EPA will be permitted to enter, without delay, for the purposes of performing their specific responsibilities. Denial of the ~~[POTW Director’s],~~ **[Town’s],** approval authority's, or EPA's access to the user's premises shall be a violation of this ordinance. Unreasonable delays may constitute denial of access.

6.3 Search Warrants

2011 REQUIRED TYPOGRAPHICAL CHANGE. Do not use term POTW Director or any other term that refers to a person or position. Use term “POTW” or other term that refers to the Control Authority organization.

If the ~~[POTW Director,]~~ **[Town]**, approval authority, or EPA has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the [Town] designed to verify compliance with this ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, then the ~~[POTW Director,]~~ **[Town]**, approval authority, or EPA may seek issuance of a search warrant from the court having jurisdiction within the [Town].

SECTION 7 - CONFIDENTIAL INFORMATION

2011 OPTIONAL CHANGE: Choose to retain the current wording and delete the OR and paragraphs (a), (b) and (c) below it or delete the current wording (and the OR) and replace it with the wording from .0913 in (a), (b) and (c), with a few adaptations. **Select one and delete the other**.

Information and data on a user obtained from reports, questionnaires, permit applications, permits and monitoring programs and from inspections shall be available to the public or other governmental agency without restriction unless the user specifically requests and is able to demonstrate to the satisfaction of the POTW Director that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets of the user. Any such request must be asserted at the time of submission of the information or data.

When requested by the person furnishing a report, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available upon written request to governmental agencies for uses related to this ordinance, the National Pollutant Discharge Elimination System (NPDES) Permit, Non-discharge permit and/or the pretreatment programs; provided, however, that such portions of a report shall be available for use by the State or any state agency in judicial review or enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics will not be recognized as confidential information.

All records relating to compliance with Pretreatment Standards shall be made available to officials of the approval authority and EPA upon request.

OR

(a) Information and data provided by an industrial user to the [POTW Director] pursuant to this ordinance identifying the nature and frequency of a discharge, shall be available to the public without restriction. All other information which may be so submitted by an industrial user to the [POTW Director] in connection with any required reports shall also be available to the public unless the industrial user or other interested person specifically identifies the information as confidential upon submission and is able to demonstrate to the satisfaction of the [POTW Director] that the disclosure of such information or a particular part thereof to the general public would divulge methods or processes entitled to protection as trade secrets.

(b) Information provided by an industrial user to the [POTW Director] that is determined to be entitled to confidential treatment shall be made available upon written request to the Division of Water Resources or any state agency for uses related to the Pretreatment Program, the National Pollutant Discharge Elimination System (NPDES) Permit, collection system permit, stormwater permit, and/or Non-discharge permit, and for uses related to judicial review or enforcement proceedings involving the person furnishing the report.

(c) Information and data received by the Division or other state agency under paragraph (b) above shall be subject to the processes set forth in G.S. 143-215.3C.

SECTION 8 - ENFORCEMENT

8.1 Administrative Remedies

(a) Notification of Violation

Whenever the [POTW Director] finds that any industrial user has violated or is violating this Ordinance, wastewater permit, or any prohibition, limitation or requirements contained therein or any other pretreatment requirement the [POTW Director] may serve upon such a person a written notice stating the nature of the violation. Within 30 days from the date of this notice, an explanation for the violation and a plan for the satisfactory correction thereof shall be submitted to the [Town] by the user. Submission of this plan does not relieve the discharger of liability for any violations occurring before or after receipt of the notice of violation.

(b) Consent Orders

The [POTW Director] is hereby empowered to enter into consent orders, assurances of voluntary compliance, or other similar documents establishing an agreement with the person responsible for the noncompliance. Such orders will include specific action to be taken by the discharger to correct the noncompliance within a time period also specified by the order. Consent orders shall have the same force and effect as an administrative order issued pursuant to section **[8.1(d)]**, below.

(c) Show Cause Hearing

The [POTW Director] may order any industrial user who causes or is responsible for an unauthorized discharge, has violated this ordinance or is in noncompliance with a wastewater discharge permit to show cause why a proposed enforcement action should not be taken. In the event the [POTW Director] determines that a show cause order should be issued, a notice shall be served on the user specifying the time and place for the hearing, the proposed enforcement action, the reasons for such action, and a request that the user show cause why this proposed enforcement action should not be taken. The notice of the hearing shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days before the hearing. Service may be made on any agent or officer of a corporation.

