

**State Water Infrastructure Authority
North Carolina Department of Environmental Quality**

September 17, 2020

Meeting Via WebEx

The public may listen to the meeting at the following link:

<https://ncdenrits.webex.com/ncdenrits/onstage/g.php?MTID=e4744a500c2a0b917bb223f00d1ed308a>

The State Government Ethics Act (North Carolina General Statute Chapter 138A) mandates that the Chair inquire as to whether there is any known conflict of interest or potential conflict of interest with respect to any matters before the Authority today. If any member knows of a conflict of interest or potential conflict of interest, please identify the conflict at the time the conflict becomes apparent.

The times indicated for each Agenda Item are merely for guidance. The Authority will proceed through the Agenda until completed.

AGENDA

Kim H. Colson, Authority Chair, Presiding

- 9:00 A. Call to Order – Chair Colson**
1. Welcome
 2. Reminder of Conflict of Interest and Compliance with State Government Ethics Act
 3. Please set electronic devices to off or vibrate
 4. Attendance roll call
- 9:05 B. Approval of July 8, 2020 Meeting Minutes (Action Item)**
- 9:10 C. Attorney General’s Office Report – Jill Weese**
- 9:15 D. Chair’s Remarks – Chair Colson**
- 9:25 E. Scott Dadson, Executive Director, Isothermal Planning & Development Commission**
- 9:55 F. Cliffside Sanitary District Update – Mike Myers, President; Carr McLamb, COO and General Counsel; Envirolink**
- 10:25 Break**
- 10:35 G. Division of Water Resources Asheville Regional Office Perspectives – Landon Davidson, Water Quality Supervisor; Tim Heim, Engineer; Mikal Willmer, Environmental Specialist**
- 11:20 H. Emergency Operating Funds for Town of Eureka and Cliffside Sanitary District – Amy Simes (Action Item)**
- 11:30 I. 2021 Authority Meeting Schedule – Jennifer Haynie (Action Item)**
- 11:35 J. Fiscal Year 2019-2020 Authority Annual Report – Francine Durso (Action Item)**
- 11:45 K. Viable Utility Reserve – Chair Colson and Greg Gaskins**
-

12:15 L. Remarks by Authority Members, Chair and Counsel

12:25 M. Adjourn

Reminder to All Authority Members: Members having a question about a conflict of interest or potential conflict should consult with the Chair or with legal counsel.

Reminder to Authority Members Appointed by the Governor: Executive Order 34 mandates that in transacting Commission business each person appointed by the Governor shall act always in the best interest of the public without regard for his or her financial interests. To this end, each appointee must recuse himself or herself from voting on any matter on which the appointee has a financial interest.



Greetings Board and Commission Members,

The 2020 Census is underway, albeit with some delays amid this national crisis. As many of you know, census data affects almost every aspect of public funding and decision-making. Now, more than ever, North Carolinians will need access to the data and many community programs and services that can help facilitate faster recovery from the impacts of COVID-19 – and we need your support.

As of April 12th, North Carolina’s response rate is 36th in the nation at 45.1%. With more than \$1,623 in federal funds per person per year returning to our communities using Census data, even a modest undercount of 3% has a significant impact for North Carolina:

\$1.8 Billion in rural communities	\$930 Million for African American communities
\$400 Million for veterans	\$545 Million for Hispanic/Latino populations
\$333 Million for children under age 5	\$50 Million for Native Americans

As local leaders, you serve as trusted voices within your communities. Please join us in ensuring a complete and accurate count by encouraging participation in the 2020 Census. The [NC Census website](#) offers educational and outreach materials to share within your networks and organizations. We also encourage other ways to promote census participation:

- Share information on your websites and social media, in newsletters, at virtual meetings and events, in neighborhood apps or online groups.
- Create a participation campaign – place print or digital advertising, develop a text campaign, organize a phone bank, hang fliers at essential sites or place in delivery services.
- Use the [NC Census Outreach & Engagement Toolkit](#) offering logos, awareness materials, posters/fliers, speech drops, talking points, media kit, and many other resources.
- Follow [@nccensus](#) on [Twitter](#), and [Facebook](#) and share posts on your social media. Please tag us and use the [#MakeNCCount](#) hashtag.
- Sign up for the North Carolina [2020 Census listserv](#) to receive important updates.

It is critical that the people of North Carolina understand the 2020 Census is SAFE, EASY, and IMPORTANT. This is our once-per-decade opportunity to secure the resources and representation they deserve. With an all-important recovery effort in our immediate future, these resources are critical to our families, our cities and towns, our organizations, and all North Carolinians.

Remember, the Census survey takes less than 10 minutes to complete, yet has the power to shape our future for the next 10 years. Thank you for your continued leadership, time and effort on behalf of our great state. Together, I know we will **make NC count!**

Sincerely,

A handwritten signature in black ink that reads "Machelle Sanders". The signature is written in a cursive, flowing style.

