

## Electronic Permitting – Other Documents Upload

### Upload the following:

- One PDF organized in the appropriate order
- Annual Report (as applicable)
- As-built engineering plan set (11x17") (as applicable)

### Don't forget:

- A North Carolina Professional Engineer signature and seal is required for certain documents.
- In the PDF file, please clearly identify each section with a cover page.

### Upload Process:

1. Name and contact information – complete this for whoever is responsible for upload/submittal. This information is used in case there are problems with the upload.
2. Complete all questions to ensure the application is processed correctly.
3. Provide a brief description of the submittal.