The [POTW Director] shall review the evidence presented at the hearing and determine whether the proposed enforcement action is appropriate.

A show cause hearing under this section is not a prerequisite to the assessment of a civil penalty under section **[8.2]** nor is any action or inaction taken by the POTW Director under this section subject to an administrative appeal under section **[10]**.

(d) Administrative Orders

When the [POTW Director] finds that an industrial user has violated or continues to violate this ordinance, permits or orders issued hereunder, or any other pretreatment requirement the [POTW Director] may issue an order to cease and desist all such violations and direct those persons in noncompliance to do any of the following:

(1) Immediately comply with all requirements;

(2) Comply in accordance with a compliance time schedule set forth in the order;

(3) Take appropriate remedial or preventive action in the event of a continuing or threatened violation;

(4) Disconnect unless adequate treatment facilities, devices or other related appurtenances are installed and properly operated within a specified time period.

(e) Emergency Suspensions

The [POTW Director] may suspend the wastewater treatment service and/or wastewater permit when such suspension is necessary in order to stop an actual or threatened discharge which presents or may present an imminent or substantial endangerment to the health or welfare of persons or the environment, interferes with the POTW or causes the POTW to violate any condition of its NPDES or Non-discharge permit.

Any user notified of a suspension of the wastewater treatment service and/or the wastewater permit shall immediately stop or eliminate the contribution. A hearing will be held within 15 days of the notice of suspension to determine whether the suspension may be lifted or the user's waste discharge permit terminated. In the event of a failure to comply voluntarily with the suspension order, the [POTW Director] shall take such steps as deemed necessary including immediate severance of the sewer connection, to prevent or minimize damage to the POTW system or endangerment to any individuals. The [POTW Director] shall reinstate the wastewater permit and the wastewater treatment service upon proof of the elimination of the noncompliant discharge. The industrial user shall submit a detailed written statement describing the causes of the harmful contribution and the measures taken to prevent any future occurrence to the [POTW Director] prior to the date of the above-described hearing.

(f) Termination of Permit or Permission to Discharge

The **[POTW Director]** may revoke a wastewater discharge permit or permission to discharge for good cause, including, but not limited to, the following reasons:

(1) Failure to accurately report the wastewater constituents and characteristics of his discharge;

(2) Failure to report significant changes in operations, or wastewater constituents and characteristics;

(3) Refusal of reasonable access to the user's premises for the purpose of inspection or monitoring; or,

(4) Violation of conditions of the permit or permission to discharge, conditions of this ordinance, or any applicable State and Federal regulations.

Noncompliant industrial users will be notified of the proposed termination of their wastewater permit and will be offered an opportunity to show cause under section **[8.1]** of this ordinance why the proposed action should not be taken.

8.2 Civil Penalties

2011 OPTIONAL WORDING CHANGE. Replace “fined” with “assessed a civil penalty.”

(a) Any user who is found to have failed to comply with any provision of this ordinance, or the orders, rules, regulations and permits issued hereunder, may be ~~fined~~ assessed a civil penalty of up to twenty-five thousand dollars ($25,000) per day per violation.

(1) Penalties between $10,000 and $25,000 per day per violation may be assessed against a violator only if:

(A) For any class of violation, only if a civil penalty has been imposed against the violator with in the five years preceding the violation, or

(B) In the case of failure to file, submit, or make available, as the case may be, any documents, data, or reports required by this ordinance, or the orders, rules, regulations and permits issued hereunder, only if the POTW Director determines that the violation was intentional and a civil penalty has been imposed against the violator within the five years preceding the violation.

(b) In determining the amount of the civil penalty, the [POTW Director] shall consider the following:

(1) The degree and extent of the harm to the natural resources, to the public health, or to public or private property resulting from the violation;

(2) The duration and gravity of the violation;

(3) The effect on ground or surface water quantity or quality or on air quality;

(4) The cost of rectifying the damage;

(5) The amount of money saved by noncompliance;

(6) Whether the violation was committed willfully or intentionally;

(7) The prior record of the violator in complying or failing to comply with the pretreatment program;

(8) The costs of enforcement to the [Town].

(c) Appeals of civil penalties assessed in accordance with this section shall be as provided in section **[10].**

8.3 Other Available Remedies

Remedies, in addition to those previously mentioned in this ordinance, are available to the [POTW Director] who may use any single one or combination against a noncompliant user. Additional available remedies include, but are not limited to:

(a) Criminal Violations.