Secretary Machelle Sanders, NC Department of Administration
Chair, NC Complete Count Commission



Estimados Miembros de las Juntas y Comisiones,

El Censo del 2020 está en marcha, aunque con algunos retrasos en medio de esta crisis nacional. Como muchos de ustedes saben, los datos del censo afectan casi todos los aspectos de la financiación pública y la toma de decisiones. Ahora más que nunca, la gente de Carolina del Norte necesita acceso a los datos y a muchos programas y servicios comunitarios que pueden facilitar una recuperación más rápida de los impactos de COVID-19, y necesitamos su apoyo.

A partir del 12 de Abril, el índice de respuesta en Carolina del Norte es el trigésimo sexto en la nación con 45.1%. Con más de \$1,623 en fondos federales por persona por año que regresan a nuestras comunidades utilizando los datos del Censo, un modesto subcuento de 3% puede tener un impacto significativo para Carolina del Norte:

- \$1.8 billones de dólares en comunidades rurales
- \$400 millones de dólares para veteranos
- \$333 millones de dólares para niños menores de 5 años
- \$930 millones de dólares para comunidades afroamericanas
- \$545 millones de dólares para comunidades hispanas/latinas
- \$50 millones de dólares para gentes indígenas

Como líderes locales, ustedes sirven como voces confiables dentro de sus comunidades. Por favor únanse a nosotros para garantizar un recuento completo y preciso y animen a sus comunidades a completar el Censo del 2020. El [sitio web del NC Census](#) ofrece materiales educativos y de divulgación para compartir dentro sus contactos y organizaciones. También fomentamos otras maneras de promover la participación del censo:

- Compartan información en sus sitios web y redes sociales, en los boletines, a sus eventos y reuniones virtuales, y en aplicaciones de vecindario y grupos en línea.
- Crear una campaña de participación – coloquen publicaciones impresas y digitales, desarrollen una campaña de mensajes de texto, organicen un banco telefónico, coloquen boletines en sitios esenciales o en servicios de reparto.
- Usen el [NC Census Outreach and Engagement Toolkit](#) que ofrece logotipos, materiales de concientización, carteles/volantes, temas de discurso, puntos de conversaciones, kit de medios, y muchos más recursos.
- Sigam [@nccensus](#) en [Twitter](#) y [Facebook](#) y compartan nuestras publicaciones en sus redes sociales. Por favor etiquétanos y usen el hashtag **#MakeNCCount**.
- Inscribáense en [la lista de distribución del Censo del 2020](#) para recibir actualizaciones importantes.

Es crítico que la gente de Carolina del Norte entienda que el Censo de 2020 es SEGURO, FÁCIL, E IMPORTANTE. Esta es nuestra oportunidad de una vez por década para asegurar los recursos y la representación que se merecen. Con un esfuerzo de recuperación muy importante en nuestro futuro inmediato, estos recursos son críticos para nuestras familias, ciudades y pueblos, organizaciones, y todos los habitantes de Carolina del Norte.

Recuerden que la encuesta del censo dura menos de 10 minutos para completar, pero tiene el poder de dar forma a nuestro futuro para los próximos 10 años. De parte de nuestro gran estado, gracias por su liderazgo continuo, tiempo y esfuerzo. ¡Juntos, **haremos que Carolina del Norte cuente!**

Atentamente,

A handwritten signature in cursive script that reads "Machelle Sanders".

Secretaria Machelle Sanders, Departamento de Administración de Carolina del Norte
Presidenta, Comisión de Censo Completo de Carolina del Norte

**North Carolina Department of Environmental Quality
Division of Water Infrastructure
Application for Emergency Grants for
Operating Deficit**



(Last updated: September 2019)

1. General Information

Applicant Name Town of Eureka **County** Wayne

Fiscal Year(s) for which Assistance is Being Requested 20-21 **Total Funding Requested** 35,000

Applicant Type

- Municipality
- County
- Water and Sewer Authority
- Water and Sewer District
- Sanitary District
- Metropolitan Sewerage or Metropolitan Water District

Funding Type(s) Requested

- Emergency Grant for Operating Deficits
- Drinking Water Utility
- Wastewater Utility
- Joint Drinking Water and Wastewater Utility

2. System Parameters

Residential Sewer Connections	Residential Water Connections
115	NA
Non-Residential Sewer Connections	Non-Residential Water Connections
0	NA
Sewer Bill per 5,000 gallons	Water Bill per 5,000 gallons
98.75	NA

3. Authorized Representative Information

Authorized Representative Name: Sharon Edmundson
Title: Deputy Treasurer, State and Local Government Finance, NCDST
Mailing Address Line 1: 3200 Atlantic Ave Longleaf Building
Mailing Address Line 2:
City: Raleigh **State:** NC **Zip Code:** 27604
Phone Number: 919-814-4289 **E-Mail Address:** sharon.edmundson@nctreasurer.com

4. Application Contact Information (if different than Authorized Representative)

Contact Name: Manasa Cooper
Title: Finance Officer, Town of Eureka
Mailing Address Line 1: 3200 Atlantic Ave, Longleaf Building
Mailing Address Line 2:
City: Raleigh **State:** NC **Zip Code:** 27604

