*[Note: This document may be used as a template by local government applicants for developing an official resolution as part of a WRDG grant application. Although this template can be adapted to fit the circumstances of a specific project, written justification shall be provided for any of the three items below that are not included.]*

WHEREAS, the Insert City/Town/County Council/Board of Commissioners. desires to sponsor, Insert Project Name, Insert description of the proposed project for which a study is necessary to more accurately determine project cost, benefits, design, or scale of development

NOW, THEREFORE, BE IT RESOLVED THAT:

1) The Council/Board requests the State of North Carolina to provide financial assistance to Insert City/Town/County for Insert Project Name in the amount of $ Insert dollar amount or Insert Percentage percent of nonfederal project costs, whichever is the lesser amount;

2) The Council/Board assumes full obligation for payment of the balance of the study costs (or non-federal portion);

3) The Council/Board will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.

Adopted by the Insert City/Town/County Council/Board of Commissioners this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_.

 \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

 Clerk to the Council/Board Mayor / Chairperson of Council / Board