The District Attorney for the applicable Judicial District may, at the request of the [Town], prosecute noncompliant users who violate the provisions of N.C.G.S. 143-215.6B. [Note: Under North Carolina law, it is a crime to negligently violate any term, condition, or requirement of a pretreatment permit, or negligently fail to apply for a pretreatment permit, issued by local governments (G.S. 143-215.6B(f)), to knowingly and willfully violate any term, condition, or requirement of a pretreatment permit, or knowingly and willfully fail to apply for a pretreatment permit, issued by local governments (G.S. 143-215.6B(g)), to knowingly violate any term, condition, or requirement of a pretreatment permit issued by local governments, or knowingly fail to apply for a pretreatment permit, knowing at the time that a person is placed in imminent danger of death or serious bodily injury, (G.S. 143-215.6B(h)), and to falsify information required under Article 21 of Chapter 143 of the General Statutes (G.S. 143-215.6B(i)).]

(b) Injunctive Relief

Whenever a user is in violation of the provisions of this ordinance or an order or permit issued hereunder, the [POTW Director], through the City Attorney, may petition the Superior Court of Justice for the issuance of a restraining order or a preliminary and permanent injunction which restrains or compels the activities in question.

(c) Water Supply Severance

Whenever an industrial user is in violation of the provisions of this ordinance or an order or permit issued hereunder, water service to the industrial user may be severed and service will only recommence, at the user's expense, after it has satisfactorily demonstrated ability to comply.

1. Public Nuisances

Any violation of the prohibitions or effluent limitations of this ordinance or of a permit or order issued hereunder, is hereby declared a public nuisance and shall be corrected or abated as directed by the [POTW Director]. Any person(s) creating a public nuisance shall be subject to the provisions of the appropriate ordinances of the [Town] governing such nuisances, including reimbursing the POTW for any costs incurred in removing, abating or remedying said nuisance.

8.4 Remedies Nonexclusive

The remedies provided for in this ordinance are not exclusive. The [POTW Director] may take any, all, or any combination of these actions against a noncompliant user. Enforcement of pretreatment violations will generally be in accordance with the [Town’s] enforcement response plan. However, the [POTW Director] may take other action against any user when the circumstances warrant. Further, the [POTW Director] is empowered to take more than one enforcement action against any noncompliant user.

SECTION 9 - ANNUAL PUBLICATION OF SIGNIFICANT NONCOMPLIANCE

2006 OPTIONAL STREAMLINING CHANGE: Public Notice - Expands newspaper options. First paragraph below is original SUO wording. Second paragraph below is the new wording to use if you wish to implement this OPTIONAL Streamlining Change. **CHOOSE ONE AND DELETE THE OTHER**.

At least annually, the [POTW Director] shall publish in the largest daily newspaper circulated in the service area, a list of those industrial users which were found to be in significant noncompliance, also referred to as reportable noncompliance in 15A NCAC 2H .0903(b)(34), with applicable pretreatment standards and requirements, during the previous 12 months.

At least annually, the [POTW Director] shall publish in a newspaper of general circulation that provides meaningful public notice within the jurisdiction(s) served by the POTW, a list of those industrial users which were found to be in significant noncompliance, also referred to as reportable noncompliance, in 15A NCAC 2H .0903(b)(34), with applicable pretreatment standards and requirements, during the previous 12 months.

SECTION 10 – ADJUDICATORY HEARINGS

2011 REQUIRED RULE CHANGE:

Background

The following is taken from the “explanation box” in the document “Final 4/1/2011 Rule with explanation boxes” on the PERCS web-site:

Moved Hearing conditions to its own section in the SUO.

Previously, the State Pretreatment Rule 15A NCAC 0916(h) included detailed requirements establishing procedures by which industrial users could adjudicate POTW permitting decisions they felt were inappropriate or illegal. It did this by mandating control authorities have at least one level of adjudicatory hearings to the POTW Director, with a possibility of a second level of hearing to the Council or Board. It also established that industrial users are able to request a review of the local government’s hearing decision to superior court, and specified the status of an adjudicated permit during the adjudication process.

The previous Division Model SUO Section 4.2(h) mirrored this wording, and also extended these hearing processes to penalties and administrative orders. In order to support the Model SUO conditions, the Proposed Pretreatment Rules brought to Public Hearing proposed to relocate the permit hearing requirements from .0916(h) to a new Rule .0922, and to revise them to also cover adjudications of penalties and Administrative Orders.