5. Additional Information			
Other revenue of \$60,000 is from DEQ Emergency funds.			
6. Financial Information			
	Fiscal Years		
	20-21		
Sources of Funds			
Beginning cash	(11,970)		
Customer Charges	96,000		
System Development Fees	0		
Other Revenue	60,000		
Transfer from other funds	<u>88,247</u>	_____	_____
Total Sources of Funds	<u>232,277</u>	_____	_____
Uses of Funds			
<i>Administration</i>			
Outstanding payables - Administration			
Salaries			
Other			
<i>Operations</i>			
Outstanding payables - operations			
Salaries	8,613		
Other	258,664		
<i>Other Uses of Funds</i>			
Debt principal			
Interest			
Capital outlay			
Capital reserve			
Transfer to other funds			
Other (list):	_____	_____	_____
Total Uses of Funds	<u>267,277</u>	_____	_____
Estimated Net cash position [<i>Should align with funding request</i>]	<u>(35,000)</u>	=====	=====

Application Signature



SIGNATURE OF AUTHORIZED REPRESENTATIVE

Sharon Edmundson

TYPED NAME

Deputy Treasurer, SLGFD

TYPED TITLE

9/8/2020

DATE

North Carolina Department of Environmental Quality
Division of Water Infrastructure
Application for Emergency Grants for
Operating Deficit



(Last updated: September 2019)

1. General Information

Applicant Name

Cliffside Sanitary District

County

Rutherford

Fiscal Year(s) for which Assistance is Being Requested

20-21

Total Funding Requested

25,000

Applicant Type
 Municipality

 County

 Water and Sewer Authority

 Water and Sewer District

 Sanitary District

 Metropolitan Sewerage or Metropolitan Water District

Funding Type(s) Requested
 Emergency Grant for Operating Deficits

 Drinking Water Utility

 Wastewater Utility

 Joint Drinking Water and Wastewater Utility

2. System Parameters

Residential Sewer Connections

76

Residential Water Connections

NA

Non-Residential Sewer Connections

5

Non-Residential Water Connections

NA

Sewer Bill per 5,000 gallons

55.05

Water Bill per 5,000 gallons

NA

3. Authorized Representative Information

Authorized Representative Name: Sharon Edmundson

Title: Deputy Treasurer, State and Local Government Finance, NCDST

Mailing Address Line 1: 3200 Atlantic Ave Longleaf Building

Mailing Address Line 2:
City: Raleigh

State: NC

Zip Code: 27604

Phone Number: 919-814-4289

E-Mail Address:

sharon.edmundson@nctreasurer.com

4. Application Contact Information (if different than Authorized Representative)

Contact Name: David Erwin

Title: Finance Officer, Cliffside Sanitary District

Mailing Address Line 1: 3200 Atlantic Ave, Longleaf Building

Mailing Address Line 2:
City: Raleigh

State: NC

Zip Code:
27604

Phone Number: 919-814-4308

E-Mail Address: david.erwin@nctreasurer.com

5. Additional Information			
6. Financial Information			
	Fiscal Years		
	20-21		
Sources of Funds			
Beginning cash	50,000		
Customer Charges	36,000		
System Development Fees	0		
Other Revenue			
Transfer from other funds	<u>0</u>		
Total Sources of Funds	<u>86,000</u>		
Uses of Funds			
<i>Administration</i>			
Outstanding payables - Administration			
Salaries			
Other			
<i>Operations</i>			
Outstanding payables - operations			
Salaries	0		
Other	61,000		
<i>Other Uses of Funds</i>			
Debt principal			
Interest			
Capital outlay			
Capital reserve			
Transfer to other funds			
Other (list):			
Total Uses of Funds	<u>61,000</u>		
Estimated Net cash position [<i>Should align with funding request</i>]	<u>(25,000)</u>		

Application Signature



SIGNATURE OF AUTHORIZED REPRESENTATIVE

Sharon Edmundson
TYPED NAME

Deputy Treasurer, SLGFD
TYPED TITLE

9/8/2020
DATE

State Water Infrastructure Authority
Meeting Date: September 17, 2020
Agenda Item I – 2021 Authority Meeting Schedule

Division of Water Infrastructure Staff Report

Background

Under the Internal Operating Procedures for the North Carolina State Water Infrastructure Authority, adopted by the Authority on February 20, 2014, Article III, Section 2 provides that prior to the first meeting of each calendar year the Authority shall approve a schedule of regular meetings for the subsequent calendar year (regular meetings).

Note, however, that after the year’s schedule has been approved, the Chair is authorized under Article III, Section 2 to make changes to the meeting dates if required with at least 7 calendar days’ notice.

The Authority is required to meet at least four times per year according to NCGS 159G-70.(e).

Planning for 2021 Meetings

Staff suggests the Authority approve the following schedule of regular meetings for the calendar year 2021:

Proposed Dates of Regular Meetings in 2021	
February 10	
March 10	
April 14 – 15	Wed. & Thurs.
July 14	
September 15 – 16	Wed. & Thurs.
October 13	
December 8	