*[Note: This document may be used as a template by local government applicants for developing an official resolution as part of a WRDG grant application. Although this template can be adapted to fit the circumstances of a specific project, written justification shall be provided for any of the nine items below that are not included.]*

WHEREAS, the Insert City/Town/County Council/Board of Commissioners. desires to sponsor, Insert Project Name, Insert description of the nature of the proposed project and the benefits to be received from it

WHEREAS, the Insert City/Town/County Council/Board of Commissioners also recognizes Insert Name as the Co-Applicant for this project and acknowledges this Co-Applicant as being a Responsible Party for this proposed project.

NOW, THEREFORE, BE IT RESOLVED THAT:

1) The Council/Board/Co-Applicant requests the State of North Carolina to provide financial assistance to Insert City/Town/County for Insert Project Name in the amount of $ Insert dollar amount or Insert Percentage percent of the nonfederal project costs, whichever is the lesser amount;

2) The Council/Board/Co-Applicant assumes full obligation for payment of the balance of project costs;

3) The Council/Board/Co-Applicant will obtain all necessary State and Federal permits;

4) The Council/Board/Co-Applicant will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.

5) The Council/Board/Co-Applicant will supervise construction of the project to assure compliance with permit conditions and to assure safe and proper construction according to approved plans and specifications;

6) The Council/Board/Co-Applicant will obtain suitable spoil disposal areas as needed and all other easements or rights-of-way that may be necessary for the construction and operation of the project without cost or obligation to the State;

7) The Council/Board/ Co-Applicant will hold the State harmless from any damages that may result from the construction, operation and maintenance of the project;

8) The Council/Board/Co-Applicant accepts responsibility for the operation and maintenance of the completed project.

9) *When there is a Co-Applicant*: Grantee Identifies Co-Applicant as a responsible party and grants them authority to operate on the Grantee’s behalf as\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Adopted by the Insert City/Town/County Council/Board of Commissioners this \_\_\_\_ day of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk to the Council/Board (Print Name) Chairperson of Council/Board (Print Name)

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Clerk to the Council/Board (Signature) Chairperson of Council/Board (Signature)