However, the state Rules Review Commission (RRC) staff objected to Rule .0922 stating there is no Statute requiring pretreatment control authorities to establish a procedure for local hearings.

After review and consultation with DENR and RRC attorneys, the following is established:

• The Constitution imposes on local governments the requirement to provide a form of redress when we act on matters such as Pretreatment Program decisions. By the Law of the Land Clause at Article I, §19, cities do have to provide some means of redress that complies with the minimum requirements for due process. Therefore, the rule can state that a hearing procedure must be afforded.

• There are 4 General Statutes that establish requirements for adoption and enforcement of ordinances by 4 different types of local governmental entities: NCGS 160A-175 for municipalities, NCGS 153A-123 for counties, NCGS 162A-9.1 for water and sewer authorities and NCGS 162A-81 for metropolitan sewerage districts.

• NCGS 143-215.6A(k) establishes that local governments may adopt SUOs to provide a local administrative hearing process for civil penalties assessed for Pretreatment Program violations, but does not require them to do so. It does say that if the government does establish hearings, the industrial user may request a review of the decisions of those hearing in superior court. It also says that if the local government does not establish hearings, the industrial user can request a review from superior court. It does not address any other kind of pretreatment program decisions, like permits, at all.

Based on the above, the final re-written Rule .0922 requires Control Authorities to:

.0922(a) requires control authorities to follow the 4 NCGS’s that cover ordinances for the different types of local governmental entities.

.0922(a)(1) requires control authorities to follow GS 143-215.6A(k) for penalties.

.0922(a)(2) requires the control authorities to allow for review of other pretreatment actions. It gives example actions taken from the first few lines of the original .0922 (a) and example opportunities of either a local hearing or court.

.0922 (b) establishes that if a local government elects to have local hearing procedures, they may establish details themselves. It gives a few examples of these details taken from the original proposed .0922(a).

For NC Control Authorities that do not want to establish procedures for IUs to appeal POTW decisions to the POTW, the “first version” wording addresses only the right for IUs to request judicial review. This version has wording changes required by the 2011 Rule revision. This includes replacing “petition” with “request for review by the [Superior Court of \_\_\_\_\_\_ County]” to follow NCGS 143-215.6a(k). It also has brackets around the timeframe.

For NC CAs that do want to establish procedures for IUs to appeal POTW decisions to the POTW, the “second” and “third” versions of wording are suggested. The “second version” has only one level of local government appeal and then the judicial review. The “third version” has two levels of local government appeal and then the judicial review. Both of these versions have other wording changes required by the 2011 Rule revision. This includes an overall limit or 90 days between receipt of the initial appeal and issuance of a final decision. adds “…but in no case shall the decision be made more than 90 days from receipt of the demand, including any time for decision under paragraph (b) of this Rule.”

FIRST VERSION: No opportunity for review at the local government level:

(a) Judicial Review. An applicant whose permit is denied, or is granted subject to conditions he deems unacceptable, a permittee/user assessed a civil penalty under section **[8.2]**, or one issued an administrative order under section **[8.1]** may seek judicial review of the order or decision by filing a written ~~petition~~ request for review by the **[Superior Court of \_\_\_\_\_\_ County]** within ~~30~~ **[**30] days after receipt of notice by registered or certified mail of the order or decision, but not thereafter, ~~with the [~~**~~Superior Court of \_\_\_\_\_\_ County~~**~~]~~ along with a copy to the [Town]. Within [30] days after receipt of the copy of the petition of judicial review, the [Council or Board] serving the [Town] shall transmit to the reviewing court the original or a certified copy of the official record of their decision.

SECOND VERSION: One level of local government Hearings. Note there are two choices on the hearing officer final decision language. Use the current wording OR>>> the wording in gray highlight.

Hearings: The local government may conduct hearings in accordance with its regular hearing procedure.

(a) ~~Initial~~ Adjudicatory Hearing. An applicant whose permit is denied, or is granted subject to conditions he deems unacceptable, a permittee/user assessed a civil penalty under section **[8.2]**, or one issued an administrative order under section **[8.1]** shall have the right to an adjudicatory hearing before ~~a hearing officer designated by the POTW Director~~  [the POTW Director or other hearing officer appointed by the POTW Director] upon making written demand, identifying the specific issues to be contested, to the ~~POTW Director~~ [POTW Director] within ~~30~~ **[**30] days following receipt of the significant industrial user permit, civil penalty assessment, or administrative order. Unless such written demand is made within the time specified herein, the action shall be final and binding and further appeal is barred. For modified permits, only those parts of the permit being modified may be adjudicated.   
The hearing officer shall make a final decision on the contested permit, penalty, or order within **[45]** days of the receipt of the written demand for a hearing. OR>>>   
The hearing officer shall make a final decision on contested penalties within [ 90 or less ] days of the receipt of the written demand for a hearing. The hearing officer shall make a final decision on contested permits or orders within [ 90 ] days of the receipt of the written demand for a hearing.   
The POTW Director shall transmit a copy of the hearing officer's decision by registered or certified mail as described in paragraph (b) below. The decision is a final decision for the purposes of seeking judicial review. The terms and conditions of a permit under appeal shall be as follows:

(1) New Permits. Upon appeal, including judicial review in the General Courts of Justice, of the terms or conditions of a newly issued permit, the terms and conditions of the entire permit are stayed and the permit is not in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

(2) Renewed Permits. Upon appeal, including judicial review in the General Courts of Justice, of the terms or conditions of a renewed permit, the terms and conditions of the existing permit remain in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

(3) Terminated Permits. Upon appeal, including judicial review in the General Courts of Justice, of a terminated permit, no permit is in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

(b) Official record. When a final decision is issued under ~~section~~ **~~[4.2(h)(2)]~~** paragraph (a) above, the ~~Council or Board serving the Town~~ Hearing Officer shall prepare an official record of the case that includes:

(1) All notices, motions, and other like pleadings;

(2) A copy of all documentary evidence introduced;

(3) A certified transcript of all testimony taken, if testimony is transcribed. If testimony is taken and not transcribed, then a narrative summary of any testimony taken.

(4) A copy of the final decision of the ~~Council or Board serving the Town~~ Hearing Officer.

(c) Judicial Review. Any person against whom a final order or decision of the ~~Council or Board serving the [Town]~~ Hearing Officer is entered, pursuant to the hearing conducted under **~~section [4.2(h)(2)]~~** paragraph (a) above, may seek judicial review of the order or decision by filing a written ~~petition~~ request for review by the **[Superior Court of \_\_\_\_\_\_ County]** within ~~30~~ **[**30] days after receipt of notice by registered or certified mail of the order or decision, but not thereafter, ~~with the [~~**~~Superior Court of \_\_\_\_\_\_ County~~**~~]~~ along with a copy to the [Town]. Within ~~30~~ **[**30] days after receipt of the copy of the ~~petition of judicial review~~ written request for review by the Court, the ~~Council or Board serving the [Town]~~ Hearing Officer shall transmit to the reviewing court the original or a certified copy of the official record.

THIRD VERSION: One level of local government Hearings which cites regular local government hearing procedures

1. Hearings.

An applicant whose permit is denied, or is granted subject to conditions he deems unacceptable, a permittee/user assessed a civil penalty under section **[8.2]**, or one issued an administrative order under section **[8.1]** shall have the right to a hearing or hearing(s) in accordance with regular local government hearing procedures upon making written demand, identifying the specific issues to be contested, to the POTW Director within 30 days following receipt of the significant industrial user permit, civil penalty assessment, or administrative order. Unless such written demand is made within the time specified herein, the action shall be final and binding and further appeal is barred. For modified permits, only those parts of the permit being modified may be adjudicated. The term and conditions of a permit under review shall be as follows:

(1) New Permits. Upon appeal, including judicial review in the General Courts of Justice, of the terms or conditions of a newly issued permit, the terms and conditions of the entire permit are stayed and the permit is not in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

(2) Renewed Permits. Upon appeal, including judicial review in the General Courts of Justice, of the terms or conditions of a renewed permit, the terms and conditions of the existing permit remain in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

(3) Terminated Permits. Upon appeal, including judicial review in the General Courts of Justice, of a terminated permit, no permit is in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

1. Judicial Review

Any person against whom a final order or decision of the [Council or Board] serving the [Town] is entered, may seek judicial review of the order or decision by filling a written request for review by the [Superior Court of \_\_\_\_\_\_\_ County].

FOURTH VERSION: Two levels of POTW Hearings.

Hearings: The local government may conduct hearings in accordance with its regular hearing procedure.

(a) Initial Adjudicatory Hearing. An applicant whose permit is denied, or is granted subject to conditions he deems unacceptable, a permittee/user assessed a civil penalty under section **[8.2]**, or one issued an administrative order under section **[8.1]** shall have the right to an adjudicatory hearing before ~~a hearing officer designated by the POTW Director~~  [the POTW Director or other hearing officer appointed by the POTW Director] upon making written demand, identifying the specific issues to be contested, to the ~~POTW Director~~ [POTW Director] within ~~30 days~~ **[**30] days following receipt of the significant industrial user permit, civil penalty assessment, or administrative order. Unless such written demand is made within the time specified herein, the action shall be final and binding and further appeal is barred. For modified permits, only those parts of the permit being modified may be adjudicated. The hearing officer shall make a final decision on the contested permit, penalty, or order within **[45]** days of the receipt of the written demand for a hearing. The POTW Director shall transmit a copy of the hearing officer's decision by registered or certified mail as described in paragraph (c) below. [The terms and conditions of a permit under appeal shall be as follows:

(1) New Permits. Upon appeal, including judicial review in the General Courts of Justice, of the terms or conditions of a newly issued permit, the terms and conditions of the entire permit are stayed and the permit is not in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

(2) Renewed Permits. Upon appeal, including judicial review in the General Courts of Justice, of the terms or conditions of a renewed permit, the terms and conditions of the existing permit remain in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

(3) Terminated Permits. Upon appeal, including judicial review in the General Courts of Justice, of a terminated permit, no permit is in effect until either the conclusion of judicial review or until the parties reach a mutual resolution.

(b) Final Appeal Hearing. Any decision of a hearing officer made as a result of an adjudicatory hearing held under **~~section [4.2(h)(1)]~~** paragraph (a) above may be appealed to the ~~Council or Board~~ [Council or Board] serving the [Town] upon filing a written demand within ~~10~~ **[10]** days of receipt of notice of the decision. Hearings held under this Subdivision shall be conducted in accordance with Local hearing procedures. **[Local ordinance # \_\_\_\_\_\_\_\_\_\_\_]** Failure to make written demand within the time specified herein shall bar further appeal. The ~~Council or Board~~ [Council or Board] serving the [Town] shall make a final decision on the appeal within ~~90~~ **[90]** days ~~of the date the appeal was filed~~ from receipt of the demand filed under paragraph (a) and shall transmit a written copy of its decision by registered or certified mail as described in paragraph (c) below. The decision is a final decision for the purposes of seeking judicial review.

(c) Official record. When a final decision is issued under **~~section [4.2(h)(2)]~~** paragraph (b) above, the ~~Council or Board~~ [Council or Board] serving the [Town] shall prepare an official record of the case that includes:

(1) All notices, motions, and other like pleadings;

(2) A copy of all documentary evidence introduced;

(3) A certified transcript of all testimony taken, if testimony is transcribed. If testimony is taken and not transcribed, then a narrative summary of any testimony taken.

(4) A copy of the final decision of the ~~Council or Board~~ [Council or Board] serving the [Town].

(d) Judicial Review. Any person against whom a final order or decision of the [Council or Board] serving the [Town] is entered, pursuant to the hearing conducted under **~~section [4.2(h)(2)]~~** paragraph (b) above, may seek judicial review of the order or decision by filing a written ~~petition~~ request for review by the **[Superior Court of \_\_\_\_\_\_ County]** within ~~30~~ **[30]** days after receipt of notice by registered or certified mail of the order or decision, but not thereafter ~~with the [~~**~~Superior Court of \_\_\_\_\_\_ County~~**~~]~~ along with a copy to the [Town]. Within ~~30~~ [30] days after receipt of the copy of the ~~petition of judicial review~~ written request for review by the Court, the ~~Council or Board~~ [Council or Board] serving the [Town] shall transmit to the reviewing court the original or a certified copy of the official record.

SECTION 11 - AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS

11.1 Upset

(a) An upset shall constitute an affirmative defense to an action brought for noncompliance with categorical pretreatment standards if the requirements of paragraph (b), below, are met.

(b) A user who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:

(1) An upset occurred and the user can identify the cause(s) of the upset;

(2) The facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures; and

(3) The user has submitted the following information to the [POTW Director] within twenty-four (24) hours of becoming aware of the upset [if this information is provided orally, a written submission must be provided within five (5) days]:

(A) A description of the indirect discharge and cause of noncompliance;

(B) The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and

(C) Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.

(c) In any enforcement proceeding, the user seeking to establish the occurrence of an upset shall have the burden of proof.

(d) Users will have the opportunity for a judicial determination on any claim of upset only in an enforcement action brought for noncompliance with categorical pretreatment standards.

(e) Users shall control production of all discharges to the extent necessary to maintain compliance with categorical pretreatment standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost, or fails.

11.2 Prohibited Discharge Standards Defense

NOTE to NC POTWs: Per 40 CFR 403.5(a)(2), the affirmative defense outlined in Section 11.2 can apply to the specific prohibitions in Sections 2.1(b)(2), (3) and (5) – (7) of this Model SUO. However, 403.5(a)(2) prohibits the affirmative defense for the specific prohibitions in Sections 2.1(b)(1) and (4), and (8) of this Model SUO. Of course it does not say one way or the other about the optional specific prohibitions in Sections 2.1(b)(9)-(23) as these are not listed anywhere in 403.

Rule .0918 allows NC POTWs to be more stringent than the State or Federal Rules. Not granting your IUs access to the affirmative defense would be more stringent than the Federal Rule.

NC POTWs have choices:

1) They may elect not to include this Section in their SUO at all.

2) They may include only the specific prohibitions listed in 40 CFR 403.5(a)(2). The following wording does this.

3) They may also add any of the optional specific prohibitions in Sections 2.1(b)(9)-(23) that they have listed in their SUO to this Section.

A user shall have an affirmative defense to an enforcement action brought against it for noncompliance with the general prohibitions in section **[2.1 (a)]** of this ordinance or the specific prohibitions in sections **[2.1(b)(2), (3), and (5 - 7) and (9-23)]** of this ordinance if it can prove that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause pass through or interference and that either:

(a) A local limit exists for each pollutant discharged and the user was in compliance with each limit directly prior to, and during, the pass through or interference; or

(b) No local limit exists, but the discharge did not change substantially in nature or constituents from the user's prior discharge when [the City] was regularly in compliance with its NPDES permit, and in the case of interference, was in compliance with applicable sludge use or disposal requirements.

11.3 Bypass

(a) A user may allow any bypass to occur which does not cause pretreatment standards or requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs **[(b)]** and **[(c)]** of this section.

(b)

(1) If a user knows in advance of the need for a bypass, it shall submit prior notice to the POTW Director, at least ten (10) days before the date of the bypass, if possible.

(2) A user shall submit oral notice to the POTW Director of an unanticipated bypass that exceeds applicable pretreatment standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of this time the user becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The[POTW Director] may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

(c)

(1) Bypass is prohibited, and the POTW Director may take an enforcement action against a user for a bypass, unless

(A) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;

(B) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and

(C) The user submitted notices as required under paragraph (b) of this section.

(2) The [POTW Director] may approve an anticipated bypass, after considering its adverse effects, if the [POTW Director] determines that it will meet the three conditions listed in paragraph **[(c)(1)]** of this section.

SECTION 12 - SEVERABILITY

If any provision, paragraph, word, section or article of this ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and chapters shall not be affected and shall continue in full force and effect.

SECTION 13- CONFLICT

All other ordinances and parts of other ordinances inconsistent or conflicting with any part of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 14 - EFFECTIVE DATE

NOTE (2011):

If municipality chooses Option A below, you must delete all Option B wording and submit a copy of the documentation of adoption, such as Council Resolution or Council Minutes, sealed by the Municipal Clerk.

If municipality chooses Option B, you must delete Option A wording, and ensure the date and signature blanks are filled in, and sealed by the Municipal Clerk.

Documents submitted to PERCS can be photocopies, including a photocopy of the seal.

**Option A:**

This ordinance shall be in full force and effect from and after its passage, approval and publication, as provided by law.

**Option B:**

This ordinance shall be in full force and effect on the \_\_\_\_\_\_ day of \_\_\_\_\_\_, 19\_\_\_.

INTRODUCED the \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, 19\_\_\_.

FIRST READING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,19\_\_\_.

SECOND READING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,19\_\_\_.

PASSED this \_\_\_ day of \_\_\_\_\_\_\_\_\_, 19\_\_\_.

AYES:

NAYS:

ABSENT:

NOT VOTING:

APPROVED this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_, 19\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MAYOR, of the [Town]

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Seal) City Clerk

Published the \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, 19\_\_\_.